

PLANNING AND OPERATIONS COMMITTEE  
TUESDAY, OCTOBER 17<sup>TH</sup>, 2023 – 9:00 A.M.  
SORTA/METRO AT HUNTINGTON CENTER  
6<sup>TH</sup> FLOOR SORTA BOARD ROOM  
525 VINE STREET  
CINCINNATI, OHIO 45202

COMMITTEE MEMEBERS APPOINTED: *Blake Ethridge (Chair), Tony Brice Jr, Trent Emenecker, Robert Harris, Pete Metz, Gwen Robinson, and Sara Sheets*

COMMITTEE/BOARD MEMBERS PRESENT: Tony Brice, Dan Driehaus, Trent Emenecker, Blake Ethridge, Rod Hinton, Pete Metz and Sara Sheets

COMMITTEE MEMBERS ABSENT: Jay Bedi, Alyson Beridon, *Chelsea Clark*, Allen Freeman, *Robert Harris*, Kreg Keesee, *Gwen Robinson*, KZ Smith and Sonja Taylor

STAFF MEMBERS PRESENT: Andy Aiello, Julie Beard, Norman Bouwie, Myla Danison, John Edmondson, Pat Giblin, Adriene Hairston, Darryl Haley, Brandy Jones, Natalie Krusling, Tenecia Le'Flore, Matt Moorman, Jeff Mundstock, Samantha Pointer, John Ravasio, Jason Roe, Khaled Shammout, August Schweitzer and Bill Spraul

OTHERS PRESENT: None

1. **Call to Order**

Mr. Ethridge called the meeting to order.

2. **Pledge of Allegiance**

The Pledge of Allegiance was recited.

3. **Approval of Minutes of October 17<sup>th</sup>, 2023**

Mr. Ethridge made a motion and Mr. Metz second the motion to approve the minutes of the October 17<sup>th</sup>, 2023, meeting.

By voice vote the committee approved the minutes.

4. **Good News!**

The Executive Team presented the Good News report. Ms. Hairston announced the September Silver Award recipients. Mr. Ravasio wished Teresa Presley a happy retirement, congratulated Brandy Jones on the 2023 PRSA WVB Award which is often considered a lifetime achievement award, Cincinnati City Council passed a resolution encouraging the Ohio General Assembly to make it a felony to assault a transit system worker in Ohio, Ms. Jones shared the MetroNow! Ride Along with Rep. Denson, Metro & UC International Students trip, Free Rides to the Polls, and Saluting our Veterans slides. Mr. Edmondson shared Meet the Primes: Battle to Build Your Business slide.

The Committee accepted the report as presented.

5. **Ridership Report**

Mr. Moorman presented the October 2023 ridership reports. Total ridership for the month of October was 1,189,356 or 0.4% above budget.

Mr. Moorman presented the October 2023 MetroNow reports. Total ridership for the month of October was 4,015.

Mr. Moorman presented the October 2023 Access ridership reports. Total ridership for the month of October was 16,225 or - 5.3% above budget.

The Committee accepted the report as presented.

6. **Proposed Motion: Approval of Agency Safety Plan**

Mr. Weil presented the Agency Safety Plan, to comply with Subpart B of 49 CFR Part 673, Section (a) (1), which requires The Public Transportation Agency Safety Plan and subsequent updates be signed by the Accountable Executive and approved by the agency's Board of Directors and Joint Safety Committee, or an Equivalent Authority.

The Committee accepted the report as presented.

7. **Proposed Resolution: Approval of Contract Award 132-2023 for Enterprise Backup System**

Mr. Aiello requested approval of a (5) year contract to be awarded to Altafiber/CBTS at a total cost of \$380,000 for the Enterprise Backup System.

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

8. **Proposed Resolution: Approval of Contract Award 138-2023 for Bus Stop Maintenance**

Mr. Aiello requested approval of a (5) year contract with BrightView Landscape Services, Inc., at a cost of \$3,159,473 for Bus Stop Maintenance.

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

9. **Proposed Resolution: Approval of Contract Award 146-2023 for Fleet Card Program**

Mr. Aiello requested approval of a (5) year contract to be awarded to US National Association at a total cost of \$621,380 for the Fleet Card Program.

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

10. **New Business**

The next regular meeting of the Planning and Operations Committee has been scheduled for **Tuesday, December 5<sup>th</sup>, 2023, at 9:00 A.M.**

11. **Adjournment**

The meeting adjourned at 9:45 A.M.