



SORTA/Metro
Planning and Operations
July 15, 2025
9:00 am-10:00 am Eastern Time

SORTA PLANNING AND OPERATIONS COMMITTEE MEETING

TUESDAY, JULY 15th, 2025 - 9:00 A.M.

SORTA/METRO AT HUNTINGTON CENTER,

SORTA BOARD ROOM (6th FLOOR)

525 VINE STREET,

CINCINNATI, OHIO 45202

General Items:

Call to Order

Pledge of Allegiance

- 1 Approval of Planning and Operations Committee Minutes: June 17th, 2025

Briefing Items:

- 2 Good News! (Executive Team)
- 3 Back to School Presentation (John Ravasio)
- 4 MetroRapid Update (Khaled Shammout/Sharyn LaCombe)
- 5 Service Changes Presentation (Khaled Shammout/Steve Anderson)
- 6 Ridership and Service Quality Report as of June 30th, 2025 (Khaled Shammout/Bill Spraul)
Action Items Matrix (John Ravasio)
- 7 Proposed Resolution: Contract Modification to 54-2019 Medical Exam Services (Adriene Hairston)
7.1 Action Item:
- 8 Proposed Resolution: Contract Modification to 33-2022 Trapeze Scheduling Software (Patrick Giblin)
8.1 Action Item:
- 9 Proposed Resolution: Contract Modification for 199-2023 Temporary Labor Services (Adriene Hairston)
9.1 Action Item:
- 10 Proposed Resolution: Contract Modification to 126-2023 Fleetwatch Upgrade (Jeff Mundstock)
10.1 Action Item:
- 11 Proposed Resolution: Contract Award for 066-2025 Diesel Exhaust Fluid (Jeff Mundstock)
11.1 Action Item:

12 Proposed Resolution: Contract Award for 078-2025 Northside Transit Center Information Monitors (Pat Giblin)

12.1 Action Item:

Other Items:

New Business

The next regular meeting of the Planning & Operations Committee has been scheduled for

Tuesday, August 19th, 2025, at 9:00 a.m

PLANNING AND OPERATIONS COMMITTEE
TUESDAY, JUNE 17th, 2025 – 9:00 A.M.
SORTA/METRO AT HUNTINGTON CENTER
6th FLOOR SORTA BOARD ROOM
525 VINE STREET
CINCINNATI, OHIO 45202

COMMITTEE MEMEBERS APPOINTED: *Pete Metz (Chair), Tony Brice Jr, Dan Drieaus, Briana Moss, KZ Smith and Greg Simpson*

COMMITTEE/BOARD MEMBERS PRESENT: Tianay Amat, Jay Bedi, Tony Brice, Chelsea Clark, Dan Drieaus, Blake Ethridge, Neil Kelly, Pete Metz, Briana Moss, Sara Sheets, KZ Smith and Sonja Taylor

COMMITTEE MEMBERS ABSENT: Trent Emeneker, Kala Gibson and Greg Simpson

STAFF MEMBERS PRESENT: Andy Aiello, Steve Anderson, Julie Beard, John Edmondson, Adriene Hairston, Brandy Jones, Nick Keeling, Natalie Krusling, John Ravasio, Tony Russo, Mark Samaan, Alan Solomon, Bill Spraul, Sonya Taylor and Tim Walker

OTHERS PRESENT: Kim Schaefer (Vory's) and Frank Busafasky (Beresch)

1. **Call to Order**

Mr. Metz called the meeting to order.

2. **Pledge of Allegiance**

The Pledge of Allegiance was recited.

3. **Approval of Minutes of April 15th, 2025**

Mr. Drieaus made a motion and Mr. Metz seconded the motion to approve the minutes of the April 15th, 2025, meeting.

By voice vote the committee approved the minutes.

4. **Good News!**

The Executive Team presented the Good News report. Ms. Hairston shared the April Silver Award recipients. Mr. Ravasio shared the Making it EZ-er to Connect, MetroNow! Zone 3 in Service, Congrats Nick and Adopt-a-Class Celebration slides, Mr. Spraul shared the celebrating safety slide and Ms. Jones shared the Summer Outreach Activities slide.

The Committee accepted the report as presented.

5. **Ridership and Service Quality Report**

Mr. Shammout and Mr. Spraul presented the May 2025 ridership reports. Total ridership for the month of May was 1,137,454 or 10.5% unfavorable to budget.

Mr. Shammout and Mr. Spraul presented the May 2025 MetroNow reports. Total ridership for the month of May was 11,544 or 5.0% unfavorable to budget.

Mr. Shammout and Mr. Spraul presented the May 2025 Access ridership reports. Total ridership for the month of May was 15,491 or 0.7% unfavorable to budget.

The Committee accepted the report as presented.

6. **Community Outreach to Youth**

Ms. Iris Roley, Consultant to the City Manager, Policing & Public Safety presented Collaborative Agreement Community Care Initiatives 2025.

The Committee accepted the report as presented.

7. **Proposed Motion: Approval of OKI Board Appointment**

Mr. Aiello requested approval Appointment to the OKI Board.

The Committee agreed to recommend the resolution to the full Board for approval.

8. **Proposed Resolution: Contract Modification for 18-2022 Security Cameras**

Mr. Ravasio requested approval for Modified Contract No. 18-2022 for Facility Security Camera System Upgrade.

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

9. **Other Items**

N/A

10. **New Business**

The next regular meeting of the Planning and Operations Committee has been scheduled for **Tuesday, July 15th, 2025, at 9:00 A.M.**

11. **Adjournment**

The meeting adjourned at 10:26 A.M.



Planning & Operations: Good News

July 15, 2025



May Silver Wheel Award Recipients



Leadership
Employee of the Month
Reggie Brown



Administrative & Support
Employee of the Month
Bre Rahe



May Silver Wheel Award Recipients



Queensgate
Operator of the Month
Orlando Elliott



Queensgate Maintenance
Employee of the Month
Meleetha Charlene Brown



May Silver Wheel Award Recipients



Bond Hill
Operator of the Month
Nicole Allen



Bond Hill Maintenance Employee
of the Month
Michael Kurzhals



Access
Employee of the Month
Jelania Crawford

Next Stop: Career at Metro

Test-drive a career that's going places with Metro!
Attend the Career Fair Extravaganza on Aug. 23,
9:30 a.m. - 4 p.m. at Metro's Queensgate Facility.

Those interested in being an operator may apply,
test drive a bus, enjoy food and music and win
prizes!

Metro operators enjoy great perks, including

- \$20 per hour during training + paid CDL
- \$22.67 per hour after training + raises every 6 months
- \$2,000 hiring bonus
- Comprehensive health, dental and retirement benefits + free bus passes for spouse and dependents and more



Metro Family Day at Kings Island

Join us for a “thrilling” good time as we enjoy Metro Family Day at Kings Island on Aug. 9 & 10. We hope to see you each there as we connect and continue to build a culture of ONE!



Two Million Miles Club Inductee



Congratulations to our newest National Safety Council “Two Million Mile Club” inductee, Operator Robert Waters. Robert has driven for more than 30 years and two million miles without a single preventable accident. That's like driving to the moon and back four times or circling the globe 80 times. This accolade has been achieved by just one-tenth of one percent of transit operators nationwide.

We celebrate Robert and the more than 430 operators and maintenance team members who were recognized in June for their commitment to safety.

Metro & Great Parks Cut Ribbon on New Shelter



Earlier this month, we joined Great Parks to celebrate our partnership and to cut the ribbon on a new bus shelter on Springfield Pike that provides increased access to the Glenwood Gardens and miles of trail.

CEO Andy Aiello delivered remarks highlighting Metro's mission to better connect our region to important quality of life destinations like our region's magnificent parks and recreation destinations. This event also celebrated the \$1.2M in MTIF funds used to install 3,500 ft. of new and replacement sidewalk, road improvements, and pedestrian safety improvements in the area, in addition to the new shelter.



...And That's the News!



@Cincinnati Metro

Summer at Metro is in full swing! Catch us at an upcoming event soon.





Metro and CPS: 2025-26 Academic Year

July 15, 2025

Agenda

- Overview of CPS student transportation on Metro
- Updates for the 2025-26 academic year
 - New schools, students, and families
 - Types of bus passes
- Frequently Asked Questions
- Next Steps
- Q&A

CPS Student Transportation on Metro

- CPS contracts with Metro to purchase student bus passes for regular Metro service for the academic year (first day of school thru June 30)
- Over 12,000 CPS passes, for ALL 7th through 12th grade students
 - Includes all CPS high schools
 - This year, includes ALL 7th and 8th grade students
 - 12 New schools (Jr. highs and Elementary)
 - Approx. 1,200 new students; a 10% increase
- CPS also purchases smart cards for other schools served by the CPS Transportation Department (parochial, charter)
- ~ \$3.5 million contract with CPS

Metro's performance

- 2024-25 Ridership: 1,671,463
- 2024-25 Metro OTP:
 - 81% arriving to school by 10 minutes ahead of start time
 - 93% arriving to school by 5 minutes ahead of start time
- Improved network has streamlined student trips

Transit Center	Average daily PM boardings
Government Square	334
Northside	138
Oakley	87
Glenway Crossing	38

- Minor service adjustments through the year as student travel patterns evolve

Updates for the 2025-26 academic year

- Again, RFID passes for all, including Extra-Curricular passes
 - Weekdays 6:00 a.m. – 9:30 a.m. and 1:30 p.m. – **5:00 p.m.** (prev. 5:30)
 - Extracurricular passes are valid until 10:30 p.m.
- This year: Direct and Non-Direct (transfer) pass types
 - Visually distinct: Color-coded, easy way to observe student use
 - Technically distinct: Programmed according to pass type

Regular pass with Direct route	Regular pass with Non-direct route	Extra-Curricular and Virtual students
Student does not need to transfer buses	Student does need one bus transfer	Student may need to transfer buses

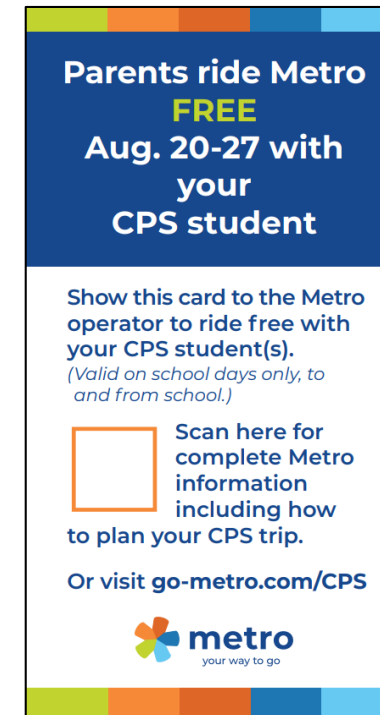
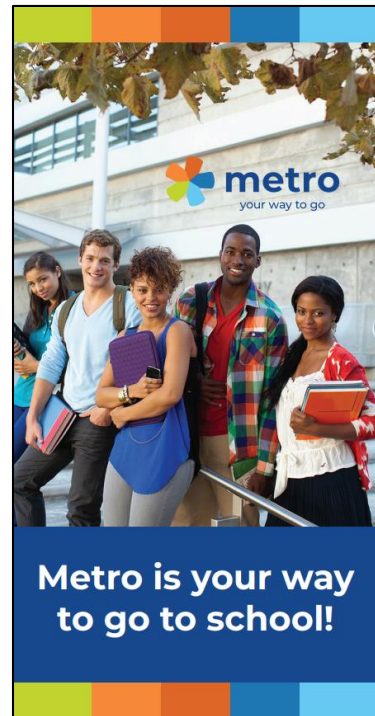
- Metro shares our pass usage data with CPS
- CPS engages students regarding their pass usage

Updates for 2025-26 academic year

- Metro and CPS are working cooperatively on a full-scale joint communication plan:
 - Andy Aiello and CPS COO Chris Burkhardt will address a joint meeting of CPS Board and Cincinnati City Council (Aug. 6)
 - We provided a similar update last year
 - Metro staff will attend all CPS Open houses (Aug. 4 – 15)
 - We worked with CPS on this schedule to account for all additional new schools
- Metro staff will be on site (transit centers, schools) to assist students
 - With a particular focus on the new schools
 - CPS parents ride free with their students, Aug. 20-27

Updates for 2025-26 academic year

- Metro communications for students and families to obtain Metro information



- Producing best practice videos with "Metro Man" Trayvon Sanderson for CPS and Metro to distribute to help provide support and comfort to students and parents.

Safety and Security

- Safety/ Security measures include:
 - CPS and Metro regularly work together to address on-board issues
 - CPS proactively emphasizes the Student Code of Conduct while on Metro
 - CPD officers regularly staffed at Metro transit centers, on routes randomly, and as needed
 - Iris Roley and Collaborative Agreement Community Care Initiative Team
 - Metro Supervisor presence at Gov. Square
 - 5th Street Liquor Store has closed; Metro to begin outfitting the space for a new Ticket Sales Office and Security Center
 - Full year of Community Service Officers (“311” team) at transit centers
- Ridership data provided to CPS each month, including:
 - Daily, Monthly, and School year to-date ridership
 - Direct/ Non-Direct pass usage



FAQ: Planning your metro trip

Q: How do I plan my student's trip?

A: Use the Transit App

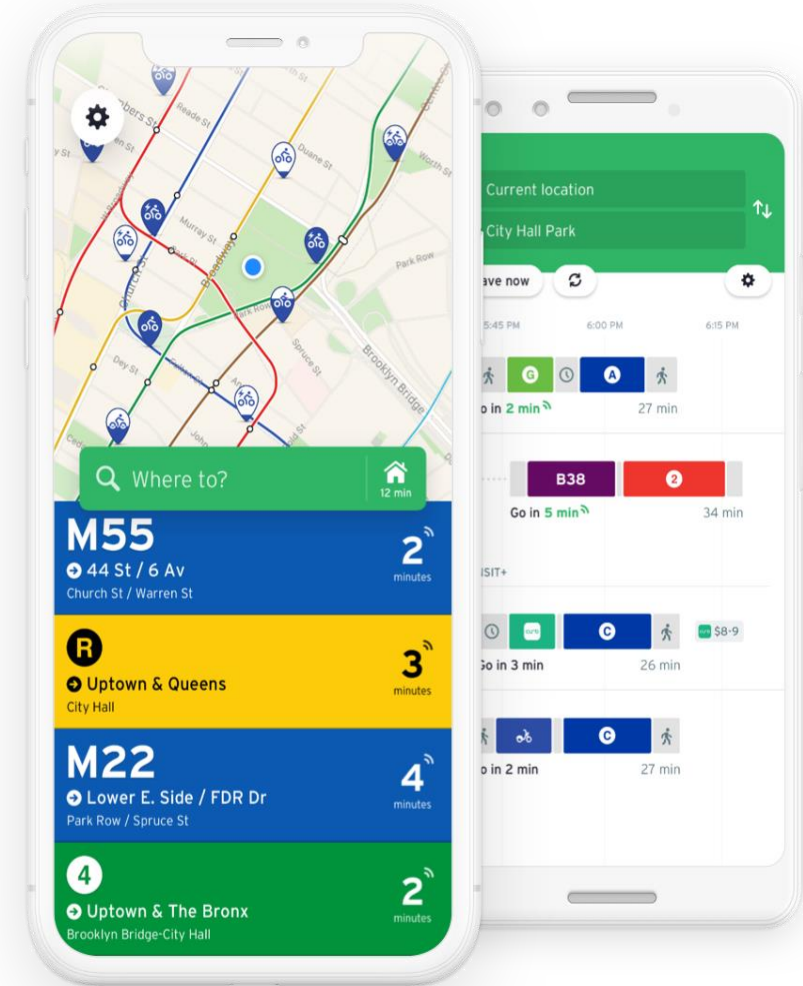
- Trip planning, route options, and real-time info
- Use trip dates for after Aug. 17

A: Or visit Metro's website for route and schedule info

Q: How do students ride?

