



SORTA/Metro
Board Meeting
September 23, 2025
9:00 am-10:00 am Eastern Time

SORTA BOARD OF TRUSTEES MEETING
TUESDAY, SEPTEMBER 23rd, 2025 – 9:00 A.M.
SORTA BOARD ROOM 6th FLOOR
525 VINE STREET,
CINCINNATI, OHIO, 45202

General Items:

Call to order
Pledge of Allegiance
Hearings from citizens
Chair Update

Action Item:

- 1 Approval of Board Minutes August 26th, 2025
- 2 Approval of Special Board Minutes August 27th, 2025
- 3 Approval of Special Board Minutes September 3rd, 2025 (Morning)
- 4 Approval of Special Board Minutes September 3rd, 2025 (Afternoon)
- 5 Approval of Special Board Minutes September 8th, 2025

Finance Committee (Chelsea Clark)

Action Items:

- 6 Proposed Motion: Approval of 2026 Healthcare Plan (Vickie Hickman)
 - 6.1 Action Item:
- 7 Proposed Resolution: Approval of Appointment to Ohio Transit Risk Pool (Andy Aiello)
 - 7.1 Action Item:

Planning & Operations Committee (Pete Metz)

Procurement Consent Agenda:

- 8 Proposed Resolution: Contract Award for 106-2025 Info Tech Support Services (Patrick Giblin)
 - 8.1 Action Item:
- 9 Proposed Resolution: Contract Award for 107-2025 Backlot Lease for 1799 Tennessee Avenue (Khaled Shammout)
 - 9.1 Action Item:

Briefing Items:

10 Financial Results for August 31st, 2025 (Tim Walker)

11 Progress and Priorities (Andy Aiello)

12 New Business

Other Items:

Adjournment

The next regular meeting of the SORTA Board of Trustees is scheduled for

Tuesday, October 28th, 2025, at 6:00 p.m.

SORTA BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
SORTA/METRO AT HUNTINGTON CENTER
SORTA BOARD ROOM-6th FLOOR
525 VINE STREET, CINCINNATI OHIO 45202

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, August 26th 2025, 6:00 p.m.

BOARD MEMBERS PRESENT: Tianay Amat, Tony Brice, Dan Driehaus, Blake Ethridge, Kala Gibson, Pete Metz, Briana Moss, Sara Sheets and Rickell Smith

BOARD MEMBERS ABSENT: Jay Bedi, Chelsea Clark, Trent Emenecker, Neil Kelly, Greg Simpson, KZ Smith and Sonja Taylor

STAFF MEMBERS: Andy Aiello, John Edmondson, Adriene Hairston, Brandy Jones, Natalie Krusling, Bre Rahe, Jason Roe, Khaled Shammout, Bill Spraul and Tim Walker

LEGAL COUNSEL: Kim Schaefer (Vorys, Sater, Seymour and Pease LLP)

GUEST/PUBLIC PRESENT: Andrew Honious (Convergient)

CALL TO ORDER

Mr. Ethridge SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

OATH OF OFFICE: RICKELL HOWARD SMITH

Rickell Howard Smith took their Oath of Office, and were sworn into the SORTA Board of Trustees.

HEARING FROM CITIZENS

N/A

CHAIR UPDATE

Blake spoke about Philadelphia's 20% transit service cut.

He also shared how proud he is of Khaled's team as 2 metro employee's recently presented at the APTA Sustainability conference.

MEETING MINUTES

Mr. Ethridge made a motion that the minutes from the July 22nd, 2025, board meeting be approved as previously mailed and Mr. Brice seconded the motion.

By voice vote, the SORTA Board approved the minutes.

FINANCE COMMITTEE

Mr. Ethridge reported on the Finance Committee meeting held on August 19th 2025, and there were no items(s) to present for Board Approval.

PLANNING AND OPS COMMITTEE

Mr. Metz reported on the Planning and Ops Committee meeting held on August 19th 2025, and there were items(s) to present for Board Approval.

PROPOSED RESOLUTION NO: 33: APPROVAL OF CONTRACT MODIFICATION 100-2022 RIGHT OF WAY APPRAISAL SERVICES

Ms. Sheets moved for adoption and Mr. Brice seconded the motion. The contract modification will approve modified contract no. 100-2022 on behalf of Metro and Aecome Technical Services, Inc. increasing the total not to exceed value from \$466,203 to \$766,206, an increase of \$300,000.

By roll call, the Board approved the resolution.

PROPOSED RESOLUTION NO: 34: APPROVAL OF CONTRACT AWARD 093-2025 EMERGENCY REPAIRS TO RTC ELEVATOR

Ms. Sheets moved for adoption and Mr. Brice seconded the motion. The contract will approve contract no. 093-2025 on behalf of Metro and American Elevators, Inc., at a total cost of \$366,410.

By roll call, the Board approved the resolution.

