

SORTA/Metro Board Meeting September 26, 2023 1:00 pm-2:00 pm Eastern Time

SORTA BOARD OF TRUSTEES MEETING TUESDAY, SEPTEMBER 26TH, 2023 – 1:00 P.M SORTA BOARD ROOM 6th FLOOR 525 VINE STREET, CINCINNATI, OHIO, 45202

General Items:

Call to order

Pledge of Allegiance

Hearings from citizens

Chairman Update

Action Items:

1 Approval of Board Minutes: August 22nd, 2023

Finance Committee (Rod Hinton)

- 2 Proposed Motion: Approval of 2024 SORTA Meeting Schedule
 - 2.1 SORTA Meeting Schedule
- 3 Proposed Resolution No. 2023-44: Approval of 2024 Healthcare Plan
 - 3.1 Action Item

Planning & Operations Committee (Blake Ethridge)

Consent Agenda Items:

Action Item: Procurement Matrix

- 4 Proposed Resolution No. 2023-45: Approval of Contract Modification of Paratransit Vehicles
 - 4.1 Action Item
- 5 Proposed Resolution No. 2023-46: Approval of Contract Award of Access Fueling Station
 - 5.1 Action Item

Infrastructure, Bike & ROW Committee (Blake Ethridge)

- 6 Proposed Resolution No. 2023-47: Approval of Revised Western Hills Viaduct Contract
 - 6.1 Action Item
- 7 Proposed Resolution No. 2023-48: Approval to Execute 2023 Transit Infrastructure Fund Project Contract

7.1 Action Item

Briefing Items:

- 8 Financial Results for August 31st, 2023 (Andy Aeillo)
- 9 Metro on the Move (Darryl Haley)

Other Items:

New Business:

Adjournment

The next regular meeting of the SORTA Board of Trustees is scheduled for

Tuesday, October 24th, 2023, at 6:00 p.m.

SORTA BOARD OF TRUSTEES SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY SORTA/METRO AT HUNTINGTON CENTER SORTA BOARD ROOM-6th FLOOR 525 VINE STREET, CINCINNATI OHIO 45202

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, August 22nd 2023, 9:00 a.m.

BOARD MEMBERS

Jay Bedi, Alyson Beridon, Dan Driehaus, Blake Ethridge, Rod Hinton, Kreg Keesee, Robert Harris,

PRESENT: Gwen Robinson, Sara Sheets and KZ Smith

BOARD MEMBERS

ABSENT:

Tony Brice, Chelsea Clark, Trent Emeneker, Allen Freeman, Pete Metz and Sonja Taylor

STAFF MEMBERS: Andy Aiello, Vicki Barker, Patrick Giblin, Darryl Haley, Adriene Hairston, Brandy Jones, Tenecia

Le'Flore, Troy Miller, Jeff Mundstock, Larry Pinkleton, John Ravasio, Shannel Satterfield, Khaled

Shammout and August Schweitzer

LEGAL COUNSEL: Kimberly Schafer (Vorys, Sater, Seymour and Pease LLP)

GUEST/PUBLIC PRESENT:

Tony Wormald and Jason Keith (AECOM)

CALL TO ORDER

Mr. Keesee SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

None.

CHAIRMAN UPDATE

None

APPROVAL OF JULY 25TH, 2023 BOARD MEETING MINUTES

Mr. Keesee made a motion that the minutes from the July 25th, 2023, board meeting be approved as previously mailed and Mr. Ethridge seconded the motion.

By voice vote, the SORTA Board approved the minutes.

FINANCE COMMITTEE

Mr. Driehaus reported on the Finance Committee meeting held on August 15th 2023, and there were no items(s) to present for Board Approval.

PLANNING & OPERATIONS COMMITTEE

Mr. Ethridge reported on the Planning & Operations Committee meeting held on August 15th 2023, and there were no items(s) to present for Board Approval.

PROPOSED RESOLUTION 2023-41: APPROVAL OF CONTRACT MODIFICATION FOR FLEETWATCH SOFTWARE UPGRADE

Mr. Keesee moved for adoption and Mr. Ethridge seconded the motion. The resolution approves a 5-year contract for fleet software services, at a total cost not to exceed \$340,829.

By roll call, the SORTA Board approved the motion.

PROPOSED RESOLUTION 2023-42: APPROVAL OF CONTRACT MODIFICATION FOR TRAPEZE SOFTWARE MAINTENANCE

Mr. Keesee moved for adoption and Ms. Robinson seconded the motion. The resolution approves a 2-year contract extension with Trapeze Software Group at a cost not to exceed \$407,602.

By roll call, the SORTA Board approved the resolution.

ANNUAL REPORT

Mr. Shammout presented on project progress and provided a brief overview of the Annual Transit Infrastructure Fund for round 1 and 2. This report includes before and after photos for the completed or in progress projects.