A: Tap your Metro bus pass on the fare box and show it to the driver

A: Follow the CPS student conduct expectations



FAQ: Real-time info

Q: How do I plan my student's trip?

- A: Sign up for service alerts through the Transit App,
- Starting on June 30 (EZ Alerts ends on July 14)
 - Real-time updates to your favorite routes

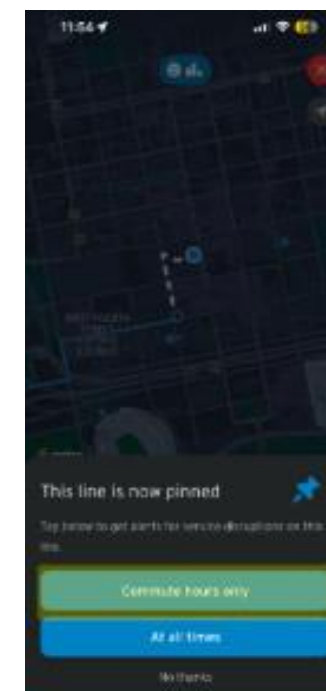
Select Your Route



Pin Your Route



Get Alerts



FAQ: Transfers

Q: Do students need to make more than 1 transfer?

A: No. In compliance with CPS policy and state law, while students have several Metro routing options to/from school, every school location is accessible from every neighborhood within the CPS district boundary with zero or one transfer

Next Steps:

- Our collaborative efforts continue throughout the year
 - Regular, standing meetings of various CPS and Metro teams
 - Ongoing ridership analysis
 - Service observations and continuous improvement
 - Engagement with community stakeholders





Q & A





JULY 15, 2025

Agenda

- Goals and Objectives
- Progress
- Updates
- Upcoming Public Engagement

GOALS & OBJECTIVES

Goal	Objective
Attract riders and increase mode share	<ul style="list-style-type: none"> - Design for frequent, reliable service - Decrease travel times
Enhance network connectivity	<ul style="list-style-type: none"> - Provide BRT connectivity to other Metro Services (Access, MetroNOW, fixed route) and pedestrians, bicyclists, and automobiles
Provide equitable access to frequent service	<ul style="list-style-type: none"> - Station siting in areas with greatest propensity to ride - Station siting at areas of high existing ridership - Design prototypical stations to create identifiable station locations - Coordinate BRT operations with other Metro Services
Ensure constructability and compatibility with the built environment	<ul style="list-style-type: none"> - Incorporate input from Project Stakeholders - Minimize and mitigate impacts - Inform the community about the trade-offs, benefits, and potential impacts of the project - Develop consensus with Project Partners to execute third party agreements
Support economic development	<ul style="list-style-type: none"> - Locate stations to serve population/employment centers - Obtain support from economic development community - Encourage transit-oriented development opportunities

PROJECT DEVELOPMENT PROGRESS

Preliminary Design

- Station Locations
- BRT Lanes

Engagement

- Project Partners
- Businesses
- Community Councils
- Stakeholders

Traffic Impacts

- Intersection Modeling
- Advanced Traffic and Transit Analysis

Environmental

- Environmental Approvals

Advanced Design

- Agreements
- CMAR



BRT PROJECT DEVELOPMENT OVERVIEW



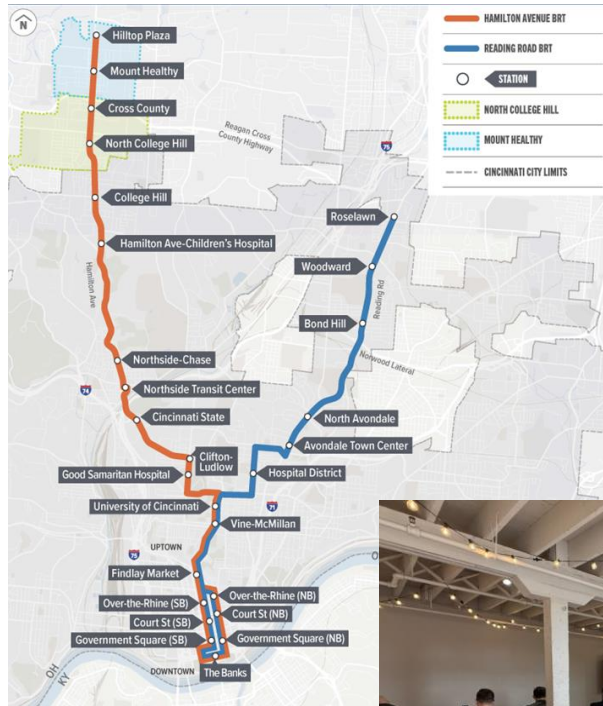
- ✓ Capital Investment Grant submissions
- ✓ Prototypical station designs and animations
- ☐ Finalize station locations
- ☐ Finalize lane configurations
- ☐ Assess environmental impacts (parks, trees, parking, traffic, water quality, right-of-way needs, and more)
- ☐ Mitigation commitments
- 3rd party & operating plan agreements
- Final vehicle type and costs
- Refined project costs

Completed

*Nearing
Completion*

Upcoming

PROJECT PARTNER & STAKEHOLDER COORDINATION



Reading

- City of Cincinnati

Hamilton

- City of Cincinnati
- City of N.College Hill
- City of Mount Healthy
- ODOT
- Hamilton County

- 3CDC
- The Port Authority
- Avondale Dev. Corporation
- University of Cincinnati
- Cincinnati State University
- Cincinnati Children's
- UC Health
- Good Samaritan/Tri-Health
- Christ Hospital
- Cincinnati MHA
- Numerous Community Councils
- Numerous Business Associations





121 BRT EVENTS & MEETINGS

STAKEHOLDER ADVISORY COMMITTEE MEETING

BUSINESS, HUMAN SERVICE, OR ACADEMIC

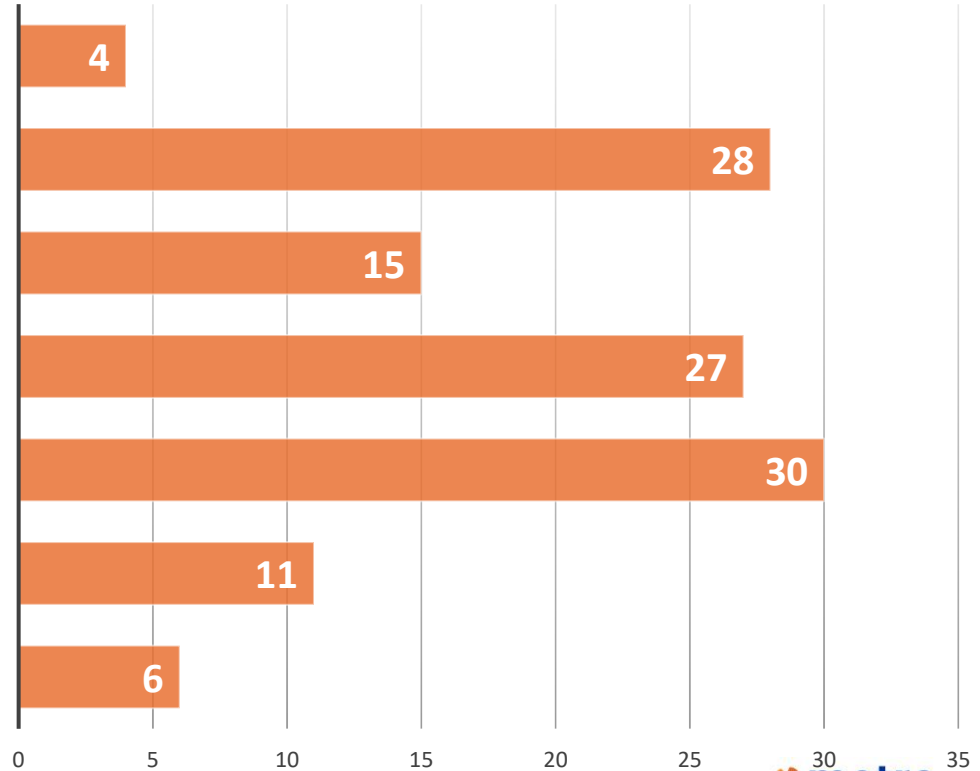
COMMUNITY COUNCIL PRESENTATIONS

METRO STAFF OPEN HOUSE

PUBLIC EVENT

PUBLIC WORKSHOP/OPEN HOUSE

SPECIAL INTEREST GROUP



7

5,183 participants

STATION LOCATIONS

- Critical input from project partners and stakeholders
- Four Rounds of Public Open Houses over the last year
- Connectivity with existing metro services, pedestrian, bike, and other modes
- Foster economic development and redevelopment by working with project partners (cities/townships), community development authorities, the Port, and 3CDC

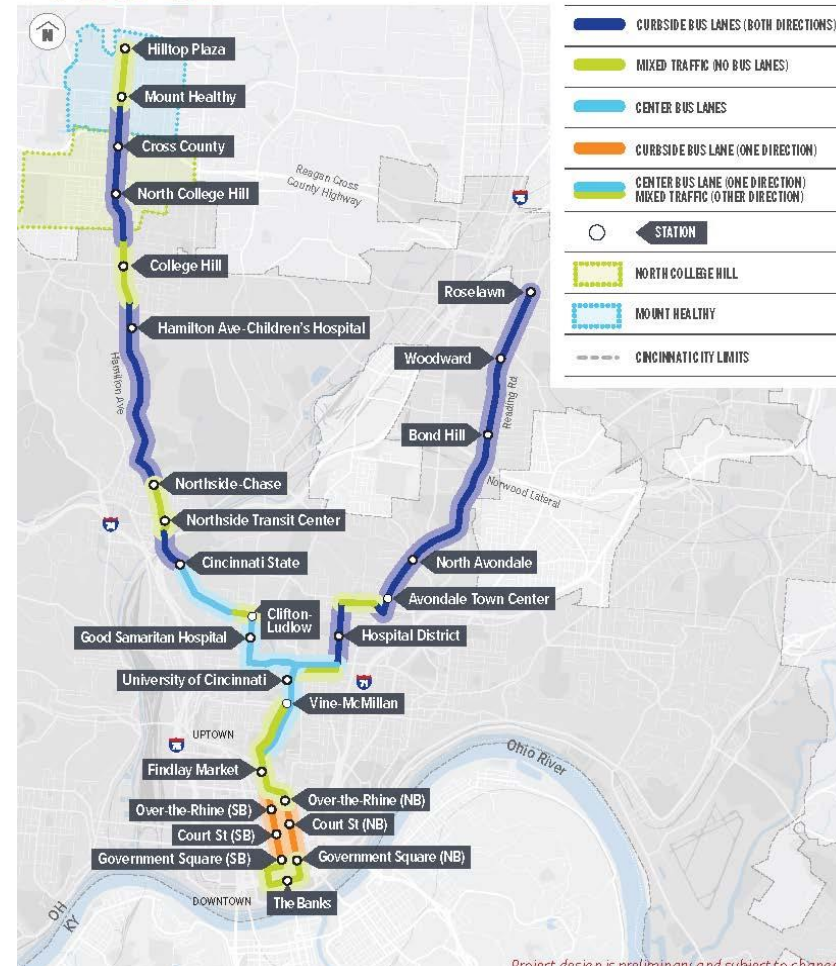


LANE CONFIGURATIONS

Reading – 9.2 miles, with 7.8 miles of BRT lanes

Hamilton – 8.8 miles, with 7.3 miles of BRT lanes

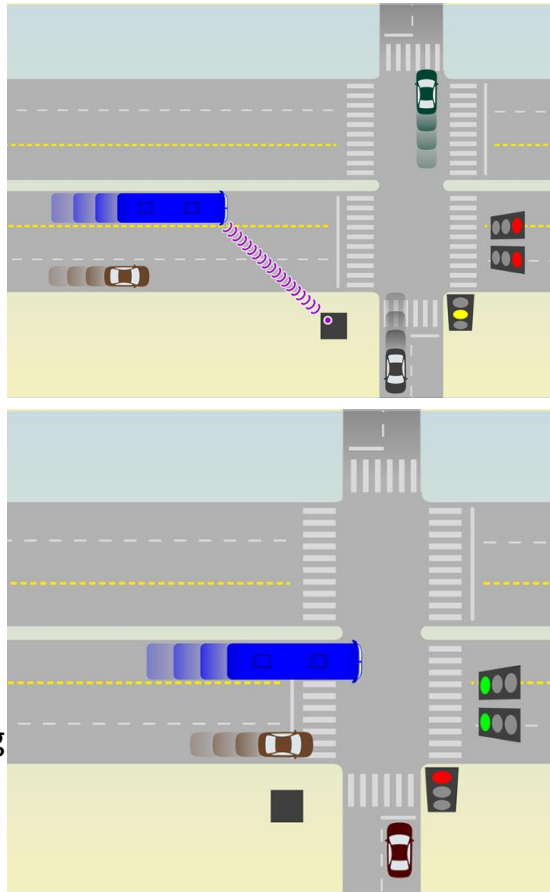
Project partners have jurisdiction and own this public right of way. Close coordination is underway.



