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| MINUTES OF: | Regular Meeting of the SORTA Board of Trustees |
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| DATE: | Tuesday, May 23rd, 2023, 9:00 a.m. |
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| BOARD MEMBERS PRESENT: | Chelsea Clark, Dan Driehaus, Trent Emeneker, Blake Ethridge, Robert Harris, Rod Hinton, Kreg Keesee, Pete Metz, Sara Sheets, and Sonja Taylor |
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| BOARD MEMBERS ABSENT: | Jay Bedi, Alyson Beridon, Tony Brice, Allen Freeman, Gwen Robinson, and KZ Smith  |
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| STAFF MEMBERS: | Andy Aiello, Adriene Hairston, Darryl Haley, Elaine Hipps, May Huller, Brandy Jones, Maria Jones, Mark Jones, Troy Miller, John Ravasio, Jason Roe, Shannel Satterfield, Khaled Shammout, and Joe Vilvens |
| LEGAL COUNSEL: | Kimberly Schafer (Vorys, Sater, Seymour and Pease LLP)  |
| GUEST/PUBLICPRESENT: | Casey Irvin (Citizen) and Robert Shoemaker (Citizen) |
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**CALL TO ORDER**

Mr. Keesee SORTA Board Chair, called the meeting to order.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**BOARD RECOGNITION: APPOINTMENT OF HEIDI BLACK AS ROYAL COACHPERSON**

Mr. Keesee presented Heidi Black with the Royal Coachperson of the Southwest Ohio Regional Transit Authority in recognition of her service to the people of Cincinnati and Hamilton County. Ms. Black was a loyal and dedicated board member and her expertise contributed greatly to the improvement of public transportation and her efforts to the public welfare should be widely recognized.

**OATH OF OFFICE: JAY BEDI**

Jay Bedi was unable to take his Oath of Office, he will be sworn into the SORTA Board of Trustees on June 27th, 2023.

**PUBLIC COMMENTS**

Casey Irvin:

*My name is Casey Irvin I'm an avid metro rider that is how I get around. For the past year I have owned an electric scooter when I forgot it I was told by a driver of the 78 route that electric scooter was not allowed. I went over to the metro sales office where someone called and spoke with a supervisor, the supervisor told her that as long as it folded down and powered off it was fine. One day I was downtown at government square I spoke with another supervisor, and they told me that it was allowed, and I left at there and I just getting on busses with it. The morning of the 14th I rode my scooter to the 24 bus stop at Beechmont and Corbly I powered it off and folded it up waiting for the bus to show up as the bus pulled up I got on was getting ready to pay my fare when the driver looked at me and said that it cannot come on. I proceeded to call Metro dispatch and a supervisor came out to me at the stop he stayed at that the reason that the scooter could not be on a bus was because of it being motorized and of the battery. A woman who oversees the customer care center by the name of Lisa I emailed her the other day about this situation, and she stated that because it could not be on the bus securely.*

**CHAIRMAN UPDATE**

None.

**APPROVAL OF APRIL 25TH, 2023 BOARD MEETING MINUTES**

Mr. Keesee made a motion that the minutes from the April 25th, 2023, board meeting be approved as previously mailed and Mr. Driehaus seconded the motion.

By voice vote, the SORTA Board approved the minutes.

**FINANCE COMMITTEE**

Ms. Taylor reported on the Finance Committee meeting held on May 16th, 2023, and there were no item(s) to present for Board approval.

**PLANNING AND OPERATIONS COMMITTEE**

Mr. Ethridge reported the Planning and Operations Committee meeting was held on May 16th, 2023.

Mr. Ethridge moved for adoption and Mr. Metz seconded a motion to approve Resolution No. 2023-29 through Resolution No. 2023-31 on the consent agenda.

By roll call, the SORTA Board approved the resolution.

**PROPOSED RESOLUTION 2023-29: APPROVAL OF CONTRACT AWARD 43-2023 FOR JANITORIAL SERVICES FOR METRO HUBS**

This resolution approves a three (3) year contract with Nu-Look Cleaning, LLC for regular and routine cleaning services, at a total cost not to exceed $451,696.