PROPOSED RESOLUTION 2023-43: APPROVAL OF RECOMMENDED 2023 TRANSIT INFRASTRUCTURE FUNDS PROJECTS

Mr. Keesee moved for adoption and Ms. Sheets seconded the motion. The resolution approves thirty-eight (38) proposals from twenty (20) different municipalities from Hamilton County in the award amount of \$27,861,563. Staff recommends the grants be awarded to twenty-nine (29) projects in twenty (20) jurisdictions as shown upon the attached.

By roll call, the SORTA Board approved the resolution.

FINANCIAL REPORTS AS OF JULY 31ST, 2023

Mr. Pinkelton presented the July financial results. Total revenues were \$18.4 million, which was favorable to budget by \$1.3 million. Total expenses were \$11.7 million, which is favorable to budget by \$787,000. Surplus/Deficit was \$6.7 million, which was favorable to budget by \$2.1 million. Ridership was 1.0 million, which is favorable to budget by 114 thousand. Mr. Pinkelton then reviewed the contributing factors to these variances.

The SORTA Board accepted the report as presented.

METRO ON THE MOVE REPORT

Mr. Haley presented the Metro on the Move report. His report included: Happy Birthday Metro, Metro Historical Exhibit, Commemorative T-Shirt, Metro Day and Kings Island, Federal Grants, Back-to-School on Metro, Everybody Rides Metro Foundation Open House, Operator Career Fair and Vendor Diversity & Inclusion Ice Cream Social. He then concluded his report.

NEW BUSNIESS

None

ADJOURNMENT

The meeting adjourned at 6:48 p.m.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees has been scheduled for September 26th, 2023, at 9:00 A.M.

the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:

Kreg Keesee Chair, SORTA Board ATTESTED:

Darryl Haley

CEO/General Manager/Secretary-Treasurer



Attachments: Schedule

BOARD OF TRUSTEES SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY MOTION

ADOPTION OF 2024 BOARD AND COMMITTEE MEETING SCHEDULE

The SORTA Board approves and adopts the 2024 Board and Committee Meeting Schedule as attached.



SORTA Schedule of Meetings 2024

<u>Finance</u> <u>Committee</u>	Planning & Operations Committee	Ad Hoc Committees	<u>SORTA</u> <u>Board</u>
Tuesday 8:30 a.m.	Tuesday 9:00 a.m.	Thursdays 9:00 a.m11:00 A.M.	Tuesday 9:00 a.m./6:00 p.m.
January 16	January 16	Governance & Nominating, Employee Relations, and Paratransit Coordination	January 23 9:00 a.m.
February 20	February 20	Executive	February 27 6:00 p.m.
March 19	March 19		March 26 9:00 a.m.
April 16	April 16	Employee Relations and Paratransit Coordination	April 23 6:00 p.m.
May 14	May 14		May 21 9:00 a.m.
June 18	June 18		June 25 6:00 p.m.
July 16	July 16	Employee Relations and Paratransit Coordination	July 23 9:00 a.m.
August 20	August 20		August 27 6:00 p.m.
September 17	September 17	Infrastructure, Bike, & ROW	September 24 9:00 a.m.
October 15	October 15	Employee Relations, Infrastructure, Bike, & ROW and Paratransit Coordination	October 22 6:00 p.m.
November 12	November 12		November 19 9:00 a.m.
December 10	December 10		December 17 6:00 p.m.

Note: Committee and Board meetings meet the 3rd and 4th Tuesday of the month.

Ad Hoc Committees meet quarterly or as needed.

November and December Committee and Board meetings were moved to the 2nd and 3rd

Tuesday of the month due to holidays.



Attachments: Action Item Presentation

BOARD OF TRUSTEES SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY RESOLUTION NO. 2023-44

APPROVAL OF CONTRACT FOR 2024 HEALTHCARE PROGRAM

WHEREAS:

- 1. SORTA provides contractual health insurance coverage for all employees. The current healthcare contract expires December 31, 2023.
- 2. SORTA's insurance broker HORAN requested proposals based on Metro's medical plan of self-funded plans.
- 3. SORTA staff recommends that the Board accept the proposals of United Healthcare, Inc. (UHC) and Enrollment Management Services to administer SORTA's self-funded health care program.

THEREFORE, BE IT RESOLVED:

4. The Board hereby accepts the proposal of United Healthcare, Inc. (UHC) at a cost of \$205,897 for healthcare and \$723,977 for stop loss as recommended by SORTA staff to be the proposal most advantageous to SORTA, price and other factors considered, and awards a one (1) year contract to UHC for the healthcare program, and authorizes and directs the CEO/General Manager/ Secretary- Treasurer or Senior Director of Procurement to execute the contract on behalf of SORTA.