TRAFFIC IMPACTS

Levels of Service		
FREE FLOW Low volumes and no delays.	LOS A	
STABLE FLOW Speeds restricted by short-term delays.	LOS B	
STABLE FLOW Speeds and volumes are closely correlated because of higher volumes.	LOS C	
STABLE FLOW Speeds are somewhat affected by delays in response to demand. High density traffic. Vehicles experience relatively infrequent stoppage.	LOS D	
UNSTABLE FLOW Low speeds, considerable delay, stoppage or significant queue formation.	LOS E	
FORCED FLOW Very low speeds, volumes exceed capacity, long delays with stop-and-go traffic.	LOS F	

- Existing condition compared to future conditions with BRT
- BRT bus volumes increase during peak from 4 to 6 buses per hour in each direction
- [VISSIM](#) Video



SIGNAL PRIORITY

- TSP is required for FTA Funding
- Either extends a green light or shortens a red
- Connects to City's Traffic Control Center
- Benefits:
 - Less stop time at lights = faster trip
 - More reliable transit travel times
 - Lower fuel consumption and reduced energy use and emissions
 - Emergency services would have priority use of BRT Lanes during an emergency

Evaluation of Transit Signal Priority on FX2

Summary of a Comparative Analysis of Transit Performance

TRANSIT MODE

FX2 is TriMet's new high-capacity bus route on Division Street. Transit signal priority (TSP) is one of the ways that FX2 is speeding up bus travel along Division Street. This infographic summarizes the results of a real-world experiment that turned off TSP for a few days to help us understand its benefits and potential for other TriMet routes.

Scenario	Date
TSP off	May 16-20, 2023
TSP on	May 25-June 2, 2023

Note: TSP was maintained "on" at three intersections (117th Ave, 148th Ave, and 162nd Ave) with near-side stops and bus lanes as it was required for operation of the bus-only signal.

What is transit

TSP speeds up signal timing. V algorithm can e red time to redu Most of the FX noted by the TS

	End-to-End Round-Trip Travel Time ¹	TSP Segments' Round-Trip Travel Time ²	Percent On-Time Arrivals ³	Percent "Good" Headway Adherence ³
TSP off	139 min	97 min	66%	53%
TSP on	131 min ▼ 8.2 min	88 min ▼ 8.8 min	76% ▲ 10%	67% ▲ 14%

¹ Round-trip travel time is the average peak period travel time across both directions of travel

² Peak period travel time over the three TSP-enabled segments across both directions of travel

³ On-time arrivals and headway adherence reflect end-to-end performance.

Data sources: Automated vehicle
TriMet daily on-time performance

The Corridor

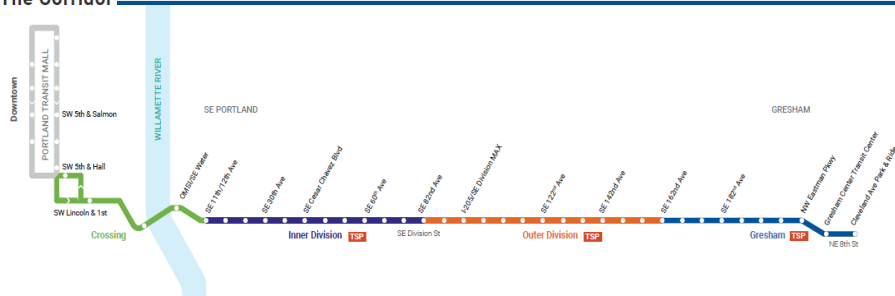
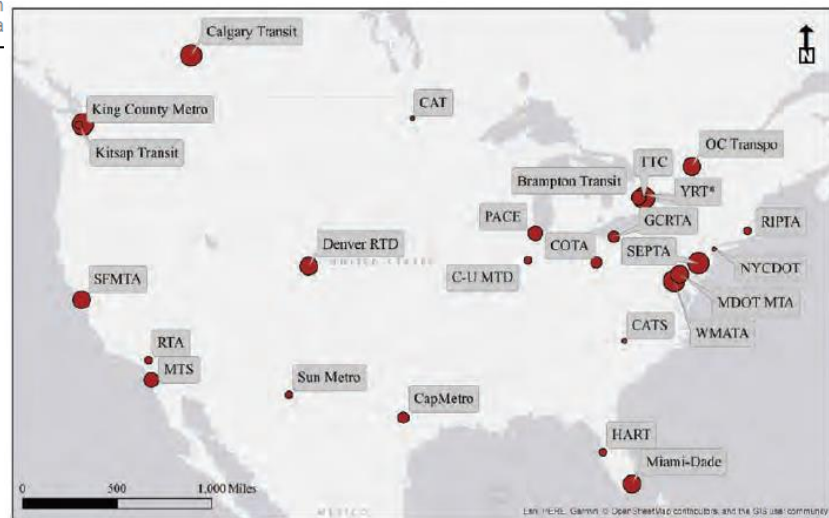


Table 1. On-Off Study Results

Metric	Before Study	During Study	Percent Change
Fuel Usage	5,175	5,856	13.2%
Vehicle Hours	1,426	1,482	3.9%
Operator Hours	1,427	1,485	4.1%



Total Bus Peak Vehicles

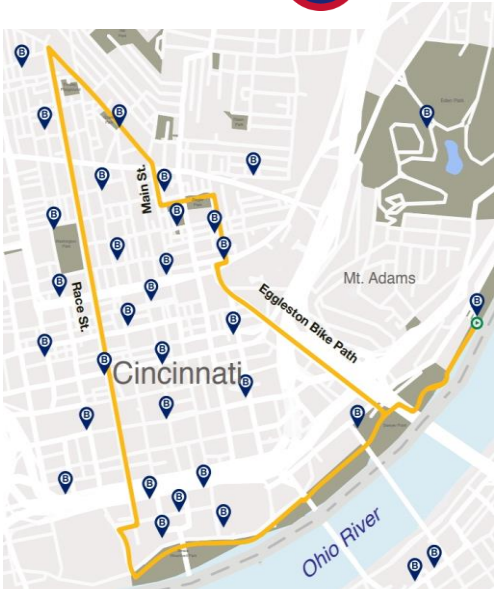
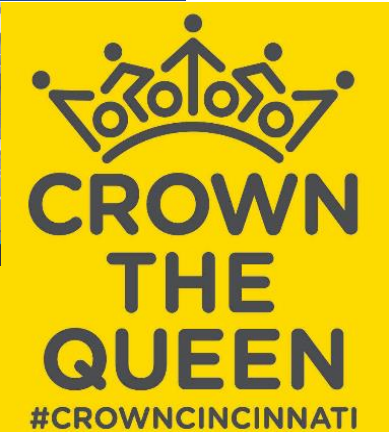
- 8-25
- 26-195
- 196-349
- 350-635
- 636-1,015
- 1,016-1,920

*Total bus peak vehicles for York Region Transit (YRT) were not available as of publication.

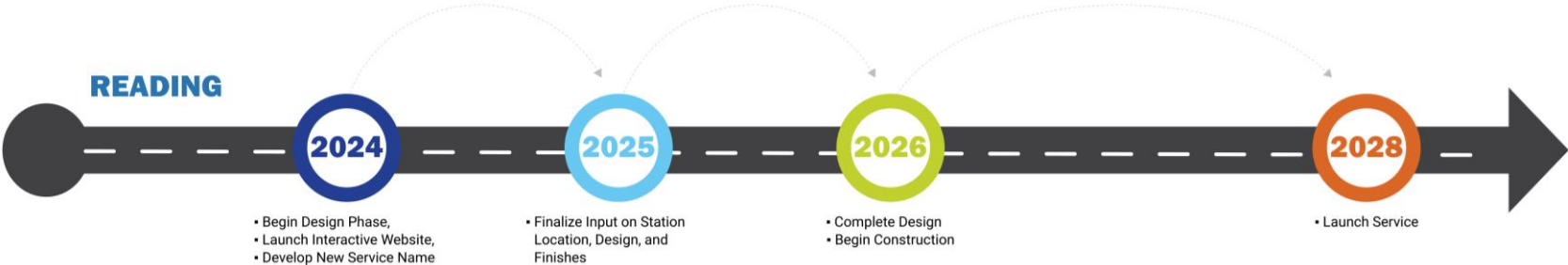
SOURCE: Created by the authors using National Transit Database (2017) data.

Figure 2. Map showing transit agencies with TSP that completed the survey.

COMMUNITY COORDINATION



TIMELINES



UPCOMING ENGAGEMENT SEPTEMBER 2025

- MetroRapid Stakeholder Advisory Group meeting
- Public open house meetings near planned BRT stations and at or near the UC campus
- Public open house at Metro (or nearby downtown location) prior to September Board Mtg
- Post card mail out to homes and businesses
- Metro employee open houses
- Community event and community council participation and promotion of upcoming public open houses
- Business community engagement (walking door to door/signs/doorknockers)

We'd love to see
you at an open
house!





August 2025 Service Changes

Planning and Operations Committee

July 15, 2025

August 2025 Service Changes: Overview

Local service changes:

- **New Rt. 8 Blue Ash-Silverton** (peak only)
- Rt. 2 Madeira-Oakley (peak only)
- Rt. 16: Span increase
- Rt. 19: 15-minute frequency to Mt. Airy
- Rt. 20: Span increase
- Rt. 37: Will run all day and weekends
- Other minor changes

Express service changes:

- Modifications of express routes serving the I-71 corridor (Rts. 3X, 71X, 72X)

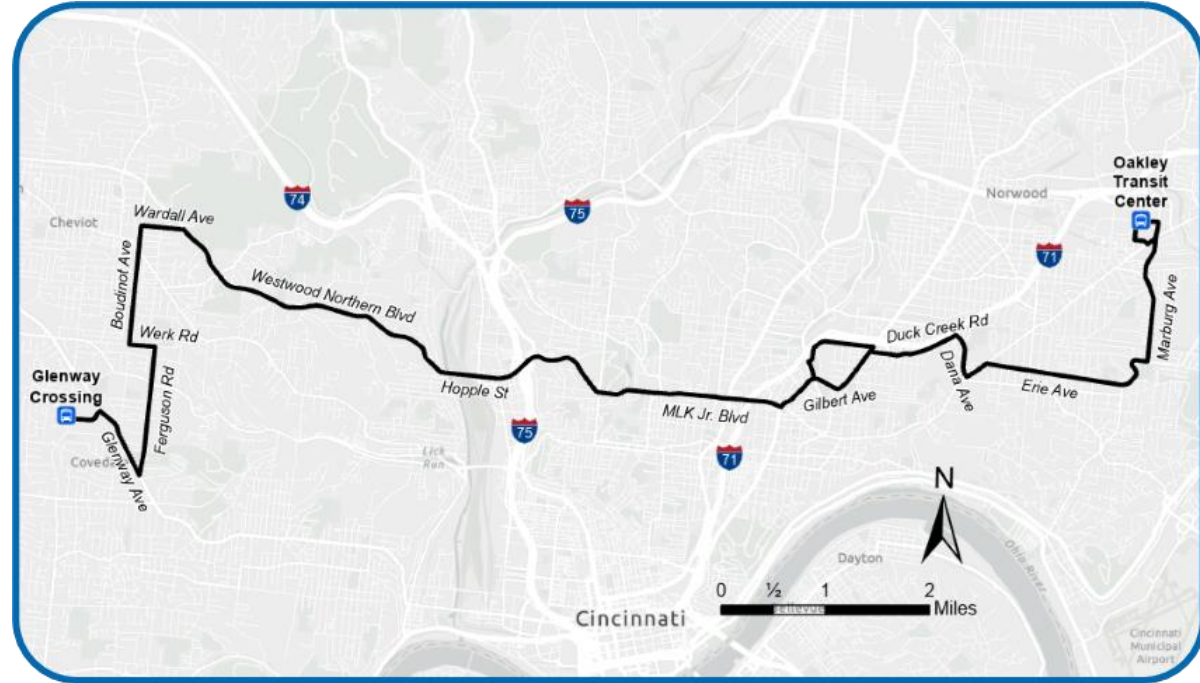
School-related adjustments

- Additional schools to be served by Metro
- Route deviations to serve Ethel Taylor and Evanston Academy



Rt. 37: Westwood – Uptown – Oakley Crosstown

- **Will run all day and on weekends**
- Peak service frequency (weekdays) ~15 min
- Off-peak frequency (weekdays) ~40 min
- Weekend frequency ~75 min
- Operates until 10p, 7 days per week



