|  |  |
| --- | --- |
| MINUTES OF: | Regular Meeting of the SORTA Board of Trustees |
|  |  |
| DATE: | Tuesday, November 14th 2023, 9:00 a.m. |
|  |  |
| BOARD MEMBERS PRESENT: | Dan Driehaus, Trent Emeneker, Blake Ethridge, Robert Harris Rod Hinton, Kreg Keesee, Pete Metz, Gwen Robinson, Sara Sheets and KZ Smith  |
|  |  |
| BOARD MEMBERS ABSENT: | Jay Bedi, Alyson Beridon, Tony Brice, Chelsea Clark, Allen Freeman, and Sonya Taylor |
|  |  |
| STAFF MEMBERS: | Andy Aiello, Julie Beard, Norman Bouwie, Myla Danison, John Edmondson, Patrick Giblin, Darryl Haley, Adriene Hairston, Mary Huller, Brandy Jones, Natalie Krusling, Troy Miller, Jeff Mundstock, John Ravasio, Jason Roe, Kevin Ruth, Alyssa Scenters, August Schweitzer, Bill Spraul, Mike Weil and  |
| LEGAL COUNSEL: | N/A |
| GUEST/PUBLICPRESENT: | Ken Reed (OTRP) |
|  |  |

**CALL TO ORDER**

Mr. Keesee SORTA Board Chair, called the meeting to order.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC COMMENTS**

None.

**CHAIRMAN UPDATE**

None.

**APPROVAL OF OCTOBER 24TH, 2023 BOARD MEETING MINUTES**

Mr. Keesee made a motion that the minutes from the October 24th, 2023, board meeting be approved as previously mailed and Mr. Ethridge seconded the motion.

By voice vote, the SORTA Board approved the minutes.

**FINANCE COMMITTEE**

Mr. Driehaus reported on the Finance Committee meeting held on November 7th 2023, and there were items(s) to present for Board Approval.

**INVESTMENT OF FUNDS REPORTS AS OF NOVEMBER 7, 2023**

Mr. Aiello presented the report noting the yields of SORTA 4.91% for October compared to the prior month of 4.87% for the month of September.

Mr. Aiello presented the report noting yields for the Infrastructure Transit Fund of 4.85% for October compared to the prior month of 4.75% for the month of September.

Mr. Driehaus moved, and Mr. Smith seconded that the Investment of Funds as of October 31st 2023, be approved.

By roll call, the SORTA Board approved the reports.

**PROPOSED RESOLUTION 2023-59: APPROVAL OF CONTRACT MODIFICATION FOR 2023 PROPERTY & GENERAL LIABILITY INSURANCE COVERAGES**

Mr. Driehaus moved for adoption and Mr. Smith seconded the motion. The contract modification approves a 1-year contract with Ohio Transit Risk Pool (OTRP) at an additional cost of $500,000 bringing the total cost to $1,593,304.70 and $562,861 for property insurance.

By roll call, the SORTA Board approved the motion.

**PROPOSED RESOLUTION 2023-60: APPROVAL OF CONTRACT AWARD FOR 2024 PROPERTY & GENERAL LIABILITY INSURANCE COVERAGES**

Mr. Driehaus moved for adoption and Mr. Smith seconded the motion. The contract approves a 1-year contract with Ohio Transit Risk Pool (OTRP) at a cost of $1,283,986.69, $483,345 for property insurance and $53,605.96 for shock loss funding with a total cost not to exceed $1,820,937.69.

By roll call, the SORTA Board approved the motion.

**PLANNING AND OPERATIONS COMMITTEE**

Mr. Ethridge reported on the Planning and Operations Committee meeting held on November 7th 2023, and there were items(s) to present for Board Approval.

**PROPOSED MOTION: APPROVAL OF OKI BOARD APPOINTMENT**

Mr. Ethridge moved for adoption and Mr. Metz seconded the motion. This motion approves Darryl Haley being appointed as SORTA’s representative to the OKI Board of Trustees and Khaled Shammout as the alternate.

By roll call, the Board approved the motion.