MOVED BY: Rod Hinton SECOND BY: KZ Smith

VOTE Aye: Ms. Clark, Mr. Ethridge, Mr. Hinton, Mr. Keesee, Mr. Metz, Ms. Robinson and Mr. Smith

Nay: None

Abstain: None

ABSENT AT THE TIME: Ms. Beridon, Mr. Brice, Mr. Driehaus, Mr. Harris, Ms. Sheets and Ms. Taylor

PRESENT NON-VOTING

MEMBERS:

Mr. Bedi

ABSENT NON-VOTING MEMBERS

AT THE TIME: Mr. Emeneker and Mr. Freeman

APPROVED: September 26th, 2023



BOARD OF TRUSTEES ACTION ITEM

DATE: September 19, 2023

FROM: Adriene Hairston, Sr. VP of Human Resources

Vicki Barker, Director of Human Resources

PROJECT NO.: 2023 – 2024 Cincinnati Public Schools

REQUEST: Contract

BACKGROUND

SORTA provides contractual health insurance coverage for all employees. The current healthcare contract expires December 31, 2023.

SORTA's insurance broker HORAN requested proposals based on Metro's medical plan of self-funded plans.

BUSINESS PURPOSE

Ensure that SORTA continues to provide health care benefits for all eligible participants at a sustainable cost. Provide continued health insurance coverage to all eligible participants that meet Affordable Care Act compliance.

PROJECT FINANCING

The following 2024 Healthcare Program costs will be included in the 2024 operating budget:

United Healthcare is a one (1) year agreement beginning January 1, 2024, with a total expenditure of \$205,897 a decrease from \$213,809 in 2023.

UHC Stop Loss is a one (1) year agreement beginning January 1, 2024, with a total expenditure of \$723,977, an increase from \$623,529 in 2023.

PROJECT PROCUREMENT

The Medical Healthcare Plan was under a 3-year price guarantee, therefore no Request for Proposal was conducted.

PROJECT DIVERSITY

None

RECOMMENDED BOARD ACTION

Approval of a resolution authorizing the CEO/General Manager or the Senior Director of Procurement to execute a one (1) year contract with United Healthcare, Inc. (UHC) for Services for the 2024 healthcare program on behalf of SORTA.

Project	Method	Vendor	Award	Term	Funding of 28
91-2022 Paratransit Vehicles	Sole Source / Contract Modification	TESCO	\$2,778,958 (o) <u>\$1,389,479 (m)</u> \$4,168,437	2 years Nov 22– Oct 24	State Capital Funds
112-2023 Access Fueling Station	Invitation for Bid	Prus Construction	\$3,128,674 (\$314,450 WBE, 10.05%)	1 year Sep 23 – Aug 24	Budgeted Local Capital

Total Awards for Month

\$4,518,153

YTD Diversity Spend

\$4.8M ↑



BOARD OF TRUSTEES SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY RESOLUTION NO. 2023-45

APPROVAL OF MODIFICATION TO CONTRACT NO. 91-2022 FOR PARATRANSIT VEHICLES

WHEREAS:

- 1. By Resolution No. 2022-46, the SORTA Board approved a contract with Transportation Equipment Sales Corporation (TESCO) for paratransit vehicles, at a total cost not to exceed \$2,367,022.
- 2. SORTA leveraged a "piggyback" option from a Laketran (public transit provider) solicitation for this contract award and the final assembly of the vehicles did not include installation of video surveillance equipment or Metro branding (vehicle wrapping).
 - Additional funding is requested to order 3 additional paratransit vehicles.
- 4. Staff recommends the SORTA Board Trustees approve a contract modification with Transportation Equipment Sales Corporation (TESCO), for an additional cost of \$1,389,479, increasing the total contract value to \$4,168,437.
 - 5. This project will be funded with capital funds.

THEREFORE, BE IT RESOLVED:

- 6. The SORTA Board of Trustees approves a modified five (5) year contract with TESCO, at a total cost not to exceed \$4,168,437.
- 7. The Board authorizes the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute a contract with TESCO on behalf of SORTA.

MOVED BY: Kreg Keesee SECOND BY: Blake Ethridge

VOTE Aye: Ms. Clark, Mr. Ethridge, Mr. Hinton, Mr. Keesee, Mr. Metz, Ms. Robinson and Mr.

Smith

Nay: None

Abstain: None

ABSENT AT THE TIME: Ms. Beridon, Mr. Brice, Mr. Driehaus, Mr. Harris, Ms. Sheets and Ms. Taylor

PRESENT NON-VOTING

MEMBERS:

Mr. Bedi

ABSENT NON-VOTING

MEMBERS AT THE TIME: Mr. Emeneker and Mr. Freeman

APPROVED: September 26th, 2023



BOARD OF TRUSTEES ACTION ITEM

DATE: September 19, 2023

FROM: John Edmondson, Sr. Director of Procurement

Jeff Mundstock, Director of Fleet & Facilities

PROJECT NO.: 91-2022 Paratransit Vehicles

REQUEST: Contract Modification

BACKGROUND

Contract No. 91-2022 was executed on November 28, 2022 for the purchase of fourteen (14) paratransit vehicles. The award was sourced as a piggy-back contract to purchase available unit options from various agencies included in a joint procurement for paratransit vehicles. Metro was able to secure a maximum purchase quantity of twenty-one (21) vehicles.