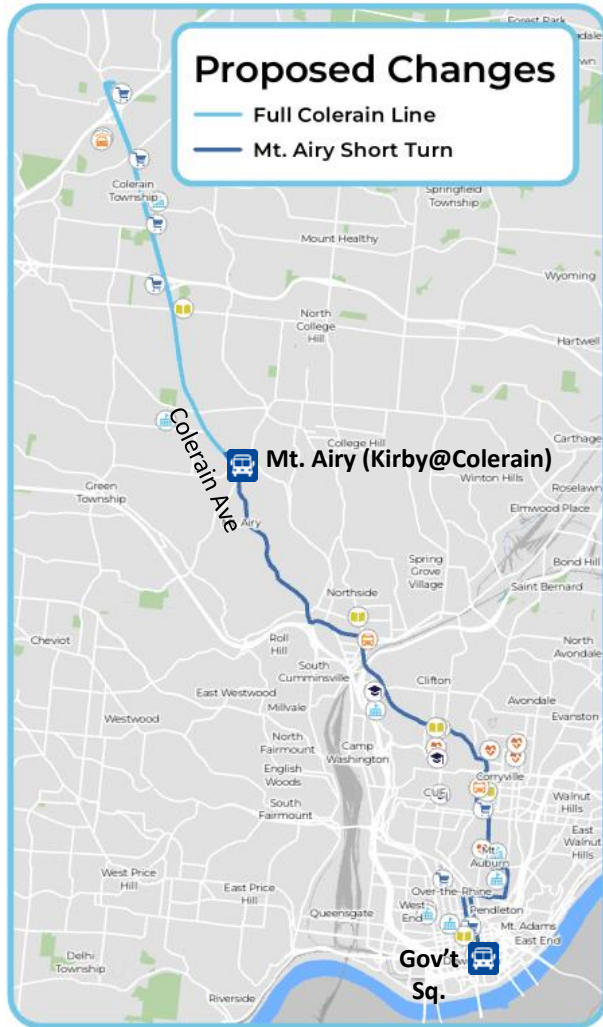
Rt. 19: Colerain – Mt. Auburn Local

Proposed Changes

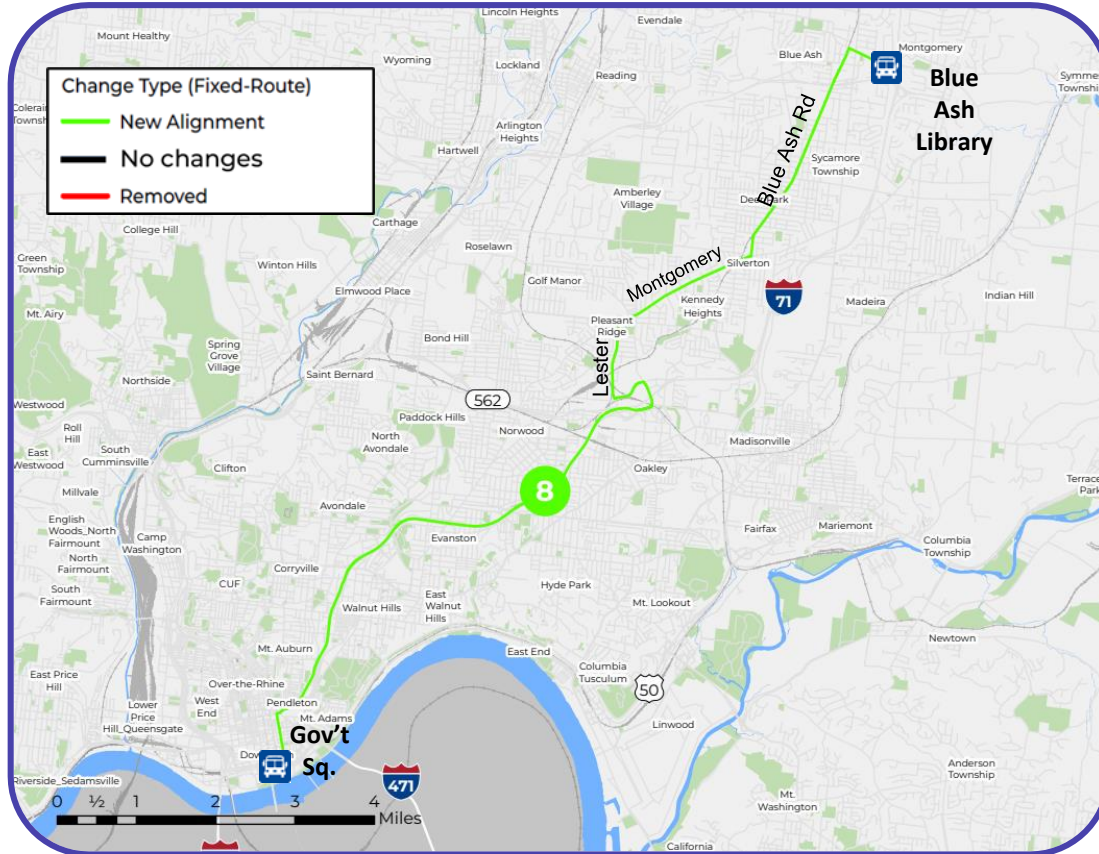
- Full Colerain Line
- Mt. Airy Short Turn

Alignment Change

- Will operate 15-min frequency between Downtown and Mt. Airy (peak periods)
- Create new short-turn branch with new end of line on Kirby Ave. at Colerain Ave.
- Off-peak frequency to every 30 minutes.



New Route 8: Blue Ash – Silverton (Peak only)



New Alignment

- Covers removed sections of Rts. 2 and 3X along Blue Ash Rd. and Montgomery Rd.
- Runs express on I-71 from Ridge Rd. to Downtown
- Will provide trips in both directions!

Schedule

AM Peak

6:10a – 8:50a

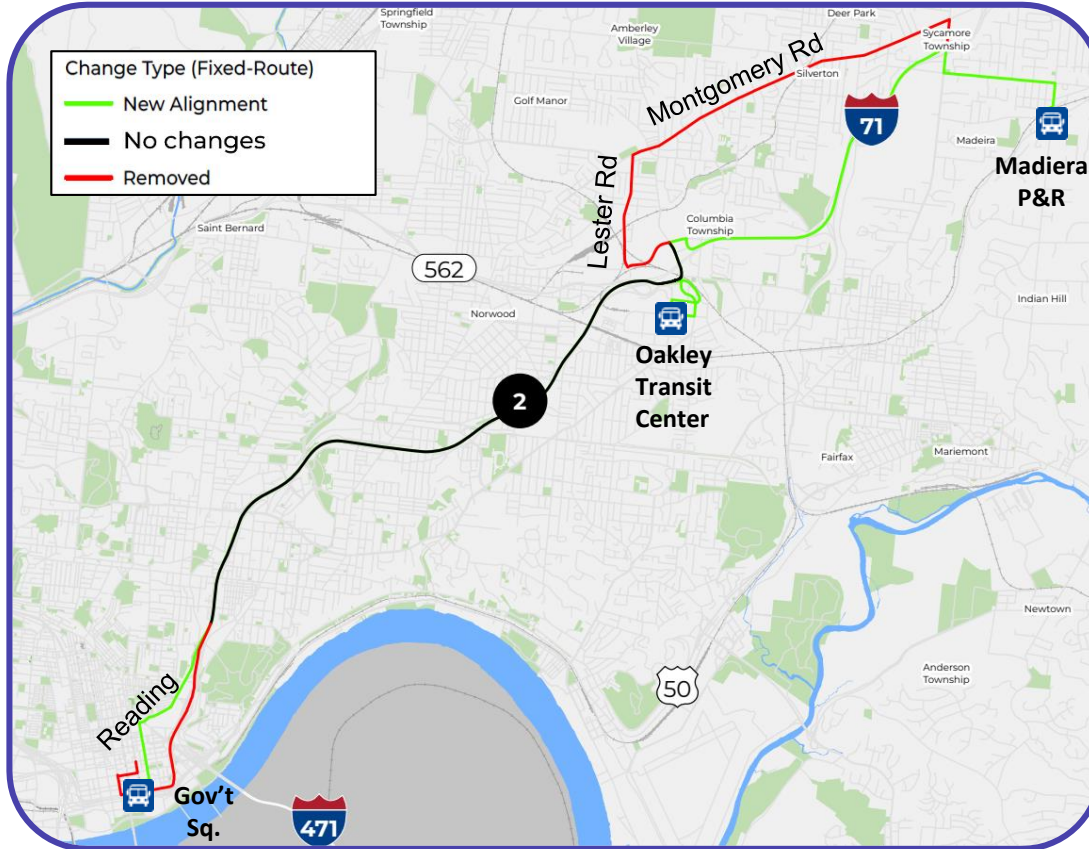
5 in, 4 out

PM Peak

3:30p – 5:50p

4 in, 5 out

Rt. 2: Madeira – Oakley Transit Center (Peak only)



Alignment Change

- Remove service from Montgomery Rd. and use I-71 from Kenwood Rd. to Ridge Rd.
- Serves the Oakley Transit Center then continues on I-71 to Downtown
- Will provide trips in both directions!

Schedule Change

AM Peak

6:10a – 8:20a

4 in, 2 out

PM Peak

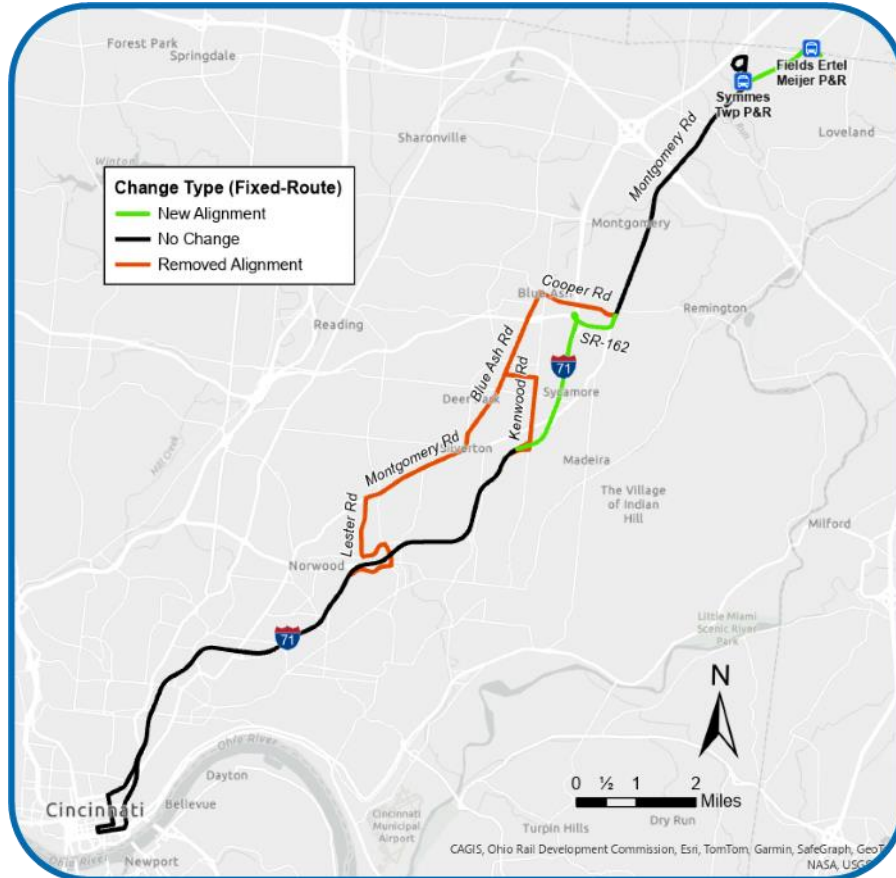
3:35p – 5:55p

2 in, 4 out



Express Service Changes

Rt. 3X: Symmes – Montgomery Express



Alignment Change

Remove service from Blue Ash and run on I-71 from Cross County Hwy. to downtown

Schedule Change

AM Peak

PM Peak

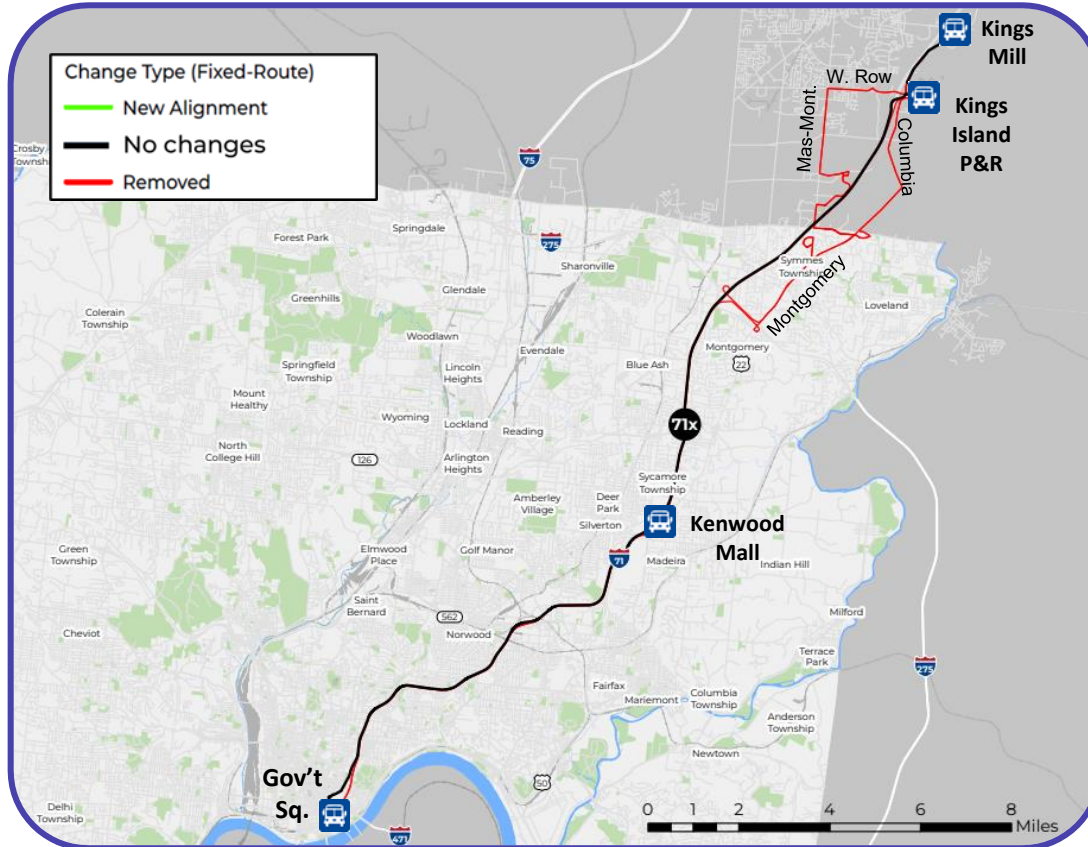
6:05a – 8:50a

3:25a – 6:25p

5 in, 3 out

3 in, 4 out

Rt. 71X: Kings Island-Mason Express



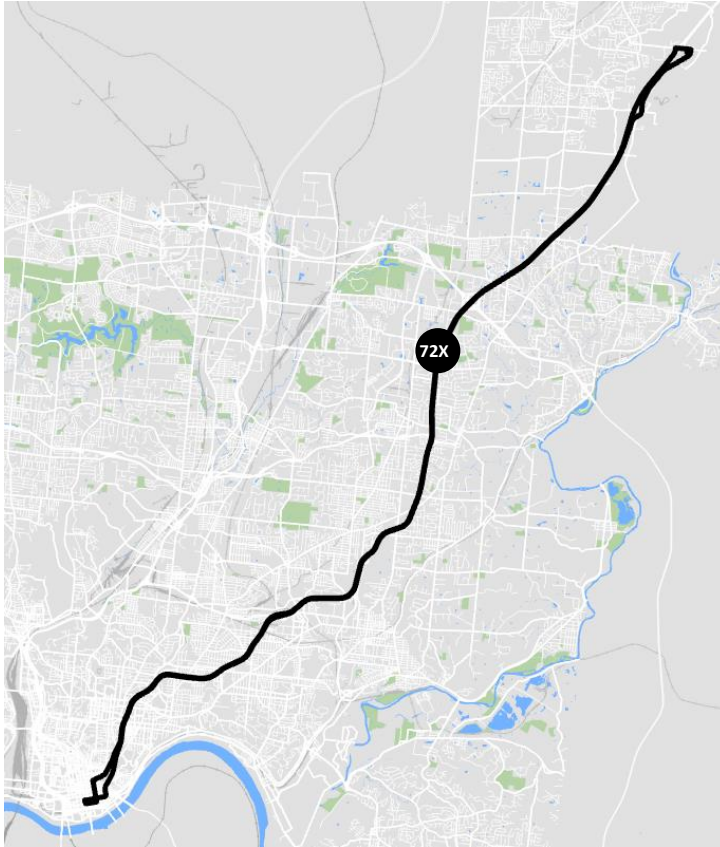
Alignment Change

- Remove section serving Montgomery Rd. and Mason-Montgomery Rd.
- Replace Rt. 72X alignment from Kings Island to Downtown with some trips also serving Kenwood

Schedule Change

- Weekdays 6a – 7p
~35m peak, 90m midday

Rt. 72X: Kings Island Direct



Alignment Change

Consolidate route into improved 71X after close of Kings Island's 2025 summer season



School-Related Adjustments

CPS-Growth Plan: Impact Summary

Additional 1,200 7th- 8th graders to use Metro

- Academy of Multilingual Immersion Studies
- Academy of World Languages
- Ethel Taylor Middle School
- Evanston Academy
- Hartwell School
- LEAP Academy
- Mt. Washington School
- Roberts Academy
- Roselawn Condon School
- Sayler Park School
- South Avondale School
- Spencer Center

Lower enrollment at some high schools

- Approximately 200 fewer students each at Aiken, Hughes, West High/Dater, and Withrow
- Approximately 100 fewer students each at Shroder, Taft, and Woodward



Ethel Taylor Middle School

- 2 additional am OB and 2 additional pm IB tripper deviating to 8th/State for transfers from Price Hill

- Deviate EB 7:11a trip between Roll Hill and NTC
- Deviate WB 2:44p trip between Roll Hill and NTC and shift to start at 2:58p

Bus Routes

- 27
- - Deviation

Map labels include: Northside Transit Center, Elmore, Ethel Taylor Middle School, Beekman, WHV, Bank, Linn, W. 8th, and 8th & State.