By roll call, the Board approved the resolution.

**PROPOSED RESOLUTION 2023-30: APPROVAL OF CONTRACT AWARD 52-2023 FOR MAINTENANCE UNIFORMS**

This resolution approves a three (3) year contract with Galls, LLC for the supply of maintenance uniforms and work shoes, at a total cost not to exceed $473,191.

By roll call, the Board approved the resolution.

**PROPOSED RESOLUTION 2023-31: APPROVAL OF CONTRACT AWARD 61-2023 FOR STREET TEAMS**

This resolution approves a one (1) year contract with The Voice of Your Customer for community engagement services, at a total cost not to exceed $145,000.

By roll call, the Board approved the resolution.

**DISCUSSION ACTION ITEMS**

**PROPOSED MOTION: APPROVAL OF THE REVISED 2023 BOARD AND COMMITTEE SCHEDULE OF MEETINGS**

Mr. Keesee moved for adoption and Mr. Hinton seconded the motion. This motion approves and adopts the revised 2023 Board and Committee Meeting Schedule.

By voice vote, the Board approved the resolution.

**PROPOSED RESOLUTION 2023-32: AUTHORIZATION TO SUBMIT LETTER OF INTENT TO FTA AND APPROVAL OF PROJECT DEVELOPMENT FUNDING RESERVE FOR BUS RAPID TRANSIT (HAMILTON AVENUE CORRIDOR)**

Mr. Keesee moved for adoption and Ms. Sheets seconded the motion. This resolution authorizes and approve the CEO/General Manager/Secretary-Treasurer or their designee to set-aside $17 million to cover the Project Development for the Bus Rapid Transit (BRT) Hamilton Avenue Corridor

By roll call, the Board approved the resolution.

**PROPOSED RESOLUTION 2023-23: AUTHORIZATION TO SUBMIT LETTER OF INTENT TO FTA AND APPROVAL OF PROJECT DEVELOPMENT FUNDING RESERVE FOR BUS RAPID TRANSIT (READING ROAD CORRIDOR)**

Mr. Keesee moved for adoption and Ms. Sheets seconded the motion. This resolution authorizes and approve the CEO/General Manager/Secretary-Treasurer or their designee to set-aside $19 million to cover the Project Development for the Bus Rapid Transit (BRT) Reading Road Corridor.

By roll call, the Board approved the resolution.

**FINANCIAL RESULTS AS OF APRIL 30TH, 2023**

Mr. Pinkelton provided a high-level overview of the Investment of Funds Reserve Summary as of April 30th, 2023. Total securities $147,254,689. Total Current Capital Reserve Obligations $87,609,035. The Net Unrestricted Securities Available $59,645,655, plus the 2023 Operating Budget Surplus (Deficit) of $25,326,595, brings a total surplus of $84,972,250 for the month of April.

Mr. Pinkelton presented the April financial reports. Total revenues were $16.4 million, which is favorable to budget by $187,000. Total expenses were $12 million, which is favorable to budget by $365,000. Fare revenue was favorable to budget by $1 million. Mr. Pinkelton then reviewed the contributing factors to these variances.

The SORTA Board accepted the report as presented.

**METRONOW! DEMO PRESENTATION**

Mr. Moorman provided a demonstration presentation of MetroNow. This presentation covered how customers can sign up and book a ride for service; he also reviewed the meu features and how customers can provide feedback.

The SORTA Board of Trustees accepted his report as presented.

**METRO ON THE MOVE REPORT**

Mr. Haley deferred his report; stating information was available in the packet.

**NEW BUSNIESS**

None.

**ADJOURNMENT**

The meeting adjourned at 7:02 P.M.

**NEXT MEETING**

The next regular meeting of the SORTA Board of Trustees has been scheduled for

**June 27th 2023, at 6:00 P.M**.

the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

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| APPROVED: |  ATTESTED: |
| Kreg KeeseeChair, SORTA Board |  Darryl Haley CEO/General Manager/Secretary-Treasurer |
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