BUSINESS PURPOSE

Metro has secured financing for three (3) additional paratransit vehicles and anticipates securing the resources needed to purchase the final four (4) vehicles from the original maximum quantity available. A modification is needed to increase the not to exceed value to allow for the final purchase(s).

PROJECT FINANCING

The 2022 – 2027 Capital Budget has planned for the replacement or paratransit vehicles based on the following scheduled delivery dates:

	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Units	14	7	7	7	7	42
Est. Cost	\$2.38M	\$1.25M	\$1.3M	\$1.4M	\$1.5M	\$7.8M

The requested modification will add \$1,389,479 to the not to exceed value of the contract. Unit pricing and available financing information is reflected in the table below:

Contract Base Price	Video Surv. Installation	Vehicle Wrap	Total Unit Cost	No. Units	Total Cost				
		Previous Pur	rchase Order						
\$168,437 (as built)	\$19,560	\$10,500	\$198,497	14	\$2,778,958				
	Approved Financing								
\$168,437 (as built)	\$19,560	\$10,500 \$198,497		3	\$595,491				
	Anticipated Approved Financing								
\$168,437 (as built)	\$19,560	\$10,500	\$198,497	4	\$793,988				
	\$4,168,437								



The total approved budget for the first 21 paratransit vehicles is \$3,629,500. Fourteen vehicles have been ordered (delivery pending). Upon approval of this action item, an additional 3 will be ordered, bringing the total expended amount to \$3,374,449.

The expended project (\$3,374,449) is being financed using 80% State OTP2 funds (\$2,699,559) and 20% local capital funds (\$674,890). The purchase of the remaining 4 available units will be contingent upon available grant funding.

PROJECT PROCUREMENT

A contract modification is being requested to provide the required goods and services. As such, there is no open market solicitation information.

The cost for the provision and installation of equipment has been determined to be fair and reasonable based on the cost to install identical equipment on other Access and Metro vehicles.

The contract term is 5 years with no options, expiring in November 2027.

PROJECT DIVERSITY

Per the FTA, eligible transit vehicle manufacturers must have an approved DBE participation plan and goal each year that is approved by the FTA. Transit agencies are not permitted to change this goal and are not to count the participation toward their agency DBE reporting.

RECOMMENDED BOARD ACTION

Staff recommends the Board of Trustees approve a resolution authorizing the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute a modification Contract No. 91-2022, on behalf of Metro with TESCO, increasing the total not to exceed value from \$2,778,958 to \$4,168,437; an increase of \$1,389,479.



BOARD OF TRUSTEES SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY RESOLUTION NO. 2023-46

APPROVAL OF CONTRACT AWARD FOR ACCESS FUELING STATION RENOVATIONS

WHEREAS:

- 1. The Access facility currently has the capacity to fuel vehicles using diesel fuel. The storage tanks and dispensing stations are beyond their useful life and in need of replacement. The facility also houses MetroNow vehicles that require standard gasoline fuel and storage when not in service.
- 2. An Invitation for Bid ("IFB") was sent to vendors using the ("IFB") Methodology and the contract was awarded to the lowest responsive, responsible bidder. Seventy-four (74) vendors, including fifty-six (56) certified XBE's, known to provide goods and services in the construction market and requested each review the solicitation and respond with a bid. 26 vendors reviewed solicitation materials and 2 vendors submitted responses.
- 3. SORTA staff reviewed the proposals and recommends a one (1) year contract be awarded to Pruis Construction Companies at a total estimated cost of \$3,128,674 as the proposer whose proposal is most advantageous to SORTA, price and other factors considered. Pruis Construction Company will award \$314,450 (10.5%) to certified WBE vendors for the provision of electrical, landscaping, parking block manufacturing and trucking/hauling services.
 - 4. This project will be funded with local capital funds.

THEREFORE, BE IT RESOLVED:

- 5. The SORTA Board hereby finds the proposal of contract with the Pruis Construction Company to be the proposal most advantageous to SORTA, price and other factors considered, and awards to it a one (1) year contract, at a total cost not to exceed \$3,128,674.
- 6. The Board authorizes the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute a contract with Pruis Construction Company, on behalf of SORTA.

MOVED BY: Kreg Keesee SECOND BY: Blake Ethridge

VOTE Aye: Ms. Clark, Mr. Ethridge, Mr. Hinton, Mr. Keesee, Mr. Metz, Ms. Robinson and Mr.