Bus Routes

— 65

- - - Deviation

Montana

Northside Transit Center

Elmore

Ethel Taylor Middle School

Baltimore

McHenry

WNW

Beekman

Queen City

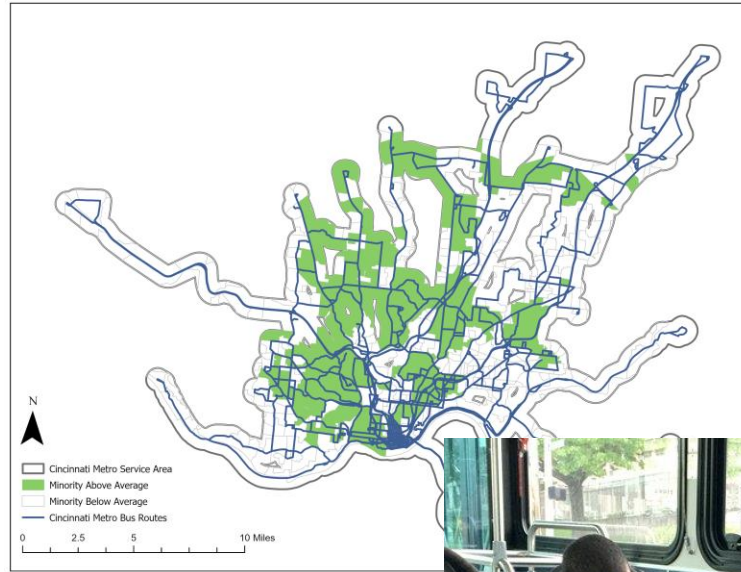
Wyoming

Glenway

Glenway Crossing Transit Center

Title VI Results

- Major service change threshold = 25%
- Triggered with changes to Rts. 2, 3, 8, 37, 71, 72
- Analysis: no disproportionate burden to low-income individuals
- Analysis: no disparate impact to minorities



Upcoming Public Meetings



- Metro is holding a series of public meetings to gather feedback on proposed August service changes.
- **Tuesday, July 15th** from 5:00 – 7:00 p.m. - Westwood Public Library Meeting Room
- **Wednesday, July 16th** from 6:00 – 8:00 p.m. - Blue Ash Public Library Meeting Room
- **Thursday, July 17th** at 10:00 a.m. and at 4:00 p.m. **Virtual Meetings**



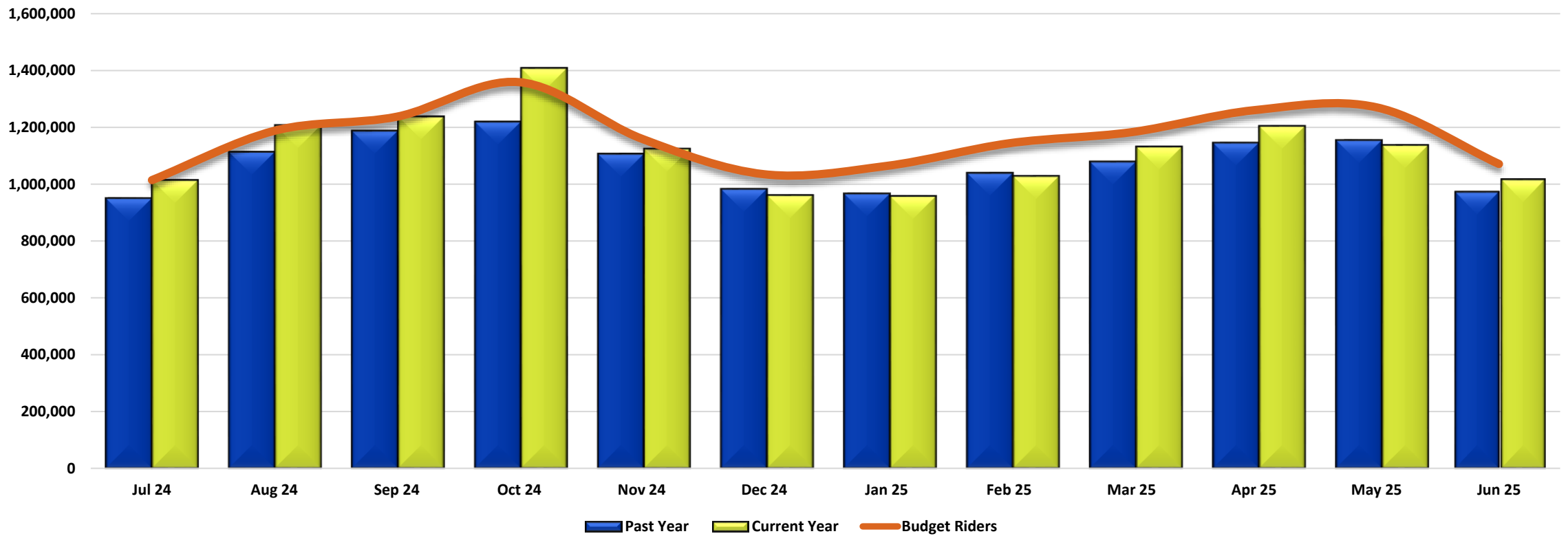
Thank you



June 2025 Ridership and Service Quality Report

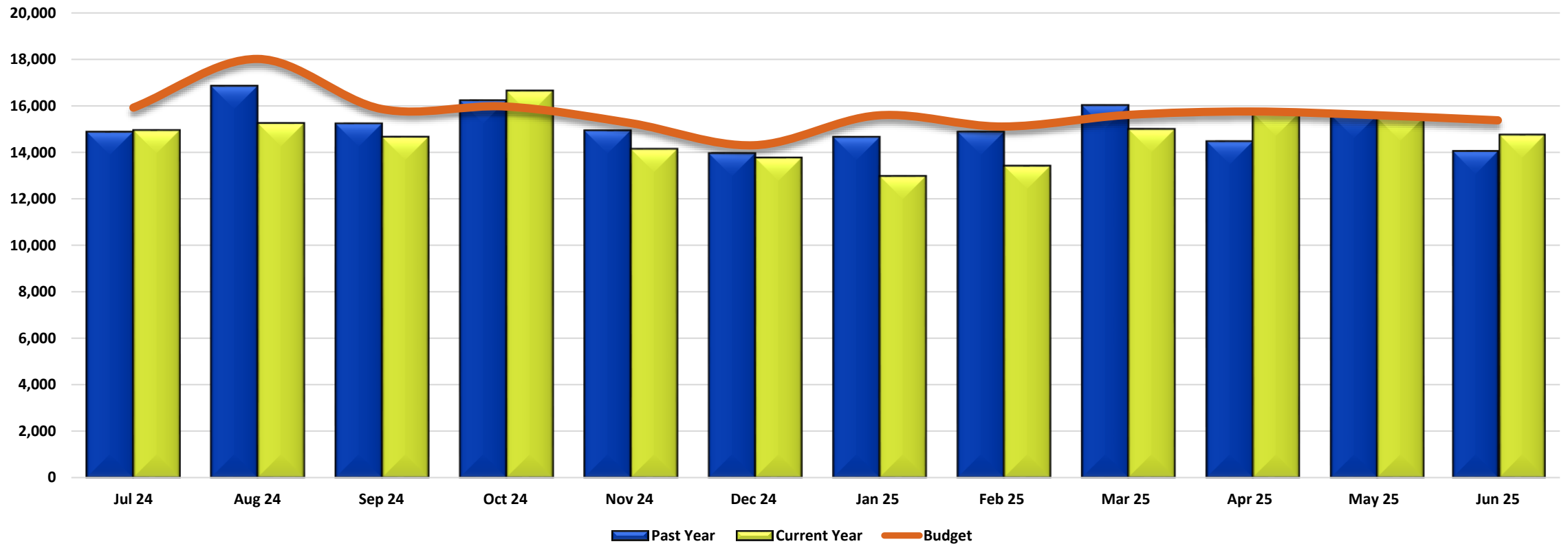
July 15th, 2025 | SPDI

Total Fixed Route Ridership YoY & Budget by Month



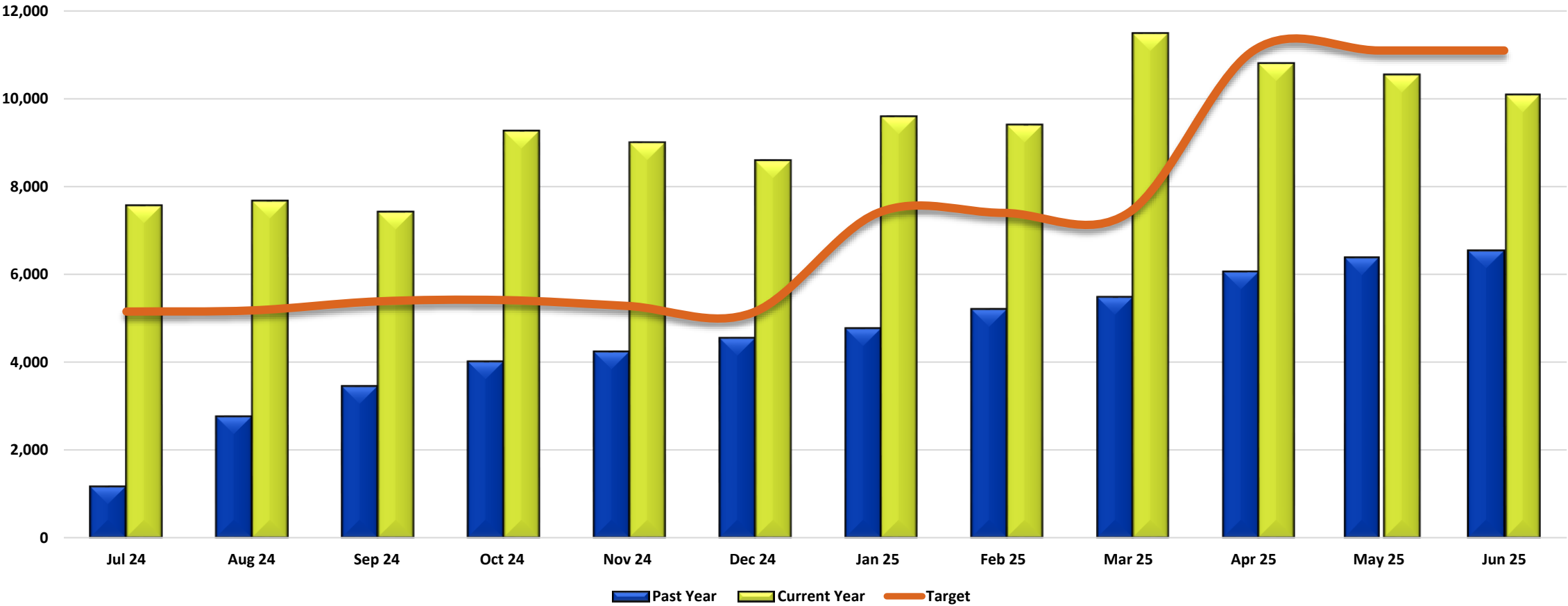
Service	Jun 25 Ridership	Jun 25 Budget	% Budget Variance	Jun 24 Ridership	Past Year % Variance
Fixed-Route	1,017,449	1,071,165	-5.0%	973,786	4.5%
Total (YTD)	6,479,414	6,993,318	-7.3%	6,361,527	1.9%

Total Access Ridership



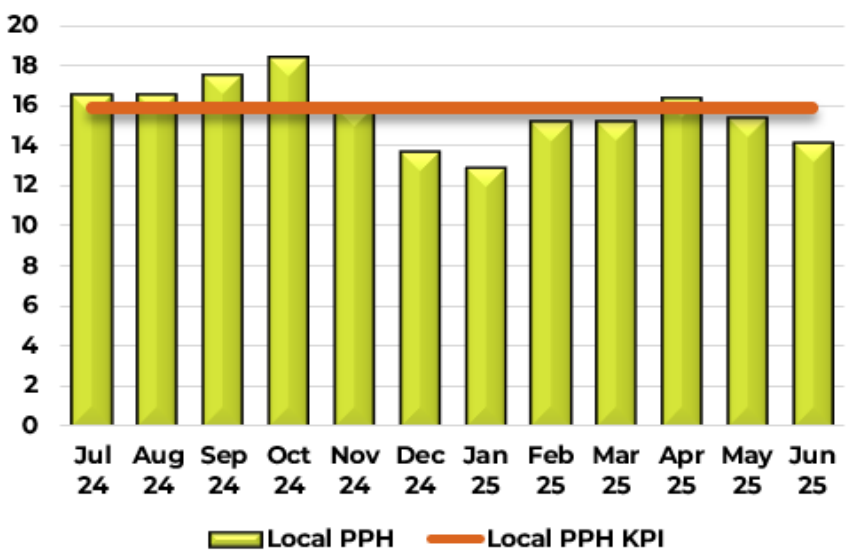
Access	Jun 25 Ridership	Jun 25 Budget	% Budget Variance	Jun 24 Ridership	Past Year % Variance
Total	14,756	15,380	-4.1%	14,053	5.0%
Total (YTD)	87,353	93,051	-6.1%	89,663	-2.6%