PROPOSED RESOLUTION NO: 35: APPROVAL OF CONTRACT AWARD 094-2025 EMERGENCY REPAIRS TO RTC SWITCH GEAR EQUIPMENT

Ms. Sheets moved for adoption and Mr. Brice seconded the motion. The contract will approve contract no. 094-2025 on behalf of Metro and Adkins & Stang, Inc., at a total cost of \$545,500.

By roll call, the Board approved the resolution.

INFRASTRUCTURE, BIKE AND ROW COMMITTEE

Mr. Driehaus reported on the Infrastructure, Bike and ROW Committee meeting held on July 17th 2025, and there were items(s) to present for Board Approval.

MTIF PRESENTATION

Mr. Shammout and Mr. Roe presented the MTIF Presentation.

PROPOSED RESOLUTION NO: 36: APPROVAL OF AWARD 2025 INFRASTRUCTURE FUND PROJECTS

Mr. Driehaus moved for adoption and Mr. Metz seconded the motion. The resolution approves the award of grant funded projects as shown upon attached presentation.

By roll call, the Board approved the resolution.

PROPOSED RESOLUTION NO: 37: APPROVAL OF WESTERN HILLS VIADUCT – FIRST AMENDMENT

Mr. Driehaus moved for adoption and Mr. Metz seconded the motion. The resolution approves the revised Western Hills Viaduct contract.

By roll call, the Board approved the resolution.

FINANCIAL REPORTS AS OF JULY 31ST, 2025

Mr. Walker presented the July financial results. Total revenues were \$13.9 million, which was unfavorable to budget by \$6k. Total expenses were \$13.8 million, which is unfavorable to budget by \$181k. Operating Capital Contribution was (\$0.1) million, which was unfavorable to budget by \$187k. Ridership was 1,026k, which is unfavorable to budget by 117k. Mr. Walker presented the Cashflow and Obligation Report with a total All Securities at \$161,167,981, Net Unrestricted Securities Available at (\$2,286,613) and Net Unrestricted Securities and 2025 Operating Budget Surplus at \$2,280,387. Mr. Walker then reviewed the contributing factors to these variances.

The SORTA Board accepted the report as presented.

PROGRESS AND PRIORITIES

Mr. Aiello presented the progress and priorities report and reviewed the Ask Andy Coffee Chats, Advancing a Zero-Emissions Fleet, Facility Upgrades, Bus Stop Sign Modernization and Expanding University Partnerships.

The SORTA Board accepted the report as presented.

NEW BUSINESS

N/A

ADJOURNMENT

The meeting adjourned at 6:57 p.m.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees has been scheduled for
August 26th, 2025, at 6:00 P.M.
the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:



Blake Ethridge
Chair, SORTA Board

ATTESTED:



Andy Aiello
CEO/General Manager/Secretary-Treasurer

SORTA BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
SORTA/METRO AT HUNTINGTON CENTER
EDEN PARK CONFERENCE ROOM-6th FLOOR
525 VINE STREET, CINCINNATI OHIO 45202

MINUTES OF: Special Meeting of the SORTA Board of Trustees

DATE: Wednesday, August 27th 2025, 1:00 p.m.

BOARD MEMBERS PRESENT: Chelsea Clark, Pete Metz, KZ Smith and Sonja Taylor

BOARD MEMBERS ABSENT:

STAFF MEMBERS: Andy Aiello, Bill Spraul, John Ravasio, Khaled Shammout and Tim Walker

LEGAL COUNSEL: N/A

GUEST/PUBLIC
PRESENT: N/A

CALL TO ORDER

The Special board meeting was called to order.

STRATEGIC PLAN DISCUSSION

The meeting began at 1:15 p.m. and the group discussed Metro's current state of operations as well as the development of Metro's next Strategic Plan.

OTHER ITEMS

N/A

ADJOURNMENT

The meeting adjourned at 4:03 p.m.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees has been scheduled for
September 3rd, 2025, at 9:00 A.M.
the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:



Blake Ethridge
Chair, SORTA Board

ATTESTED:



Andy Aiello
CEO/General Manager/Secretary-Treasurer

SORTA BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
SORTA/METRO AT HUNTINGTON CENTER
EDEN PARK CONFERENCE ROOM-6th FLOOR
525 VINE STREET, CINCINNATI OHIO 45202

MINUTES OF: Special Meeting of the SORTA Board of Trustees

DATE: Wednesday, September 3rd 2025, 9:00 a.m.

BOARD MEMBERS PRESENT: Briana Moss, Sara Sheets and Greg Simpson

BOARD MEMBERS ABSENT:

STAFF MEMBERS: Andy Aiello, Adriene Hairston, Brandy Jones, John Ravasio, Khaled Shammout and Tim Walker

LEGAL COUNSEL: N/A

GUEST/PUBLIC
PRESENT: N/A

CALL TO ORDER

The Special board meeting was called to order.