Smith

Nay: None

Abstain: None

ABSENT AT THE

TIME: Ms. Beridon, Mr. Brice, Mr. Driehaus, Mr. Harris, Ms. Sheets and Ms. Taylor

PRESENT NON-VOTING MEMBERS:

Mr. Bedi

ABSENT NON-VOTING

MEMBERS AT THE

TIME: Mr. Emeneker and Mr. Freeman

APPROVED: September 26th, 2023



BOARD OF TRUSTEES ACTION ITEM

DATE: September 19, 2023

FROM: John Edmondson, Sr. Director of Procurement

Jeff Mundstock, Director of Fleet & Facilities

PROJECT NO.: 112-2023 Access Fueling Station Renovations

REQUEST: Contract Award

BACKGROUND

The Access facility currently has the capacity to fuel vehicles using diesel fuel. The storage tanks and dispensing stations are beyond their useful life and in need of replacement. In addition, the facility houses MetroNow vehicles that require standard gasoline fuel and storage when not in service.

BUSINESS PURPOSE

Metro determined that the most efficient use of the limited space available at the Access facility required the redesign of the fueling station to accommodate both required fuel types (diesel and gasoline), construct covered outdoor storage locations for MetroNow vehicles, and change the flow of traffic to reduce congestion during pull-out and refueling.

PROJECT FINANCING

The approved capital budget for the project is \$3.5M. The project will be financed with Local Capital funding.

The not to exceed award amount for the project is \$3,128,674, which is **favorable to budget by \$371,326** (10.6%).

PROJECT PROCUREMENT

Pursuant to the requirements of Ohio Revised Code, this project was sourced using the Invitation for Bid ("IFB") methodology. As such, the contract is awarded to the lowest responsive, responsible bidder.

Metro staff targeted 74 vendors, including 56 certified XBE's, known to provide goods and services in the construction market and requested that each review the solicitation and respond with a bid. 26 vendors reviewed solicitation materials. 2 vendors submitted bid responses, as shown on the table below:

Prus Construction Company	Jostin Construction, Inc.
\$3,128,674	\$3,449,601

Prus Construction was determined to have submitted the lowest responsive, responsible bid.

The contract will be a firm-fixed fee contract for a period of 1 year from the date of full execution.

PROJECT DIVERSITY



After determining the relative availability of small and disadvantaged businesses and non-DBE vendors using the UCP directory provided by the Ohio Department of Transportation, and census data, it was determined that a DBE goal of 10% could be set for this project. This project has multiple disciplines that could be subcontracted to a certified DBE. Due to the potential of this project being federally assisted, calculations were based on the ODOT UCP directory and census data only. We have utilized an FTA contract goal setting method to determine the goal as referenced in 49 CFR Part 26.

56 certified XBE vendors were notified of the open solicitation.

Prus Construction will award \$314,450 (10.5%) to certified WBE vendors for the provision of electrical, landscaping, parking block manufacturing, and trucking/hauling services. The subcontracting awards exceeds the required 10% goal and raises the year to date diverse vendor spend to more than \$4.8 million.

RECOMMENDED BOARD ACTION

Staff recommends the Board of Trustees approve a resolution authorizing the CEO/General Manager/Secretary-Treasurer or the Senior Director of Procurement to execute Contract No. 112-3034, on behalf of Metro with Prus Construction, with a not to exceed value of \$3,128,674.



BOARD OF TRUSTEES SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY RESOLUTION NO. 2023-47

APPROVAL OF REVISED WESTERN HILLS VIADUCT CONTRACT

WHEREAS:

- 1. In September 2021, the SORTA Board and Public Works Integrating Committee of Hamilton County approved the Transit Infrastructure Fund Project (Round 1), which included thirty (30) contracts from twenty-two (22) different municipalities within Hamilton County.
- 2. In September 2021, the grant award terms between SORTA and the City of Cincinnati for the Western Hills Viaduct project approved the award grant up to \$205 million to be paid in annual increments of \$8.2 million over a twenty-five (25) year period.
- 3. In September 2023, the City of Cincinnati is seeking to revise the grant award terms between SORTA and the City of Cincinnati for the Western Hills Viaduct. The total grant award would remain unchanged at \$205 million, but the term of the agreement would change from twenty-five years to fifteen years, resulting in an updated schedule of payments as detailed in the attached.

THEREFORE, BE IT RESOLVED:

4. The SORTA Board hereby approves the revised Western Hills Viaduct contract and the CEO/General Manager/Secretary-Treasurer be authorized to sign this revised contract.

MOVED BY: Blake Ethridge SECOND BY: Chelsea Clark

VOTE Aye: Ms. Clark, Mr. Ethridge, Mr. Hinton, Mr. Keesee, Mr. Metz, Ms. Robinson and Mr. Smith

Nay: None

Abstain: None

ABSENT AT THE TIME: Ms. Beridon, Mr. Brice, Mr. Driehaus, Mr. Harris, Ms. Sheets and Ms. Taylor

PRESENT NON-VOTING

MEMBERS:

Mr. Bedi

ABSENT NON-VOTING

MEMBERS AT THE TIME: Mr. Emeneker and Mr. Freeman

APPROVED: September 26th, 2023



BOARD OF TRUSTEES ACTION ITEM

DATE: September 19, 2023

FROM: Khaled Shammout, Chief Strategic Planning, Development and Innovation Officer

PROJECT NO.: Wester Hills Viaduct TIF Contract

REQUEST: Contracts

BACKGROUND

The Transit Infrastructure Fund program is intended to assist localities within Hamilton County in improving the state of their transportation infrastructure.