**PROPOSED MOTION: APPROVAL OF AGENCY SAFETY PLAN**

This motion approves the agencies safety plan. To comply with Subpart B of 49 CFR Part 673, Section (a) (1), which requires The Public Transportation Agency Safety Plan and subsequent updates.

Mr. Ethridge moved for adoption and Mr. Hinton seconded the motion. This motion approves the Agency Safety Plan.

By roll call, the Board approved the motion.

**PROPOSED RESOLUTION 2023-61: APPROVAL OF CONRACT AWARD FOR ENTERPRISE BACKUP SYSTEM**

Mr.Ethridge moved for adoption and Mr. Smith seconded the resolution. This resolution approves a three (5) year contract with Altafiber/CBTS for Enterprise Backup System, at a total cost not to exceed $380,400.

By roll call, the Board approved the resolution.

**PROPOSED RESOLUTION 2023-62: APPROVAL OF CONTRACT AWARD FOR BUS STOP MAINTENANCE**

Mr.Ethridge moved for adoption and Mr. Smith seconded the resolution. This resolution approves a three (5) year contract with BrightView Landscape Services, Inc. for Bus Stop Maintenance, at a total cost not to exceed $3,159,473.

By roll call, the Board approved the resolution.

**PROPOSED RESOLUTION 2023-63: APPROVAL OF CONTRACT AWARD FOR BUS STOP MAINTENANCE**

Mr.Ethridge moved for adoption and Mr. Smith seconded the resolution. This resolution approves a three (5) year contract with US Bank National Association. for the Fleet Card Program, at a total cost not to exceed $621,380.

By roll call, the Board approved the resolution.

**FINANCIAL REPORTS AS OF OCTOBER 31ST, 2023**

Mr. Aiello presented the October financial results. Total revenues were $13.4 million, which was favorable to budget by $0.9 million. Total expenses were $12.6 million, which is favorable to budget by $600,000. Surplus/Deficit was $0.8 million, which was favorable to budget by $1.5 million. Ridership was 1.240 million, which is favorable to budget by 12 thousand. Mr. Aiello presented the Investment of Funds Reserve Summary with a total All Securities at $186,173,591, Net Unrestricted Securities Available at $15,626,577 and Net Unrestricted Securities and 2023 Operating Budget Surplus at $16,665,463. Mr. Aiello then reviewed the contributing factors to these variances.

The SORTA Board accepted the report as presented.

**FUEL HEDGING REPORT**

Mr. Ruth presented the quarterly fuel hedging report which indicated that as of October 31st, 2023, fuel is favorable to budget by $192,837 compared to July 31st, 2023 which was $135,333 favorable to budget.

The SORTA Board accepted the report as presented.

**METRO ON THE MOVE REPORT**

Mr. Haley presented the Metro on the Move report. We had an incredible year at Metro. We celebrated 50 years of service to our community, launched a brand new type of service with MetroNow!, invested more than $30 million in transit infrastructure projects in our community and distributed more than a half million dollars to 80 social and charitable non-profit organizations through our ERM program. Team members were celebrated for their excellence in service to our community to include our Two Million Mile Award recipients with 30+ years of accident-free driving to our CLIMB Award recipient for strengthening His report also included: Shop & Ride with Metro, Winter Service Change and Engaging our elected officials. He then concluded his report.

**NEW BUSNIESS**

Mr. Keesee made a motion that the Board go into executive session as provided in Ohio Revised Code Section 121.22(G)(3) “*Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action….*” and Mr. Keesee moved that we enter executive session and Mr. Ethridge seconded the motion. The Board unanimously approved the motion by roll call vote and went into executive session at 9:00 a.m.

Mr. Keesee made a motion that the Committee return to regular session and Mr. Smith seconded the motion. The Committee approved the motion and returned to regular session at 9:18 a.m.

**ADJOURNMENT**

The meeting adjourned at 9:20 a.m.

**NEXT MEETING**

The next regular meeting of the SORTA Board of Trustees has been scheduled for

**December 12th, 2023, at 6:00 P.M**.

the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

|  |  |
| --- | --- |
| APPROVED: |  ATTESTED: |
| Kreg KeeseeChair, SORTA Board |  Darryl Haley CEO/General Manager/Secretary-Treasurer |
|  |  |