STRATEGIC PLAN DISCUSSION

The meeting began at 9:06 a.m. and the group discussed Metro's current state of operations as well as the development of Metro's next Strategic Plan.

OTHER ITEMS

N/A

ADJOURNMENT

The meeting adjourned at 11:59 a.m.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees has been scheduled for
September 3rd, 2025, at 1:00 P.M.
the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:



Blake Ethridge
Chair, SORTA Board

ATTESTED:



Andy Aiello
CEO/General Manager/Secretary-Treasurer

SORTA BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
SORTA/METRO AT HUNTINGTON CENTER
EDEN PARK CONFERENCE ROOM-6th FLOOR
525 VINE STREET, CINCINNATI OHIO 45202

MINUTES OF: Special Meeting of the SORTA Board of Trustees

DATE: Wednesday, September 3rd 2025, 1:00 p.m.

BOARD MEMBERS PRESENT: Tony Brice, Dan Driehaus, Kala Gibson and Neil Kelly

BOARD MEMBERS ABSENT:

STAFF MEMBERS: Andy Aiello, John Ravasio, Khaled Shammout and Tim Walker

LEGAL COUNSEL: N/A

GUEST/PUBLIC
PRESENT: N/A

CALL TO ORDER

The Special board meeting was called to order.

STRATEGIC PLAN DISCUSSION

The meeting began at 1:06 p.m. and the group discussed Metro's current state of operations as well as the development of Metro's next Strategic Plan.

OTHER ITEMS

N/A

ADJOURNMENT

The meeting adjourned at 4:18 p.m.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees has been scheduled for
September 8th, 2025, at 1:00 P.M.
the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:



Blake Ethridge
Chair, SORTA Board

ATTESTED:



Andy Aiello
CEO/General Manager/Secretary-Treasurer

SORTA BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
SORTA/METRO AT HUNTINGTON CENTER
EDEN PARK CONFERENCE ROOM-6th FLOOR
525 VINE STREET, CINCINNATI OHIO 45202

MINUTES OF: Special Meeting of the SORTA Board of Trustees

DATE: Wednesday, September 8th 2025, 1:00 p.m.

BOARD MEMBERS PRESENT: Tianay Amat and Blake Ethridge

BOARD MEMBERS ABSENT:

STAFF MEMBERS: Andy Aiello, John Ravasio, Khaled Shammout and Tim Walker

LEGAL COUNSEL: N/A

GUEST/PUBLIC
PRESENT: N/A

CALL TO ORDER

The Special board meeting was called to order.

STRATEGIC PLAN DISCUSSION

The meeting began at 1:03 p.m. and the group discussed Metro's current state of operations as well as the development of Metro's next Strategic Plan.

OTHER ITEMS

N/A

ADJOURNMENT

The meeting adjourned at 4:18 p.m.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees has been scheduled for
September 23rd, 2025, at 9:00 A.M.
the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:



Blake Ethridge
Chair, SORTA Board

ATTESTED:



Andy Aiello
CEO/General Manager/Secretary-Treasurer



Attachments:
Action Item
Healthcare

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
MOTION

APPROVAL OF HEALTHCARE

I move that the SORTA Board approves the 2026 Health Care Plan.

MOVED BY: Chelsea Clark SECOND BY: Dan Driehaus

VOTE Aye: Ms. Amat, Ms. Clark, Mr. Driehaus, Mr. Ethridge, Mr. Metz, Ms. Moss, Ms. Sheets,
Rickell Smith and Ms. Taylor

Nay: None

Abstain: None

ABSENT AT
THE TIME: Mr. Brice, Mr. Gibson, Mr. Kelly and Mr. Smith

PRESENT
NON-VOTING
MEMBERS: Trent Emeneker and Greg Simpson

ABSENT NON-
VOTING
MEMBERS AT
THE TIME: Jay Bedi
APPROVED: September 23, 2025



BOARD OF TRUSTEES ACTION ITEM

DATE: September 18, 2025

FROM: Adriene Hairston, Chief Human Resources Officer
Vicki Barker, Director of Human Resources

PROJECT NO.: 2026 Healthcare Program

REQUEST: Contract

BACKGROUND

SORTA provides health insurance coverage for all employees. The current healthcare contract expires December 31, 2025.

SORTA's insurance broker HUB International (formerly known as HORAN) requested proposals based on Metro's medical plan of self-funded plans.

BUSINESS PURPOSE

Ensure that SORTA continues to provide health care benefits for all eligible participants at a sustainable cost. Provide continued health insurance coverage to all eligible participants that meet Affordable Care Act compliance.

PROJECT FINANCING

The following 2026 Healthcare Program costs will be included in the 2026 operating budget:

United Healthcare is a one (1) year agreement beginning January 1, 2026, with a total expenditure of \$234,552, an increase from \$229,642 in 2025.