The program is administered by SORTA, although grants made through the program will be awarded/approved by the Public Works Integrating Committee of Hamilton County in accordance with state law.

BUSINESS PURPOSE

In 2021, SORTA issued a general call for projects from the jurisdictions within and including Hamilton County. Projects submitted under this request were reviewed and scored based upon the project scoring methodology approved by the SORTA Board for this program year. The Western Hills Viaduct project was awarded \$205 million to be disbursed per the disbursement schedule in the contract.

PROJECT FINANCING

Total award amount is \$205 million

PROJECT PROCUREMENT

Western Hills Viaduct project was one of 30 proposals received from twenty (20) different municipalities in Hamilton County.

PROJECT DIVERSITY

None

RECOMMENDED BOARD ACTION

Approval of a resolution approving the contract for the Western Hills Viaduct project and authorizing the CEO/General Manager/Secretary-Treasurer to sign these contracts.



BOARD OF TRUSTEES SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY RESOLUTION NO. 2023-48

APPROVAL TO EXECUTE 2023 TRANSIT INFRASTRUCTURE FUND PROJECT CONTRACTS (ROUND 3)

WHEREAS:

- 1. In May 2020, Hamilton County voters passed Issue 7 which approved a sales and use tax in the amount of eight—tenths of one percent for a period of twenty-five years. Twenty-five percent (25%) of the proceeds of the levy are to be used for public infrastructure projects, primarily but not limited to, bridges and roads.
- 2. The Transit Infrastructure Fund program is intended to assist localities within Hamilton County in improving the state of their transportation infrastructure.
- 3. The program is administered by SORTA, although grants made through the program will be awarded/approved by the Public Works Integrating Committee of Hamilton County in accordance with state law.
- 4. SORTA issued a general call for projects from the jurisdictions within and including Hamilton County. Projects submitted under this request have been reviewed and scored based upon the project scoring methodology approved by the SORTA Board for this program year.
- 5. SORTA received forty (38) proposals from twenty (20) different municipalities from Hamilton County in the award amount of \$27,861,563.
- 6. In August 2023, the SORTA Board approved the award of grant funded projects as shown upon the attached and this recommendation was sent to the Public Works Integrating Committee of Hamilton County for approval.
- 7. In September 2023, the Public Works Integrating Committee of Hamilton County approved the award of grant funded projects as shown upon the attached.

THEREFORE, BE IT RESOLVED:

8. The SORTA Board hereby approves the contracts of the approved projects as shown upon the attached and that the CEO/General Manager/Secretary-Treasurer be authorized to sign these contracts.

MOVED BY: Kreg Keesee SECOND BY: Blake Ethridge

VOTE Aye: Ms. Clark, Mr. Ethridge, Mr. Hinton, Mr. Keesee, Mr. Metz, Ms. Robinson and Mr. Smith

Nay: None

Abstain: None

ABSENT AT THE TIME: Ms. Beridon, Mr. Brice, Mr. Driehaus, Mr. Harris, Ms. Sheets and Ms. Taylor

PRESENT NON-VOTING

MEMBERS:

Mr. Bedi

ABSENT NON-VOTING

MEMBERS AT THE TIME: Mr. Emeneker and Mr. Freeman

APPROVED: September 26th, 2023



BOARD OF TRUSTEES ACTION ITEM

DATE: September 19, 2023

FROM: Khaled Shammout, Chief Strategic Planning, Development and Innovation Officer

PROJECT NO.: 2023 Transit Infrastructure Fund Projects

REQUEST: Contracts

BACKGROUND

The Transit Infrastructure Fund program is intended to assist localities within Hamilton County in improving the state of their transportation infrastructure.

The program is administered by SORTA, although grants made through the program will be awarded/approved by the Public Works Integrating Committee of Hamilton County in accordance with state law.

BUSINESS PURPOSE

SORTA issued a general call for projects from the jurisdictions within and including Hamilton County. Projects submitted under this request have been reviewed and scored based upon the project scoring methodology approved by the SORTA Board for this program year.

PROJECT FINANCING

Round 3 total award amount is \$ 27,861,563

PROJECT PROCUREMENT

SORTA received 38 proposals from twenty (20) different municipalities in Hamilton County.

PROJECT DIVERSITY

None

RECOMMENDED BOARD ACTION

Approval of a resolution approving the contracts for the approved 2023 Transit Infrastructure Fund projects and authorizing the CEO/General Manager/Secretary-Treasurer to sign these contracts.