Total MetroNow Ridership

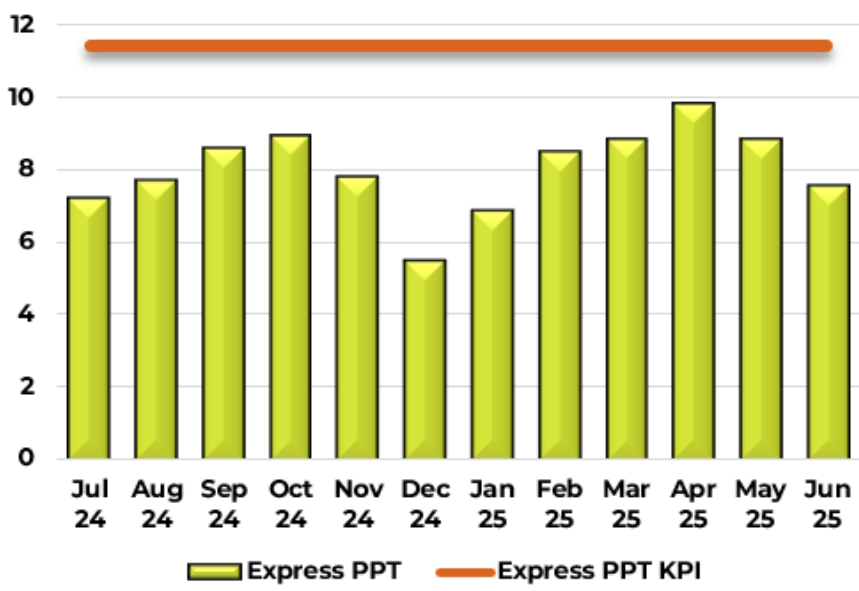


MetroNow	Jun 25 Ridership	Jun 25 Budget	% Budget Variance	Jun 24 Ridership	Past Year % Variance
Total	10,879	11,100	-2.0%	6,537	66.4%
Total (YTD)	62,708	55,500	13.0%	34,437	82.1%

Local Service Productivity



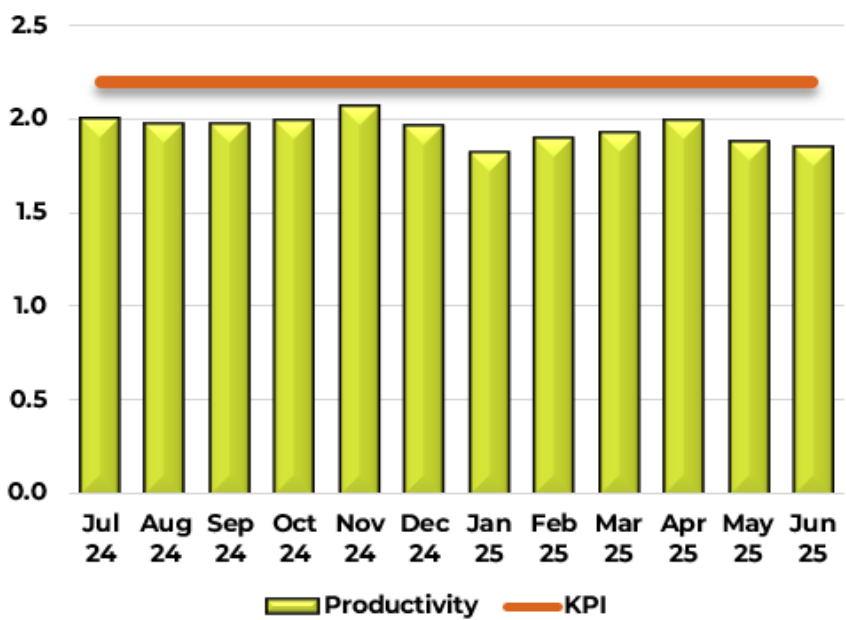
Express Service Productivity



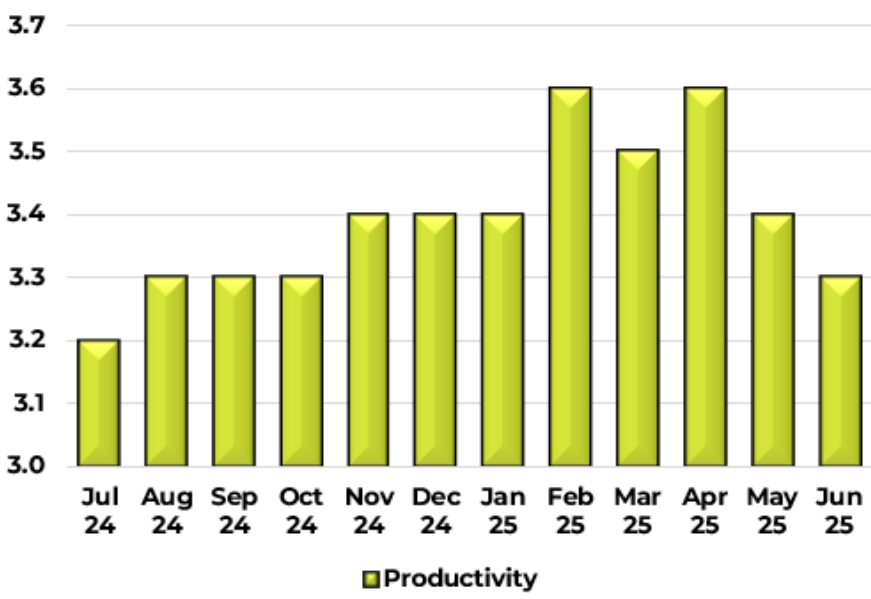
Productivity by Service Type

Service Type	Jun 25 Actual	Jun 25 Budget	Variance
Local Pass/Hour	14.2	15.9	-1.7
Express Pass/Trip	7.5	11.4	-3.9
Access Pass/Hour	185	2.2	-0.3
MetroNow Pass/Hour	3.3	--	--

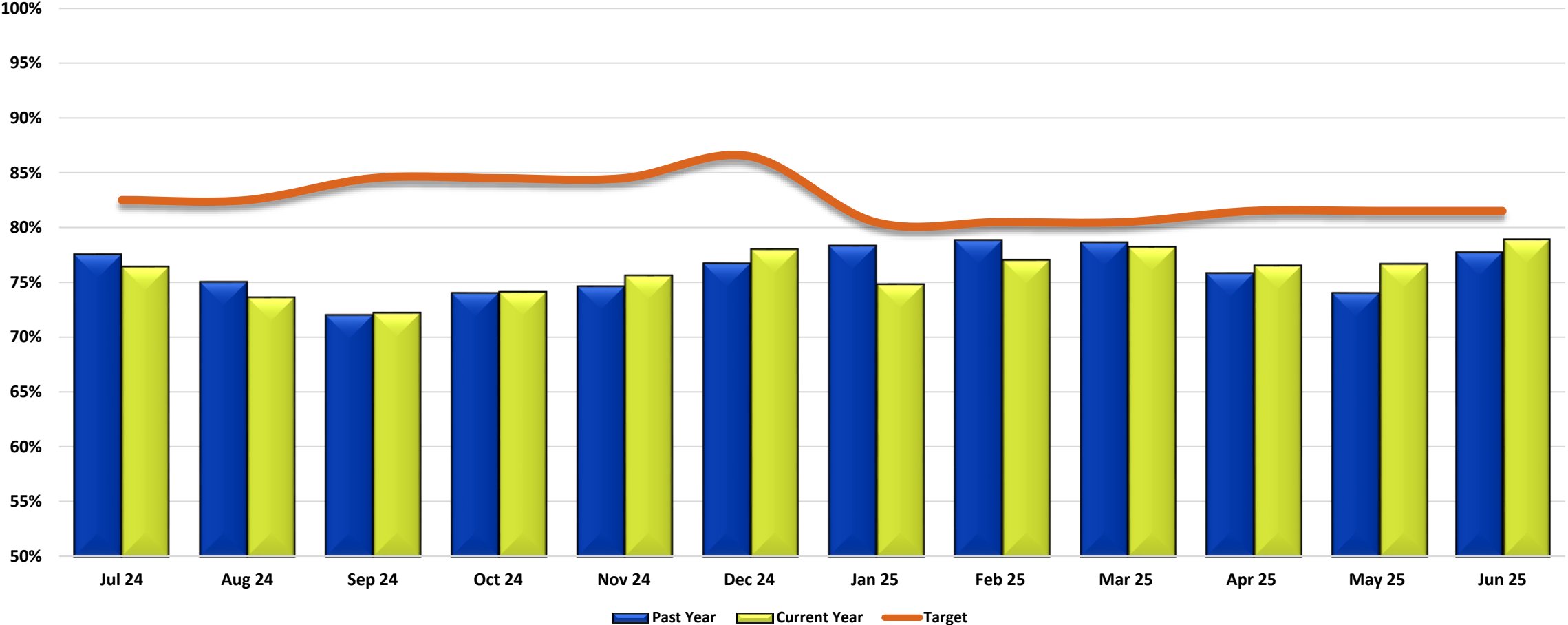
Access Service Productivity



MetroNow Service Productivity



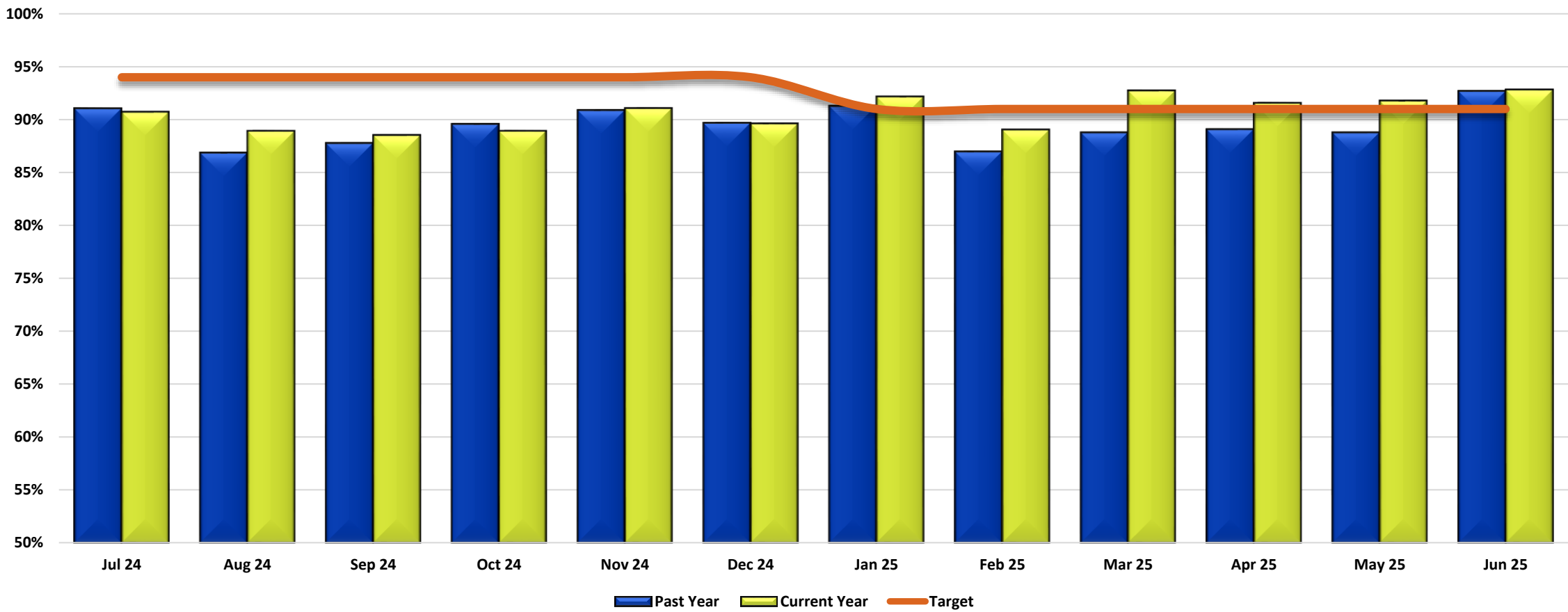
Fixed-Route On-Time Performance



Fixed-Route Service	Jun 25 Actual	Jun 25 KPI Target	Variance
On-Time Performance	78.9%	81.5%	-2.6%

*percentage points

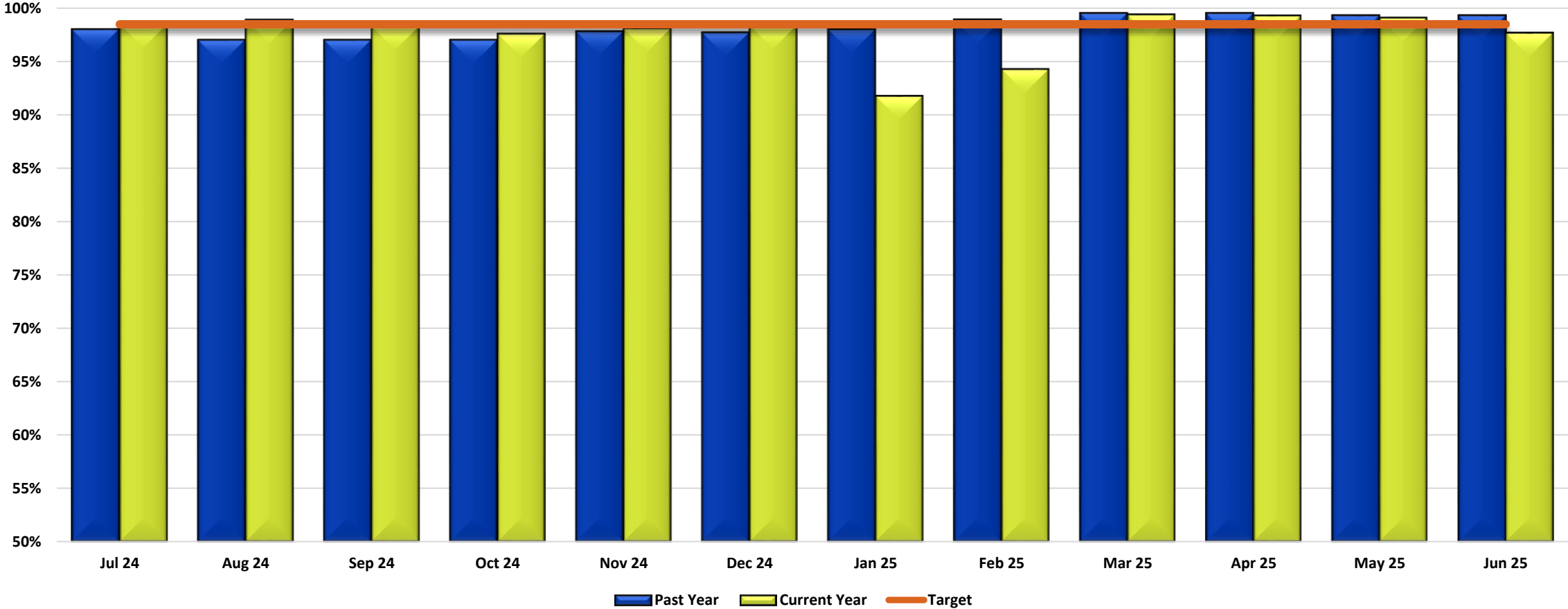
Access On-Time Performance



Access Service	Jun 25 Actual	Jun 25 KPI Target	Variance
On-Tim e Perform ance	92.8%	91.0%	1.8 %