United Healthcare Stop Loss is a one (1) year agreement beginning January 1, 2026, with a total expenditure of \$1,190,807, an increase from \$928,872 in 2025.

Enrollment Management Services (EMS) is a one (1) year rate guarantee agreement beginning December 1, 2025, with a total expenditure of \$80,000 in 2025.

PROJECT PROCUREMENT

None

PROJECT DIVERSITY

None

RECOMMENDED BOARD ACTION

Approval of a resolution authorizing the CEO/General Manager or the Chief Human Resources Officer to execute a one (1) year contract with United Healthcare, Inc. (UHC) and Enrollment Management Services (EMS) for Services for the 2026 healthcare program.



BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
RESOLUTION NO. 2025-38

APPROVAL OF APPOINTMENT TO OTRP BOARD OF TRUSTEES

WHEREAS:

1. By Resolution 2019-32, the SORTA Board of Trustees authorized Southwest Ohio Regional Transit Authority to become a member of the Ohio Transit Risk Pool and join with other political subdivisions in maintaining a joint self-insurance pool under Chapter 2744 of the Ohio Revised Code.

2. The SORTA Board also appointed the CEO/General Manager/Secretary-Treasurer as voting trustee to the Ohio Transit Risk Pool Board of Trustees and in the absence of the voting trustees to appoint the Chief Operating Officer (COO), as alternate trustee to serve and vote in the absence of the voting trustee.

3. By Resolution 2024-17, the SORTA Board appointed the CEO/General Manager/Secretary-Treasurer as voting trustee to the Ohio Transit Risk Pool Board of Trustees and in the absence of the voting trustees to appoint the Chief of Staff (COS), as alternate trustee to serve and vote in the absence of the voting trustee.

4. SORTA staff recommends the SORTA Board of Trustees to appoint the Chief Financial Officer (CFO) as an alternate trustee to the Ohio Transit Risk Pool (OTRP) Board of Trustees.

THEREFORE, BE IT RESOLVED:

5. The SORTA Board desires to appoint Chief Financial Officer (CFO) as an alternate trustee to the Ohio Transit Risk Pool (OTRP) Board of Trustees to serve and vote in the absence of the voting trustee, CEO/General Manager/ Secretary-Treasurer.

6. The SORTA Board finds and determines that all formal actions of the Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board and that all deliberations of this board and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

7. The resolution is effective immediately upon this adoption.

MOVED BY: Chelsea Clark SECOND BY: Pete Metz

VOTE Aye: Ms. Amat, Ms. Clark, Mr. Driehaus, Mr. Ethridge, Mr. Metz, Ms. Moss, Ms. Sheets, Ms. Smith and Ms. Taylor

Nay: None

Abstain: None

ABSENT AT
THE TIME: Mr. Brice, Mr. Gibson, Mr. Kelly and Mr. Smith

PRESENT
NON-VOTING
MEMBERS: Trent Emeneker and Greg Simpson

ABSENT NON-
VOTING
MEMBERS AT

THE TIME:

Jay Bedi

APPROVED:

September 23, 2025



BOARD OF TRUSTEES ACTION ITEM

DATE: September 18, 2025
FROM: Andy Aiello, Chief Executive Officer/General Manager/Secretary-Treasurer
PROJECT NO.:
REQUEST: Approval of Appointment to OTRP Board of Trustees

BACKGROUND

In 2019, Metro became a member of the Ohio Transit Risk Pool (OTRP). We joined with other political subdivisions to maintain a joint self-insurance pool under Chapter 2744 of the Ohio Revised Code.

BUSINESS PURPOSE

The agreement and Bylaws of the Ohio Transit Risk Pool require that persons representing member agencies must be selected by the governing body of that organization.

PROJECT FINANCING

N/A

PROJECT PROCUREMENT

N/A

SMALL BUSINESS ENGAGEMENT

N/A

RECOMMENDED BOARD ACTION

Approval of a resolution that appoints the Chief Financial Officer (CFO) as the alternate trustee to the Ohio Transit Risk Pool (OTRP) Board of Trustees to serve and vote in the absence of the voting trustee, Chief Executive Officer/General Manager/Secretary-Treasurer (CEO).

Section 306.53 of the Ohio Revised Code (ORC) notes that, as a regional transit authority, Metro may cooperate with other government agencies of the state, or the United States, to carry out the purposes set forth under ORC 306.31.