Agenda – Financial Summary



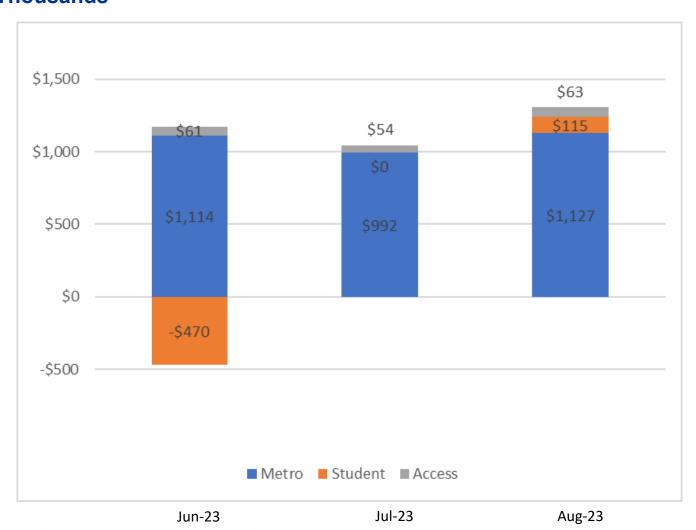
- Statement of Operations for August '23
 - Revenue Chart
 - Expense Chart
 - Key Drivers
 - Detail Profit & Loss Statement
- Investment Balance Update (separate attachment)
- Investment Funds Reserve Summary





AUGUST 2023 – FARE REVENUE SOURCES 3 MONTH TREND – JUNE 2023 THRU AUGUST 2023 In Thousands





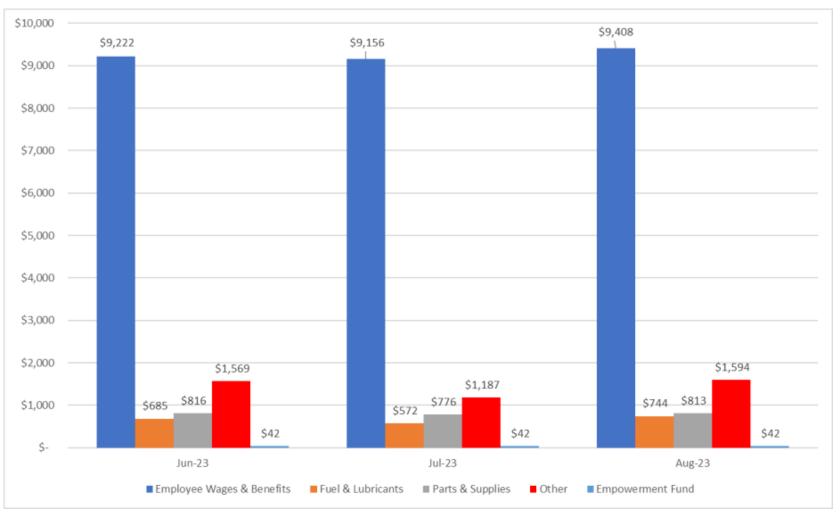
	Days per	Avg Rev
Month	Month	per Day
Jun-23	30	\$37
Jul-23	31	\$32
Aug-23	31	\$36

Note: Number of Weekdays within each corresponding month as follows: Jun 22, Jul 21, Aug 23.

AUGUST 2023 – OPERATING EXPENSE SOURCES 3 MONTH TREND – JUNE 2023 THRU AUGUST 2023



In Thousands



Profit & Loss – Summary / Key Drivers



Summary

- Total Revenue \$18.3M - favorable to Budget \$1.2M

- Total Expense \$12.6M - favorable to Budget \$549k or 4.2%

- Surplus / (Deficit) \$5.7M - favorable to Budget \$1.8M

- Note: Ridership total is 1,133k – favorable to Budget 274k or 31.9%

Revenue

- Total Operating Revenue \$1.6M favorable to Budget \$92k or 6.3%
- Non-Transportation \$823k favorable to Budget \$719k or 691.3%. Root Cause: Investment portfolio income higher than projected
- County Sales Tax \$10.1M favorable to Budget \$405k or 4.2%. Root Cause: May receipts higher than Budget
- Federal Grants \$5.8M, which is on Budget

Expense

- Wages & Benefits \$9.4M favorable \$44k or 0.5%
- Fuel and Lubricants \$744k unfavorable (\$54k) or (7.8%) to Budget
- Parts & Supplies \$813k unfavorable (\$85k) to Budget or (11.7%). Root Cause: Revenue vehicle parts unfavorable to Budget (\$85k)
- All Other \$1.6M favorable Budget \$644k. Root Cause: Outside services of \$645k or 84.7%