**percentage points*

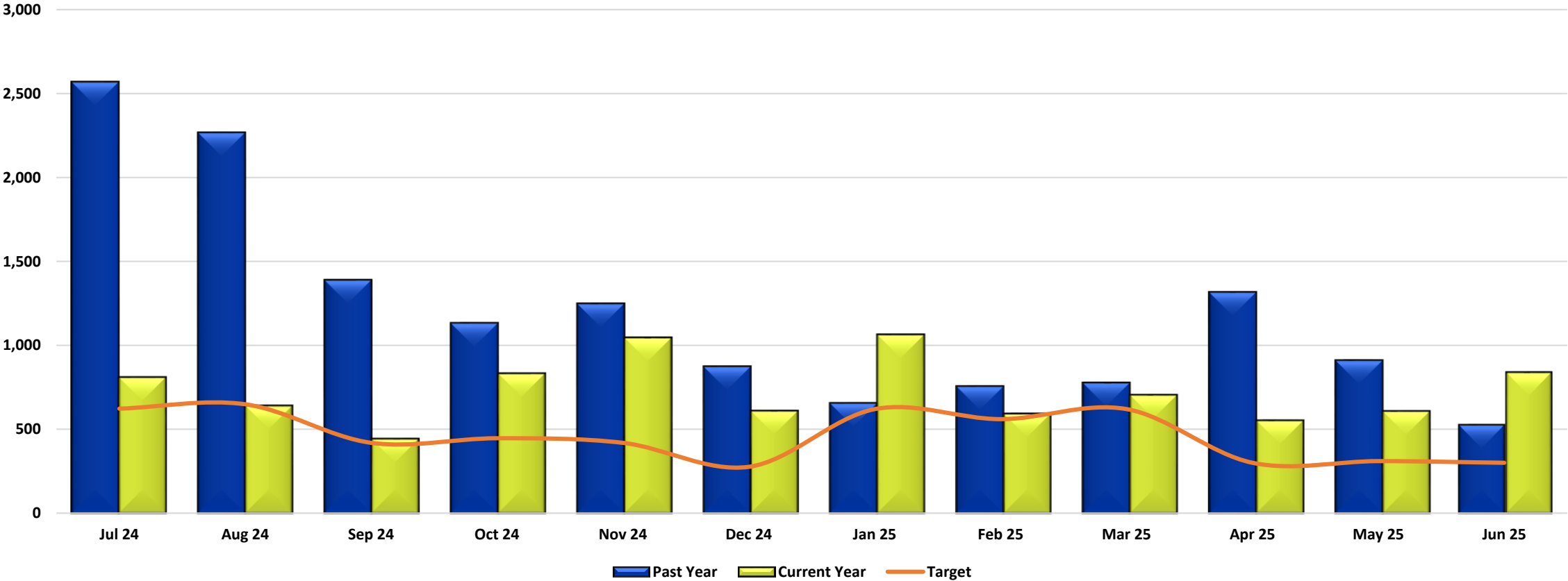
MetroNow On-Time Performance



MetroNow Service	Jun 25 Actual	Jun 25 KPI Target	Variance
On-Time Performance	97.7%	98.5%	-0.8%

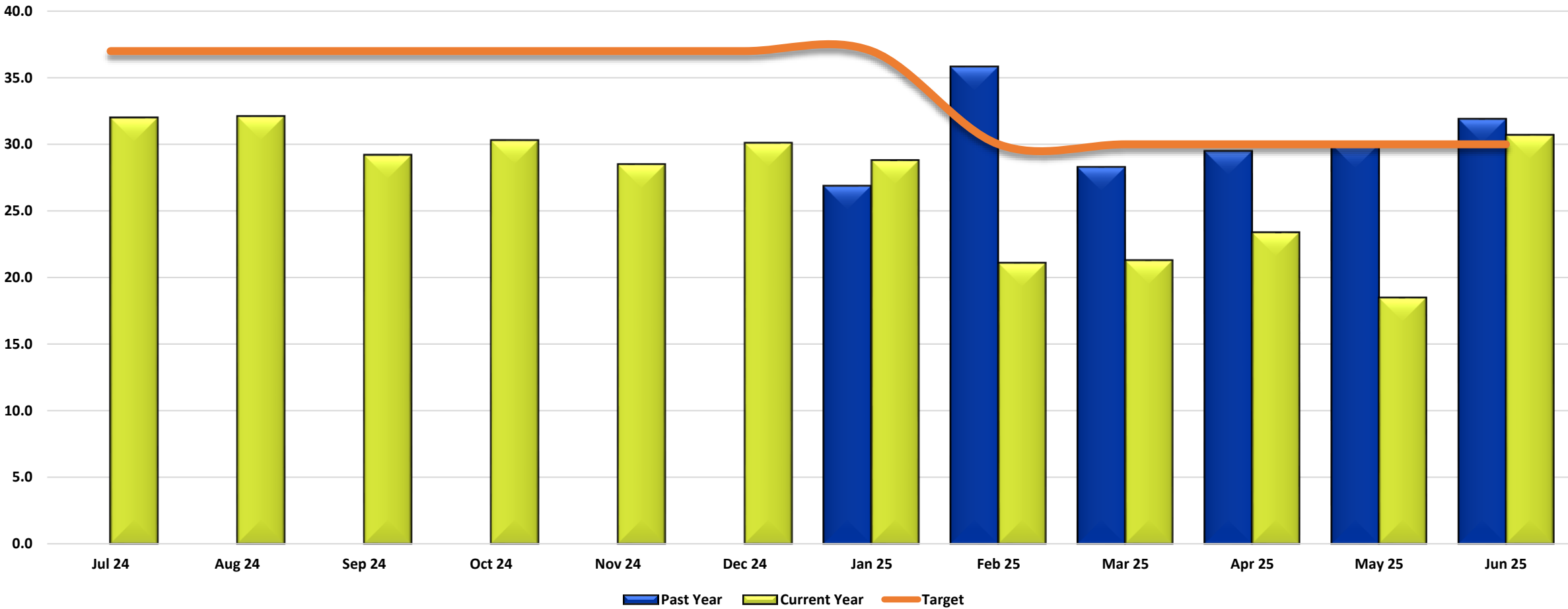
**percentage points*

Fixed-Route Missed Trips



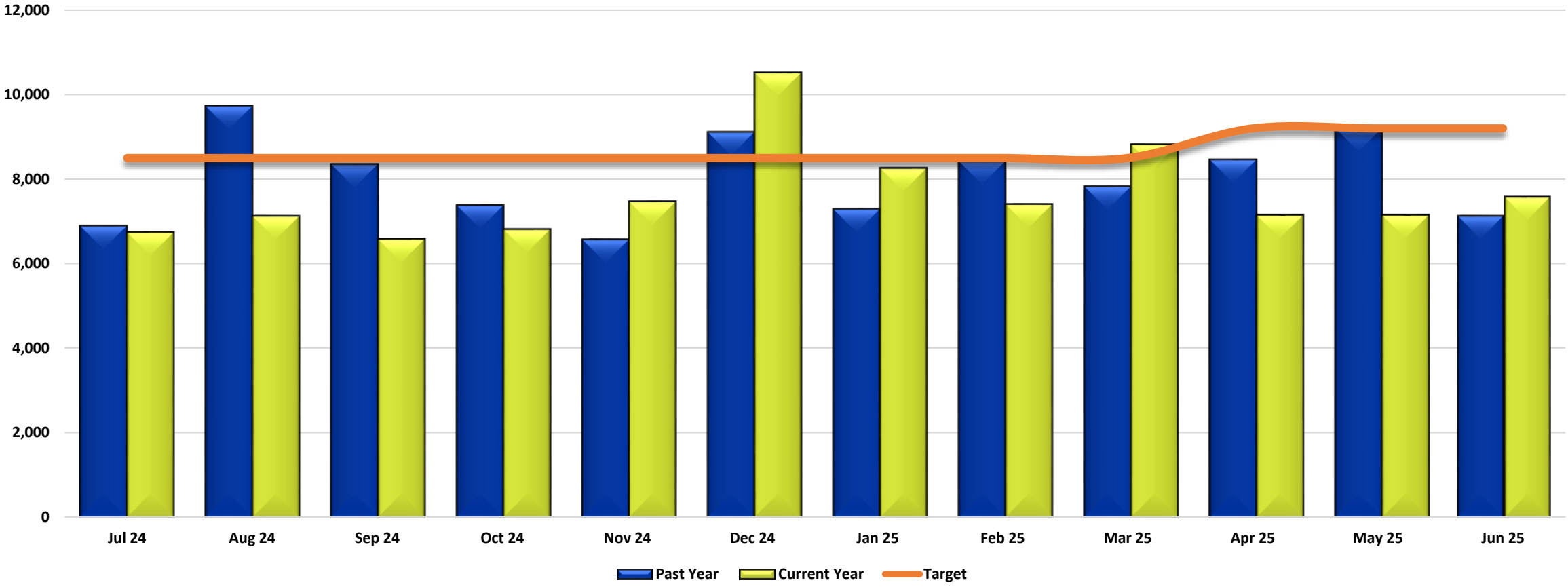
Fixed-Route Service	Jun 25 Actual Missed Trips	Jun 25 Trips Scheduled	% of Trips Operated	Monthly Target	End of Year Target
Missed Trips	840	68,987	98.8%	300	310

Customer Service Reports per 100k Rides



Fixed-Route Service	Jun 25 Reports Per 100k Rides Made	Jun 25 Reports Per 100k Rides Target	Jun 25 Target Per 100k Rides Variance	Jun 24 Reports Per 100k Rides Made	Jun 24 Reports Per 100k Rides Variance
Customer Service Reports	30.7	30.0	0.7	31.9	-1.2

Fixed-Route Miles between Mechanical Service Interruptions



Fixed-Route Service	Jun 25 MSI Actual	Jun 25 MSI Target	Jun 25 Target Variance	Jun 24 MSI	Jun 24 MSI Variance
Miles Between Mechanical Service Interruptions (MSI)	7,579	9,200	-1,621	7,130	449

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Project	Method	Vendor	Award	Term	Funding
54-2019* Medical Exam Services	Contract Modification	Bethesda Healthcare, Inc. dba TriHealth Corp. Health	\$845,146 (o) <u>\$287,424 (m)</u> \$1,132,570	7 years Dec 2019 – May 2026	Unbudgeted Local Operating
33-2020* Trapeze Software	Contract Modification	Trapeze Software Group	\$2,705,574 (o) <u>\$184,722 (m)</u> \$2,890,296	6 years Oct 2020 – Sep 2026	Unbudgeted Local Operating
126-2023* Fleetwatch Software	Contract Modification	S&A Systems, Inc.	\$433,262 (o) <u>\$67,475 (m)</u> \$500,737	1 year Jul 2024 – Jul 2025	Unbudgeted Local Capital
199-2023* Temporary Labor Services	Contract Modification	Robert Half Government	\$458,282 (o) <u>\$245,000 (m)</u> \$703,282	3 years Mar 2024 – Feb 2027	Budgeted Local Operating
066-2025 Diesel Exhaust Fluid	Invitation for Bid (IFB)	PetroChoice LLC	\$217,800	1 year Aug 2025 – Jul 2026	Budgeted Local Operating
078-2025* Northside Transit Center Signage	Sole Source Award	Message Point Media of Alabama	\$131,246	3 years Aug 2025 – Jul 2028	Budgeted Federal/Local Federal Funds (49%) Local Funds (51%)

**denotes non-competitive or non-negotiable award*

Project	Method	Vendor	Award	Term	Funding
Metro MAX Spend Summary (Maximizing Access for XBE's)					
Total Awards for Month			\$1,133,667		
Total MAX Spend for Month			\$--		
Addressable Awards			\$217,800		
Effective MAX Participation Rate			\$--		
2025 Total Spend			\$23,998,388		
2025 MAX Spend			\$3,666,906 (15.3%)		
2025 Total Addressable Spend			\$19,254,051		
2025 Effective MAX Participation Rate			19.0%		



BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
RESOLUTION NO. 2025-xx

APPROVAL OF MODIFIED CONTRACT NO 54-2019 MEDICAL EXAM SERVICES

WHEREAS:

1. Metro is required to perform a variety of medical screening and drug testing for candidates interested in being bus operators as well as routine physical exams required for maintaining commercial driver's licenses.
2. Metro also requires pre-employment, return-to-work, and biennial employment medical tests and drug screening to assure the public that employees are physically fit to perform their duties and meet regulatory requirements.
3. SORTA staff recommends approval to execute Modified Contract No. 54-2019, on behalf of Metro and Bethesda Healthcare, Inc. dba TriHealth Corp, Health, increasing the total not to exceed value from \$845,146 to \$1,132,570, an increase of \$287,424.
4. The expenditure will be financed using unbudgeted local operating funds.

THEREFORE, BE IT RESOLVED:

5. The board authorizes the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute Modified Contract No. 54-2019, on behalf of Metro and Bethesda Healthcare, Inc. dba TriHealth Corp, Health, increasing the total not to exceed value from \$845,146 to \$1,132,570, an increase of \$287,424.



BOARD OF TRUSTEES ACTION ITEM

DATE: July 15, 2025

FROM: John Edmondson, Sr. Director of Procurement
Adriene Hairston, Chief Human Resources Officer

PROJECT NO.: 54-2019 Medical Exam Services

REQUEST: Contract Modification

BACKGROUND

Metro is required to perform a variety of medical screening and drug testing for candidates interested in being bus operators as well as routine physical exams required for maintaining commercial driver's licenses. Metro also requires pre-employment, return-to-work, and biennial employee medical tests and drug screening to assure the public that employees are physically fit to perform their duties and meet regulatory requirements.

BUSINESS PURPOSE

An extension is needed to allow development, deployment, and analysis of Phase 2 to ensure that the next contract agreement contains all of the new record retention and reporting requirements.

PROJECT FINANCING

The budget for this project is \$287,424 and will be financed using local operating funds.

The project is unbudgeted and is **unfavorable to budget by \$287,424**.

PROJECT PROCUREMENT

The modification is a sole source award and is exempt from the competitive process. As such, no vendor outreach was conducted.

No new scope has been added to the contract.

This modification adds \$287,424 to the award, increasing the not to exceed value to \$1,132,570.