Project	Method	Vendor	Award	Term	Funding
106-2025* Info-Tech Research & Analysis Svcs.	Sole Source / State Contract	Info-Tech Research Group, Inc.	\$213,851	3 years Nov 2025 – Oct 2028	Budgeted Local Operating
107-2025* Tennessee Avenue Back Lot Lease	Sole Source / Real Estate	Ridge & Highland Properties, LLC	\$156,000	1 year Nov 2025 – Oct 2026	Budgeted Local Operating

*denotes non-competitive or non-negotiable award

Metro MAX Spend Summary
(Maximizing Access for XBE’s)

Total Awards for Month \$369,851
Total MAX Spend for Month \$--

Addressable Awards \$--
Effective MAX Participation Rate \$--

2025 Total Spend \$30,581,655
2025 MAX Spend \$3,938,564 (12.9%)

2025 Total Addressable Spend \$23,925,784
2025 Effective MAX Part. Rate 16.5%



BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
RESOLUTION NO. 2025-39

APPROVAL OF CONTRACT NO 106-2025 INFO-TECH RESEARCH AND ANALYSIS SERVICES

WHEREAS:

1. Metro utilizes third party resources to assist the Information Technology department with research, analysis, and process/workflow improvements.
2. Info-Tech is an IT company specializing in consulting and research services tailored for businesses seeking to optimize their technology strategies and operations.
3. Info-Tech helps Metro harness the power of IT through actionable roadmaps, benchmarking, and training, with a focus on producing measurable results that support strategic goals.
4. SORTA staff recommends approval to execute Contract No. 106-2025, on behalf of Metro and Info-Tech Research Group, Inc., at a total cost of \$213,851.
5. The expenditure will be financed using local operating funds.

THEREFORE, BE IT RESOLVED:

6. The board authorizes the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute Contract No. 106-2025, on behalf of Metro and Info-Tech Research Group, Inc., at a total cost of \$213,851.

MOVED BY: Pete Metz

SECOND BY: Sara Sheets

VOTE Aye: Ms. Amat, Ms. Clark, Mr. Driehaus, Mr. Ethridge, Mr. Metz, Ms. Moss, Ms. Sheets, Ms. Smith and Ms. Taylor

Nay: None

Abstain: None

ABSENT AT
THE TIME: Mr. Brice, Mr. Gibson, Mr. Kelly and Mr. Smith

PRESENT
NON-VOTING
MEMBERS: Trent Emeneker and Greg Simpson

ABSENT NON-
VOTING
MEMBERS AT
THE TIME: Jay Bedi
APPROVED: September 23, 2025



BOARD OF TRUSTEES ACTION ITEM

DATE: September 16, 2025

FROM: John Edmondson, Sr. Director of Procurement
Patrick Giblin, Sr. Director of IT / Chief Information Officer

PROJECT NO.: 106-2025 Info-Tech Advisory, Research, and Consulting Services

REQUEST: Contract Award

BACKGROUND

Metro utilizes third party resources to assist the Information Technology department with research, analysis, and process / workflow improvements. Info-Tech is an IT company specializing in consulting and research services tailored for businesses seeking to optimize their technology strategies and operations. Info-Tech helps Metro harness the power of IT through actionable roadmaps, benchmarking, and training, with a focus on producing measurable results that support strategic goals.

BUSINESS PURPOSE

Metro has used Info-Tech to develop custom vendor landscapes for specific software such as labor relations and fare revenue. Additionally, we utilize workshops led by Info Tech in reviewing and updating our IT disaster recovery strategy and our data culture and governance. A renewal award is needed to continue leveraging this critical IT partner.

PROJECT FINANCING

The budget for this project is \$213,851 and will be financed using local operating funds from FY2026, 2027, and 2028. The annual cost is reflected in the table below:

FY2026	FY2027	FY2028	TOTAL
\$67,835	\$71,227	\$74,789	\$213,851

The annual fee reflected above will be included in the yearly budget review and approval process.

The pricing schedule reflects a 5% increase year over year. The previous contract was a fixed fee of \$59,743 per year for FY2023, 2024, and 2025. The FY2026 price is 12% higher than FY2025.

The final project cost of \$213,851 is flat to budget.



PROJECT PROCUREMENT

The contract leveraging a State of Ohio term contract. Under this method, public agencies who participate in the Ohio Buys purchasing consortium, of which Metro is a member, are able to purchase directly from state-sourced term contracts without requiring a competitive process.

The contract is a sole source award and is exempt from the competitive process. As such, no vendor outreach was conducted.

The contract will expire on November 30, 2028.

METRO MAX ENGAGEMENT

The contract is a sole source award and is exempt from the XBE participation review process. As such, no subcontracting opportunities are available and no XBE participation analysis has been performed.

RECOMMENDED BOARD ACTION

Staff recommends the Board of Trustees approve a resolution authorizing the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute Contract No. 106-2025, on behalf of Metro with Info-Tech Research Group, Inc., with a not to exceed value of \$213,851.



BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY
RESOLUTION NO. 2025-40

APPROVAL OF CONTRACT NO 107-2025 TENNESSEE AVENUE BACK LOT LEASE

WHEREAS:

1. Metro operates and maintains both the Access Program and Metro Now Program from its facility at 1801 Transpark Drive.
2. Access Facilities Operations has reduced parking due to the construction associated with the Access Fuel Island and Bus Canopy projects.
3. The amount of parking remaining is not enough to support employee parking.
4. SORTA staff recommends approval to execute Contract No. 107-2025, on behalf of Metro and Ridge & Highland Properties, LLC., at a total cost of \$156,000.
5. The expenditure will be financed using local operating funds.

THEREFORE, BE IT RESOLVED:

6. The board authorizes the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute Contract No. 107-2025, on behalf of Metro and Ridge & Highland Properties, LLC., at a total cost of \$156,000.

MOVED BY: Pete Metz

SECOND BY: Sara Sheets

VOTE Aye: Ms. Amat, Ms. Clark, Mr. Driehaus, Mr. Ethridge, Mr. Metz, Ms. Moss, Ms. Sheets, Ms. Smith and Ms. Taylor

Nay: None

Abstain: None

ABSENT AT
THE TIME: Mr. Brice, Mr. Gibson, Mr. Kelly and Mr. Smith

PRESENT
NON-VOTING
MEMBERS: Trent Emeneker and Greg Simpson

ABSENT NON-
VOTING
MEMBERS AT
THE TIME: Jay Bedi
APPROVED: September 23, 2025



BOARD OF TRUSTEES ACTION ITEM

DATE: September 16, 2025
FROM: John Edmondson, Sr. Director of Procurement
Khaled Shammout, Deputy Innovation and Vision Officer
PROJECT NO.: 107-2025
REQUEST: Contract Award

BACKGROUND

Metro operates and maintains both the Access Program and Metro Now Program from its facility at 1801 Transpark Drive. Access Facilities Operations has reduced parking due to the construction associated with the Access Fuel Island and Bus Canopy projects. The amount of parking remaining is not enough to support employee parking.

BUSINESS PURPOSE

Metro seeks to renew the lease with the adjacent Harley Davidson dealership for the purpose of providing additional vehicle parking for Access and MetroNOW employees. In addition, the renewed lease grants Metro the right to conduct surveys, studies, and tests on or about the property and complete 3.04-acre tracts that contains the property.

PROJECT FINANCING

The budget for this project is \$156,000 and will be financed using local operating funds. The award will cover FY2026 and will be included in the upcoming budget review and approval process.

The final project cost of \$156,000 is flat to budget.

PROJECT PROCUREMENT

The award is a sole source award / real estate transaction and is exempt from the competitive process. As such, no vendor outreach was conducted.

The agreement will expire on October 31, 2026.

METRO MAX ENGAGEMENT

The award is a sole source / real estate transaction and is exempt from the XBE participation review process. As such, no subcontracting opportunities are available and no XBE participation analysis has been performed.



RECOMMENDED BOARD ACTION

Staff recommends the Board of Trustees approve a resolution authorizing the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute Contract No. 107-2025, on behalf of Metro with Ridge and Highland Properties, L.L.C., with a not to exceed value of \$156,000.



Financial Summary - August 2025

September 18, 2025

Agenda – Financial Summary

- Statement of Operations for August '25
 - Key Drivers
 - Detail Profit & Loss Statement
 - County Sales Tax Trend
- Cashflow and Obligation Report
- Investment Balance Update

Summary

- Total Revenue \$14.4M - unfavorable to Budget (\$102k) or (0.7%)
- Total Expense \$14.6M - unfavorable to Budget (\$486k) or (3.4%)
- Operating Capital Contribution (\$0.3M) - unfavorable to Budget (\$588k)
- Note: Ridership total is 1,137k – unfavorable to Budget (217k) or (16.0%)

Revenue

- Total Operating Revenue \$1.7M - unfavorable to Budget (\$272k) or (13.6%)
- Non-Transportation \$1.9M – favorable to Budget \$164k or 9.4%
- County Sales Tax \$9.2M – favorable to Budget \$6k based on May receipts
- Federal Grants \$1.5M - on Budget