Southwest Ohio Regional Transit Authority 2023 Profit & Loss Statement

METRO age 26 of 28
50 YEARS

8 Mos Ending August 31, 2023	Month			Year to Date					
(\$ In Thousands)	Actual	Budget	Fav(Ur	nfav)	Actual	Budget	Fav(Ur	nfav)	Prior Year
Ridership									
Regular	1,042,327	776,834	265,493	34.2%	7,559,984	7,118,666	441,318	6.2%	5,248,037
CPŠ	71,353	65,516	5,837	_	844,801	743,636	101,165	13.6%	779,813
Subtotal Fixed Route	1,113,680	842,350	271,330	32.2%	8,404,785	7,862,302	542,483	6.9%	6,027,850
Access	16,841	16,655	186	1.1%	121,353	114,173	7,180	6.3%	110,647
MetroNow!	2,765	-	2,765	_	4,565	-	4,565	-	_
Total Ridership	1,133,286	859,005	274,281	31.9%	8,530,703	7,976,475	554,228	6.9%	6,138,497
Operating Revenue									
Metro Fares	\$ 1,127	\$ 1,031	\$ 96	9.3%	\$ 8,391	\$ 7,170	\$ 1,221	17.0%	\$ 7,179
Access Fares	63	56	7	12.5%	462	400	62	15.5%	403
MetroNowl Fares	6	_	6	n/a	9	_	9	n/a	_
CPS Fares	115	106	9	8.5%	873	1,896	(1,023)	(54.0%)	1,526
Other	239	265	(26)	(9.8%)	1,809	2,073	(264)	(12.7%)	2,004
Total Operating Revenue	1,550	1,458	92	6.3%	11,544	11,539	5	0.0%	11,112
Non-Operating Revenue	45.500				77.545	70.005	2.5	5.00/	_, _,
County Sales Tax	10,096	9,691	405	4.2%	77,010	76,365	645	0.8%	74,727
ARP	2,100	2,100	-	-	21,855	16,800	5,055	30.1%	16,869
ARP Comp	2,500	2,500	-	-	20,000	20,000	-	-	22,049
Federal Subsidies	1,200 823	1,200 104	- 719	- 691.3%	9,600 5,105	9,600 833	4 070	- 512.8%	1.281
Non Transportation					·		4,272		· '
CARES Act	-	-	- (0)	n/a	- 040	-	(447)	n/a	- 040
State Subsidies	122	130	(8)		848	995	(147)	(14.8%)	942
Total Non-Operating Revenue	16,719	15,595	1,124	7.2%	133,570	123,598	9,972	8.1%	114,926
Total Revenue	18,269	17,053	1,216	7.1%	145,114	135,137	9,977	7.4%	126,038
Expenses									
Employee Wages & Benefits	9,408	9,452	44	0.5%	71,126	73,384	2,258	3.1%	62,529
Fuel & Lubricants	744	690	(54)	(7.8%)	5,222	5,278	56	1.1%	3,096
Parts & Supplies	813	728	(85)	(11.7%)	6,355	5,911	(444)	(7.5%)	5,299
Empowerment Fund	42	42	-	-	334	336	2	0.6%	333
Other	1,594	2,238	644	28.8%	12,246	15,628	3,382	21.6%	18,333
Total Expenses	12,601	13,150	549	4.2%	95,283	100,537	5,254	5.2%	89,590
Surplus(Deficit) Before Adj	\$ 5,668	\$ 3,903	\$ 1,765		\$ 49,831	\$ 34,600	\$ 15,231		\$ 36,448
Capital Reserve Transfer	(5,668)	(3,903)			(49,831)	(34,600)	_		(36,448)
Remaining Funds	\$ -	\$ -	•		\$ -	\$ -	-		\$ -
		· .				•	•		•



September 2023

Fall in love with Metro: As we prepare for the start of the change of season, we are reminded of the many benefits Metro provides to our region. This past Friday, the community joined us for the 3rd annual Car Free Day Cincy and parked their cars to give busing, biking, walking or riding the streetcar a try.



Excellence in Financial Reporting: We were incredibly honored to be recognized with the Ohio Auditor of State Award with Distinction for excellence in reporting from State Auditor Keith Faber. This recognition is bestowed upon less than 5% of all Ohio entities and is a tribute to our late CFO Larry Pinkelton's exemplary financial acumen and the hard work of our Finance team.

West End Shelters Tribute: On Thursday, Metro cut the ribbon on three new shelters in the West End depicting noted West End residents including boxing legend Ezzard Charles, education trailblazer Jennie Porter and artist and activist Robert O'Neal and his daughter, curator and art advocate Toilynn O'Neal Turner.



This project was completed in partnership with the City of Cincinnati's departments of Community & Economic Development and Transportation and the Seven Hills Neighborhood Houses' Neighborhood Business District Improvement Program

Grant, which funded the design of the bus shelters and neighborhood markers.

Awards & Recognition: It is an honor to be recognized by the Cincinnati Business Courier as a C-Suite Awards finalist in the CEO category. I'm also excited to share that Metro's Chief Operations Officer John Ravasio has also been selected as a finalist in the COO category. We are proud of the work we get to do every day in service to our community and are humbled to be included among so many amazing leaders in our region for consideration for this prestigious award. I am also grateful to the Latino Affairs Commission for recognizing me with the 2023 Nuestra Familia Award. I'm proud of our DEI work and ensuring that we are leveling the playing field for DBE vendors to partner with us.

Thank you,

Darryl Haley

Dany Halis

CEO/General Manager/Secretary-Treasurer