The modification adds an extra year to the period of performance, expiring in May 2026.

SMALL BUSINESS (XBE) PARTICIPATION

The modification is a sole source award and is exempt from the XBE participation review process. As such, no subcontracting opportunities are available, and no XBE participation analysis was performed.

RECOMMENDED BOARD ACTION



Staff recommends the Board of Trustees approve a resolution authorizing the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute a modification to Contract No. 54-2019, on behalf of Metro with Bethesda Healthcare, Inc., increasing the total not to exceed value from \$845,146 to \$1,132,570, an increase of \$287,424.



BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
RESOLUTION NO. 2025-xx

APPROVAL OF MODIFIED CONTRACT NO 33-2020 SOFTWARE MAINTENANCE FOR TRAPEZE PRODUCTS

WHEREAS:

1. Trapeze Software Group is the provider of software that Metro uses to manage the critical functions of our transit operations.
2. Metro has an ongoing project to implement a product called Hastus as our source for planning and scheduling to replace Metro's current Trapeze product (FX/BB/INFO).
3. SORTA staff recommends approval to execute Modified Contract No. 33-2020, on behalf of Metro and Trapeze Software Group, increasing the total not to exceed value from \$2,705,574 to \$2,890,296, an increase of \$184,722.
4. The expenditure will be financed using unbudgeted local operating funds.

THEREFORE, BE IT RESOLVED:

5. The board authorizes the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute Modified Contract No. 33-2020, on behalf of Metro and Trapeze Software Group, increasing the total not to exceed value from \$2,705,574 to \$2,890,296, an increase of \$184,722.



BOARD OF TRUSTEES ACTION ITEM

DATE: July 15, 2025
FROM: John Edmondson, Sr. Director of Procurement
Patrick Giblin, Sr. Director of Information Technology/Chief Information Officer
PROJECT NO.: 33-2020 Software Maintenance for Trapeze Products
REQUEST: Contract Modification

BACKGROUND

Trapeze Software Group is the provider of software that Metro uses to manage the critical functions of our transit operations. Metro has an ongoing project to implement a product called Hastus as our source for planning and scheduling to replace Metro's current Trapeze product (FX/BB/INFO).

BUSINESS PURPOSE

A contract modification is required to maintain functionality for Metro's IVR (interactive Voice Response) and allow for integration with Hastus while moving away from our current Trapeze product.

PROJECT FINANCING

The budget for this modification is \$184,722 and will be financed using local operating funds.

The modification is unbudgeted and the final cost is **unfavorable to budget by \$184,722**.

PROJECT PROCUREMENT

The modification is a sole source award and is exempt from the competitive process. As such, no vendor outreach was conducted.

Scope has been added to support creation and installation of the integrations needed to transition to Hastus.

One (1) additional year has been added to the period of performance. The contract will expire in September 2026.

SMALL BUSINESS (XBE) PARTICIPATION

The modification is a sole source award and is exempt from the XBE participation review process. As such, no subcontracting opportunities are available and no XBE participation analysis analysis performed.

RECOMMENDED BOARD ACTION

Staff recommends the Board of Trustees approve a resolution authorizing the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute a modification to Contract No. 33-2020, on behalf of Metro with Trapeze Software Group, increasing the total not to exceed value from \$2,705,574 to \$2,890,296, an increase of \$184,722.



BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
RESOLUTION NO. 2025-xx

APPROVAL OF MODIFIED CONTRACT NO 199-2023 TEMPORARY LABOR SERVICES

WHEREAS:

1. Metro supplements in-house staff with qualified temporary labor for those initiatives that do not require a full-time, long-term employee.
2. Due to unexpectantly high turnover in critical functioning departments, Metro has placed more temporary labor than expected and a contract modification is needed to fund the remainder of the contract term.
3. SORTA staff recommends approval to execute Modified Contract No. 199-2023, on behalf of Metro and Robert Half Government, increasing the total not to exceed value from \$458,282 to \$703,282, an increase of \$245,000.
4. The expenditure will be financed using unbudgeted local operating funds.

THEREFORE, BE IT RESOLVED:

5. The board authorizes the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute Modified Contract No. 199-2023, on behalf of Metro and Robert Half Government, increasing the total not to exceed value from \$458,282 to \$703,282, an increase of \$245,000.



BOARD OF TRUSTEES ACTION ITEM

DATE: July 15, 2025
FROM: John Edmondson, Sr. Director of Procurement
Adriene Hairston, Chief Human Resources Officer
PROJECT NO.: 199-2023 Temporary Labor Services
REQUEST: Contract Modification

BACKGROUND

Metro supplements in-house staff with qualified temporary labor for those initiatives that do not require a full-time, long-term employee. For process continuity and to maximize request-to-placement time, Metro leverages a single temporary staffing firm each year.

In addition, Metro occasionally requires the expertise of recruiting firms for filling vacancies in the senior and executive management roles. To streamline the effective use of such services, Metro prefers to align both temporary labor and management recruiting with a single vendor.

BUSINESS PURPOSE

Due to unexpectedly high turnover in critical functional departments, Metro has placed more temporary labor than expected. A contract modification is needed to fund the remainder of the contract term.

PROJECT FINANCING

The budget for this modification is \$245,000 and will be financed using local operating funds.

The final modification cost of \$245,000 is unbudgeted and is **unfavorable to budget by \$245,000**.

PROJECT PROCUREMENT

The modification is a sole source award and is exempt from the competitive process. As such, no vendor outreach was conducted.

No new scope has been added to the contract.

The new not to exceed value will be \$703,282.

The contract will expire in February 2027.

SMALL BUSINESS (XBE) PARTICIPATION

The modification is a sole source award and is exempt from the XBE participation review process. As such, no subcontracting opportunities are available and no XBE participation analysis performed.

**RECOMMENDED BOARD ACTION**

Staff recommends the Board of Trustees approve a resolution authorizing the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute a modification to Contract No. 199-2023, on behalf of Metro with Robert Half Government, increasing the total not to exceed value from \$458,282 to \$703,282, an increase of \$245,000.



BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
RESOLUTION NO. 2025-xx

APPROVAL OF MODIFIED CONTRACT NO 126-2023 FLEETWATCH UPGRADES

WHEREAS:

1. Metro requires an upgraded fluid management/monitoring and delivery system.
2. We currently have approximately 357 Transit coaches that are serviced each night at Queensgate and Bond Hill facility locations.
3. Upon starting the project to upgrade the Fleetwatch system, it was determined that updating the obsolete TXL350 ATG tank monitor system and delivery equipment and hardware was also necessary to allow proper communication with the previously upgraded Fleetwatch system and allow better dispersal of fluids on all lanes.
4. SORTA staff recommends approval to execute Modified Contract No. 126-2023, on behalf of Metro and S & A Systems, Inc., increasing the total not to exceed value from \$433,262 to \$500,737, an increase of \$67,475.
5. The expenditure will be financed using unbudgeted local operating funds.

THEREFORE, BE IT RESOLVED:

6. The board authorizes the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute Modified Contract No. 126-2023, on behalf of Metro and S & A Systems, Inc., increasing the total not to exceed value from \$433,262 to \$500,737, an increase of \$67,475.



BOARD OF TRUSTEES ACTION ITEM

DATE: July 15, 2025
FROM: John Edmondson, Sr. Director of Procurement
Jeff Mundstock, Director of Maintenance Technical Services
PROJECT NO.: 126-2023 Fleetwatch Upgrades
REQUEST: Contract Modification

BACKGROUND

Metro requires an upgraded fluid management/monitoring and delivery systems. Metro currently has approximately 357 Transit coaches that are serviced each night. The system will be for 2 locations, Queensgate facility and Bond Hill facility. There are 3 fueling lanes at Queensgate and 2 fueling lanes at Bond Hill.

Upon starting the project to upgrade the Fleetwatch systems, it was determined that updating the obsolete TSL350 ATG tank monitor system and delivery equipment and hardware was also necessary to allow proper communication with the previously upgraded Fleetwatch system and allow better dispersal of fluids on all lanes. These upgrades to the system are required to complete regulatory compliance to monitor fuels and liquids in all lanes.

BUSINESS PURPOSE

All work has been completed on the project. This modification is to add funding needed for final invoicing.

PROJECT FINANCING

The budget for this modification is \$67,475 and will be financed using local operating funds.

The final cost for this modification is unbudgeted and is **unfavorable to budget by \$67,475**.

PROJECT PROCUREMENT

The modification is a sole source award and is exempt from the competitive process. As such, no vendor outreach was conducted.

No new work scope has been added. This modification covers the final project costs of all upgrades.

SMALL BUSINESS (XBE) PARTICIPATION

The modification is a sole source award and is exempt from the small XBE participation review process. As such, no subcontracting opportunities are available and no XBE participation analysis performed.

**RECOMMENDED BOARD ACTION**

Staff recommends the Board of Trustees approve a resolution authorizing the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute a modification to Contract No. 126-2023, on behalf of Metro with S&A Systems, Inc., increasing the total not to exceed value from \$433,262 to \$500,737, an increase of \$67,475.



BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
RESOLUTION NO. 2025-xx

APPROVAL OF CONTRACT NO 066-2025 DIESEL EXHAUST FLUID

WHEREAS:

1. Metro buses run on diesel fuel and diesel engines are a common propulsion system for 40' transit vehicles throughout the industry and are widely known for their ruggedness and fuel efficiency.
2. Diesel engines produce nitrous oxide emissions that are harmful to breathe and damaging to the environment.
3. Diesel exhaust fluid ("DEF") acts as a chemical catalytic converter and is required for the engine to function properly.
4. SORTA staff recommends approval to execute Contract No. 066-2025, on behalf of Metro and PetroChoice, LLC., at a total cost of \$217,800.
5. The expenditure will be financed using local operating funds.

THEREFORE, BE IT RESOLVED:

6. The board authorizes the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute Contract No. 066-2025, on behalf of Metro and PetroChoice, LLC., at a total cost of \$217,800.



BOARD OF TRUSTEES ACTION ITEM

DATE: July 15, 2025

FROM: John Edmondson, Sr. Director of Procurement
 Jeff Mundstock, Director of Maintenance Technical Services

PROJECT NO.: 066-2025 Diesel Exhaust Fluid

REQUEST: Contract Award

BACKGROUND

Metro buses primarily run on diesel fuel. Diesel engines are a common propulsion system for 40' transit vehicles throughout the industry and are widely known for their ruggedness and fuel efficiency.

BUSINESS PURPOSE

Diesel engines produce nitrous oxide emissions that are harmful to breathe and damaging to the environment. Diesel exhaust fluid ("DEF") acts as a chemical catalytic converter and is required for the engine to function properly.

PROJECT FINANCING

The budget for the project is \$221,760 and will be financed using local operating funds.

The budget is based on the estimated consumption of 132,000 gallons at an average cost of \$1.68 per gallon.

The final project cost for 1 year of products is \$217,800 (\$1.65 per gallon), which is **favorable to budget by \$3,960**.

The current unit cost of \$1.65 per gallon is 13.8% higher than the previous contract unit cost of \$1.45.

PROJECT PROCUREMENT

The procurement methodology for commodities of this type is Invitation for Bid ("IFB"). The lowest responsive, responsible bidder is selected for the contract award.

Staff targeted 8 firms capable of delivering the products along with those firms automatically notified of the opportunity through Metro's e-procurement platform.

25 vendors downloaded solicitation materials and one (1) submitted responses for our review. Metro polled firms who have participated in previous solicitations, including previous providers of DEF, to determine the reasons for not submitting a response. The most common response was that firms were unable to meet the restrictions on the size of vehicle that must be used to make the deliveries at Bond Hill and Access.

The following table indicates the price received from the responding vendor:



<u>Vendor</u>	<u>Total</u>
<u>PetroChoice LLC</u>	<u>\$217,800.00</u>

PetroChoice, LLC is considered to have the lowest responsive, responsible bid. The price is fair and reasonable based on the competitive pricing from previous contract awards.

The contract is a firm fixed fee contract with a 1 year period of performance, expiring on July 31, 2026.

SMALL BUSINESS (XBE) PARTICIPATION

An XBE participation goal was not required for this contract since Metro financed the contract using local funding. No XBE firms were targeted for participation.

RECOMMENDED BOARD ACTION

Staff recommends the Board of Trustees approve a resolution authorizing the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute Contract No. 066-2025, on behalf of Metro with PetroChoice LLC, with a not to exceed value of \$217,800.



BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
RESOLUTION NO. 2025-xx

APPROVAL OF CONTRACT NO 078-2025 NORTHSIDE TRANSIT CENTER MESSAGE SIGNS

WHEREAS:

1. The Southwest Ohio Regional Transit Authority (SORTA) uses outdoor digital message displays to share up-to-date route information at our transit centers.
2. SORTA's Northside Transit Center has nine (9) outdoor digital message displays that are not working as required and need to be replaced.
3. SORTA staff recommends approval to execute Contract No. 078-2025, on behalf of Metro and Metro Point Media of Alabama, at a total cost of \$131,246.
4. The expenditure will be financed using a combination of Federal grant funds (49%) and local capital funds (51%).

THEREFORE, BE IT RESOLVED:

5. The board authorizes the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute Contract No. 078-2025, on behalf of Metro and Metro Point Media of Alabama, at a total cost of \$131,246.



BOARD OF TRUSTEES ACTION ITEM

DATE: July 15, 2025
FROM: John Edmondson, Sr. Director of Procurement
Patrick Giblin, Sr. Director of IT/Chief Information Officer
PROJECT NO.: 078-2025 Northside Transit Center Message Signs
REQUEST: Contract Award

BACKGROUND

The Southwest Ohio Regional Transit Authority (SORTA) uses outdoor digital message displays to share up-to-date route information at our transit centers.

BUSINESS PURPOSE

SORTA's Northside Transit Center has nine (9) outdoor digital message displays that are not working as required and need to be replaced. The replacements must be compatible with the Onboard Information Displays and software that are currently installed on SORTA's buses.

PROJECT FINANCING

The budget for the project is \$131,246 and will be financed using a combination of Federal grant funds (49%) and local capital funds (51%).

The final project cost of \$131,246 is flat to budget.

PROJECT PROCUREMENT

This is a sole source award. In consultation with project stakeholders, Procurement staff determined that a sole source award was justified to ensure continuity of operations for all vehicle and transit center passenger information systems.

SMALL BUSINESS (XBE) PARTICIPATION

This project is a sole source award with no subcontracting opportunities. As such, no XBE goal has been established.

RECOMMENDED BOARD ACTION

Staff recommends the Board of Trustees approve a resolution authorizing the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute Contract No. 078-2025, on behalf of Metro with Message Point Media of Alabama, with a not to exceed value of \$131,246.