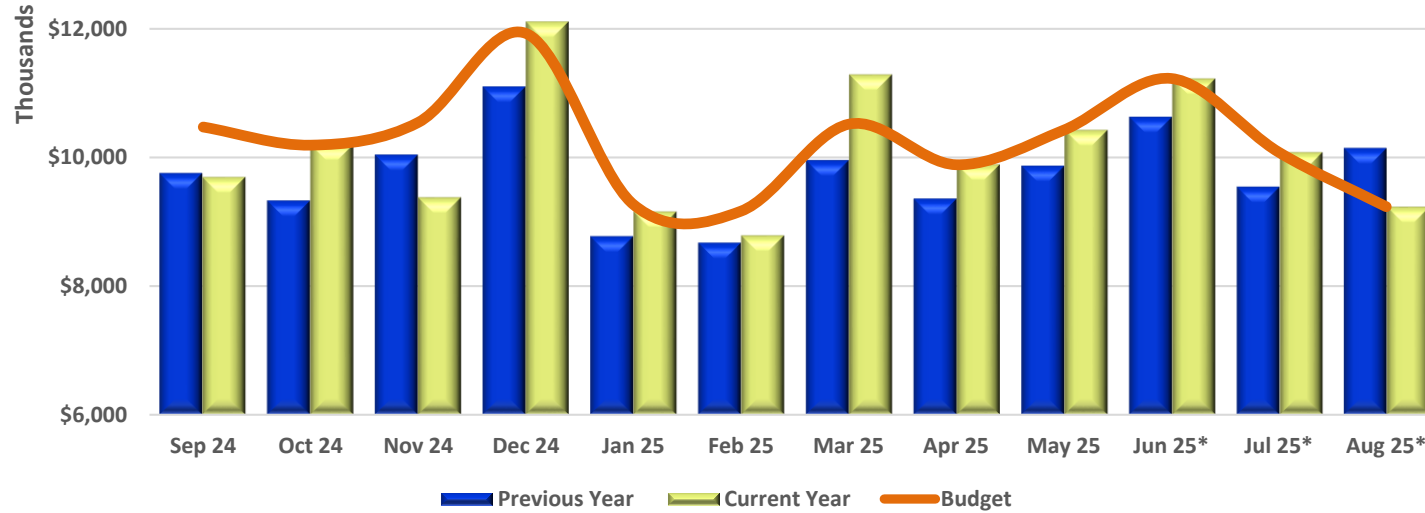
Expense

- Wages & Benefits \$10.3M - favorable to budget \$207k or 2.0%
- Fuel and Lubricants \$782k - unfavorable to budget (\$25k) or (3.3%)
- Parts & Supplies \$972k – unfavorable to Budget (\$37k) or (4.0%)
- All Other \$2.5M – unfavorable to Budget (\$636k) due to timing of advertising and other 3rd party expenses



8 Mos Ending August 31, 2025 (\$ In Thousands)		Month				Year to Date													
		Actual		Budget		Fav(Unfav)		Actual		Budget		Fav(Unfav)		Prior Year					
Ridership																			
Regular		1,055,506		1,231,290		(175,784)		(14.3%)		7,657,212		8,519,247		(862,035)		(10.1%)		7,732,847	
CPS		54,200		96,600		(42,400)		(43.9%)		930,771		918,000		12,771		1.4%		850,429	
Subtotal Fixed Route		1,109,706		1,327,890		(218,184)		(16.4%)		8,587,983		9,437,247		(849,264)		(9.0%)		8,583,276	
Access		15,808		15,218		590		3.9%		118,690		123,701		(5,011)		(4.1%)		119,867	
MetroNow!		11,638		11,100		538		4.8%		85,870		77,700		8,170		10.5%		49,699	
Total Ridership		1,137,152		1,354,208		(217,056)		(16.0%)		8,792,543		9,638,648		(846,105)		(8.8%)		8,752,842	
Operating Revenue																			
Metro Fares		\$ 1,170		\$ 1,541		\$ (371)		(24.1%)		\$ 9,001		\$ 10,329		\$ (1,327)		(12.9%)		\$ 9,172	
Access Fares		59		65		(6)		(8.6%)		431		499		(67)		(13.5%)		463	
MetroNow! Fares		29		23		6		26.2%		180		158		22		14.1%		101	
CPS Fares		192		172		20		11.7%		2,473		1,977		495		25.1%		1,942	
Other Contract Revenue		279		201		79		39.2%		1,648		1,606		42		2.6%		1,493	
Total Operating Revenue		1,729		2,001		(272)		(13.6%)		13,733		14,569		(835)		(5.7%)		13,171	
Non-Operating Revenue																			
County Sales Tax		9,240		9,234		6		0.1%		80,104		79,802		302		0.4%		78,736	
Federal Subsidies		1,513		1,513		-		-		12,104		12,104		-		-		6,741	
Non Transportation		1,908		1,744		164		9.4%		6,619		6,582		36		0.6%		7,179	
Total Non-Operating Revenue		12,661		12,491		170		1.4%		98,826		98,488		338		0.3%		92,656	
Total Revenue		14,390		14,492		(102)		(0.7%)		112,560		113,057		(497)		(0.4%)		105,827	
Expenses																			
Employee Wages & Benefits		10,341		10,548		207		2.0%		80,111		82,718		2,607		3.2%		78,915	
Fuel & Lubricants		782		758		(25)		(3.3%)		5,465		5,639		175		3.1%		5,324	
Parts & Supplies		972		935		(37)		(4.0%)		7,795		6,697		(1,098)		(16.4%)		6,368	
Everybody Rides Metro Fund		30		35		5		14.1%		189		280		91		32.4%		6	
Other		2,522		1,886		(636)		(33.7%)		16,287		15,543		(744)		(4.8%)		13,321	
Total Expenses		14,648		14,162		(486)		(3.4%)		109,846		110,877		1,031		0.9%		103,934	
Operating Capital Contribution		\$ (257)		\$ 331		\$ (588)				\$ 2,714		\$ 2,180		\$ 534				\$ 1,893	

County Sales Tax – Year to Date



(\$000's)	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25 *	Jul 25 *	Aug 25 *
Current Year	\$9,696	\$10,205	\$9,380	\$12,116	\$9,159	\$8,788	\$11,291	\$9,895	\$10,429	\$11,227	\$10,081	\$9,234
Budget	\$10,473	\$10,191	\$10,545	\$11,928	\$9,269	\$9,165	\$10,516	\$9,887	\$10,423	\$11,227	\$10,081	\$9,234
Previous Year	\$9,762	\$9,336	\$10,049	\$11,105	\$8,781	\$8,683	\$9,963	\$9,366	\$9,875	\$10,636	\$9,551	\$10,149

* June through August of 2025 are recorded at budget due to the 3-month delay in reporting from State Office

Cashflow and Obligation Report



Overnight Investments	\$47,066,814
Securities & CD's	\$114,605,175

Total All Securities (8/31/2025)	\$161,671,989
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Current Capital Reserve Obligations

<i>BRT Project Development (Hamilton & Reading Corridors) - Amts Pd</i>	\$31,865,276
<i>Future BRT Capital Match (Fed 70% & Local 30%)</i>	\$40,500,000
Total BRT	\$72,365,276
Local Match - FTA and ODOT Grants	\$24,481,303
100% Local Projects (Prior Years Open + Current Year)	\$32,322,567
2 Months of Operating Expenses	\$26,000,000
All Other Obligations	\$6,500,000
Total Current Capital Reserve Obligations	\$161,669,146

Net Unrestricted Securities Available	\$2,843
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2025 Remaining Operating Budget Surplus (Deficit) Sep-Dec	\$4,234,000
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Net Unrestricted Securities + '25 Operating Budget Surplus	\$4,236,843
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Progress & Priorities

Spotlight on the top five

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From **Andrew C. Aiello**, Metro CEO &
General Manager/Secretary-Treasurer



September 2025

This monthly report is designed to provide a high-level update on a few of the key initiatives that are being advanced by the Metro leadership team. I hope you find the updates informative and reflective of the continued progress we're making together.

1. BRT Open Houses: MetroRapid continues to advance with its next round of public meetings. Attendings will receive the latest project updates and have the opportunity to share feedback with staff. Learn more at MetroBRTProject.com and join us at one of the upcoming sessions:

- Sept. 25, 11 a.m. -1 p.m. & 4-6 p.m. at Tangeman University Center at UC
- Sept. 29, 4-6:30 p.m. at Avondale Town Center
- Sept. 30, 4-6:30 p.m. at Downtown Library
- Oct. 1, 4-6:30 p.m. at College Hill Recreation Center

2. Engaging with the Industry: Last week, the Metro team attended the American Public Transportation Association's annual Transform Conference in Boston. It offered a valuable opportunity to hear from transit systems across the country and from around the world regarding best practices, new innovations, and strategies to address transit's most pressing challenges. We were pleased to have Board Members Blake Ethridge, Chelsea Clark, and Tianay Amat join us for these important conversations.



3. Developing our Team: We are excited to continue our partnership with Miami University's Center for Analytics and Data Science Program. Our second cohort of staff will participate in a three-course program focused on *Storytelling with Data*, *Introduction to AI*, and *Data Visualization*. Upon completion staff will earn certifications and bring new skills to enhance how we approach our work at Metro.

4. ERM Open House: Revitalized after the success of Issue 7, the Everybody Rides Metro (ERM) program ensures low-income individuals in our community can access jobs and job training, healthcare, social services and education. Since 2020, ERM has grown to 100+ partners and subsidized more than \$1.5 million in bus rides, helping those most in need gain access to essential opportunities. Please help us spread the word about our ERM Partner Appreciation Breakfast and Open House on Sept. 30, 8:30-10:30 a.m. at the Holloman Center for Social Justice in Avondale. Nonprofit organizations that serve clients who could benefit from transit passes are encouraged to attend.

Progress & Priorities

Spotlight on the top five

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From **Andrew C. Aiello**, Metro CEO &
General Manager/Secretary-Treasurer



- 5. Eye on Washington:** We continue to closely monitor developments in Washington, D.C., including the looming government shutdown, progress on the Surface Transportation and Infrastructure Bill, and the FY26 appropriations progress – all of which could have significant implications for our industry and for Metro.

As always, I'm happy to discuss these matters and any others in more depth.

All the best,

A handwritten signature in black ink, reading "Aiello".

Andy Aiello