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| MINUTES OF: | Regular Meeting of the SORTA Board of Trustees |
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| DATE: | Tuesday, January 24th, 2022, 9:00 a.m. |
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| BOARD MEMBERS PRESENT: | Alyson Beridon, Heidi Black, Chelsea Clark, Trent Emeneker, Blake Ethridge, Robert Harris, Kreg Keesee, Sara Sheets, Sonja Taylor, and Gwen Robinson |
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| BOARD MEMBERS ABSENT: | Rod Hinton and Allen Freeman |
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| STAFF MEMBERS: | Andy Aiello, Chris Cole, Ann Dinan, John Edmondson, Adriene Hairston, Darryl Haley, Brandy Jones, Caprice Jones, Maria Jones, Mary-Ann Keenan, Natalie Krusling, Pat Lafleur, Jeff Mundstock, John Ravasio, Jason Roe, Shannel Satterfield, August Schweitzer, Khaled Shammout, and Mike Weil |
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| OTHERS: | Tim Reynolds *(WSP),* Mimi Rasor *(Rasor),* and Robert Shoemaker *(Citizen)* |

**CALL TO ORDER**

Mr. Keesee SORTA Board Chair, called the meeting to order.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**BOARD OF TRUSTEES OATH OF OFFICE DANIEL DRIEHAUS**

Daniel “Dan” Driehaus took an Oath of Office as new members of SORTA Board of Trustees executed by Kimberly Schafer, SORTA’s legal counsel.

**CEO STAR AWARD: ERICKA BEINKE, MARY HULLER, AND TARA WALKER**

Darryl Haley, CEO/General Manager presented the CEO STAR Award to Ericka Beinke, Mary Huller, and Tara Walker for their exceptional performance in their respective areas.

**PUBLIC COMMENTS**

None.

**CHAIRMAN UPDATE**

None.

**APPROVAL OF DECEMBER 13TH, 2022 BOARD MEETING MINUTES**

Mr. Keesee made a motion that the minutes from the December 13th, 2022, board meeting be approved as previously mailed and Ms. Black seconded the motion.

By voice vote, the SORTA Board approved the minutes.

**FINANCE COMMITTEE**

Mr. Keesee reported on the Finance Committee meeting held on January 17th, 2023.

Mr. Keesee made a motion and Ms. Robinson seconded to approve Resolution No. 2023-01 on the consent agenda.

By roll call, the SORTA Board approved the following items:

**PROPOSED RESOLUTION 2023-01: APPROVAL OF OHIO TRANSIT RISK POOL SHOCK LOSS PAYMENT**

This resolution approves four (4) quarterly payments to the Ohio Transit Risk Pool (OTRP) Shock Loss Fund on behalf of SORTA, at a cost not to exceed $950,000 for FY 2023. This request is based on the OTRP requirement to establish a reserve amount that approximates one (1) year of expense associated with liability and property insurance premiums paid.

**INFRASTRUCTURE, BIKE AND ROW COMMITTEE**

Ms. Black reported on the Infrastructure, Bike and ROW Committee meeting held on January 17th, 2023.

Ms. Black made a motion and Ms. Taylor seconded to approve Resolution No. 2023-02 through Resolution No. 2023-03 on the consent agenda.

By roll call, the SORTA Board approved the following items:

**PROPOSED RESOLUTION 2023-02: APPROVAL TO EXECUTE 2022 TRANSIT INFRASTRUCTURE FUND PROJECT CONTRACTS (ROUND 2)**

This resolution approves and authorizes the CEO/General Manager/Secretary-Treasurer to execute the contracts of the approved transit-related infrastructure (TIF) projects.

**PROPOSED RESOLUTION 2023-03: APPROVAL OF 2023 TRANSIT INFRASTRUCTURE FUND APPLICANT GUIDELINES**

This resolution approves the 2023 Transit Infrastructure Fund Applicant Guidelines.

**PLANNING AND OPERATIONS COMMITTEE**

Mr. Ethridge reported the Planning and Operations Committee meeting was held on January 17th, 2023.

Mr. Keesee moved for adoption and Ms. Black seconded a motion to approve Resolution No. 2023-04 through Resolution No. 2023-08 on the consent agenda.

By roll call, the SORTA Board approved.

**PROPOSED RESOLUTION 2023-04: APPROVAL OF ADSPOSURE CONTRACT AMENDMENT**

This resolution approves an amended contract with Advertising Vehicles, Inc. dba Adsposure on behalf of SORTA at a cost not to exceed $900,187. This contract amendment includes consolidation of advertising services (bus and shelter) to a single contract and purchase of electronic information kiosks for installation.

**PROPOSED RESOLUTION 2023-05: APPROVAL OF UNIVERSITY OF CINCINNATI INTERGOVERNMENTAL AGREEMENT**

This resolution approves a six (6) year contract with University of Cincinnati College of Design, Art, Architecture, and Planning, School of Planning (“UC/DAAP”) on behalf of SORTA at a cost not to exceed $602,340 for ongoing bus stop evaluation and design support and customer engagement activities.

**PROPOSED RESOLUTION 2023-06: APPROVAL OF CONTRACT WITH VERIZON WIRELESS FOR WI-FI SERVICES**

This resolution approves a two (2) year contract with Verizon Wireless on behalf of SORTA at a cost not to exceed $672,800 for the provision of wi-fi services on all Metro revenue vehicles.

**PROPOSED RESOLUTION 2023-07: APPROVAL OF CONTRACT FOR A&E SERVICES FOR PERIMETER CONTROL RENOVATION/REPLACEMENT**

This resolution approves a one (1) year contract with Dynotec, Inc. for an amount not to exceed $288,244 for the provision of A&E services for the renovation and replacement of the perimeter control access for the Queensgate garage.

**PROPOSED RESOLUTION 2023-08: APPROVAL OF CONTRACT FOR CLEANING SERVICES AT GOVERNMENT SQUARE**

This resolution approves a five (5) contract with Cincinnati Center City Development Corporation (“3CDC”) on behalf of SORTA at a cost not to exceed $1,135,527 for the provision of cleaning services at Government Square.

**DISCUSSION AGENDA ITEMS:**

**PROPOSED RESOLUTION 2023-09: APPROVAL OF CONTRACT FOR A&E SERVICES TASK ORDER FOR FACILITIES IMPROVEMENT PROJECTS**

Mr. Keesee moved for adoption and Ms. Robinson seconded the motion. This resolution approves a two (2) year contract with Elevar Design Group, Inc., at a cost not to exceed $1,638,000 for the provision of A&E services a series of construction projects related to facilities improvements, upgrades, and renovations.

By roll call, the Board approved the resolution.

**MOTION: APPROVAL TO GRANT THE CITY OF CINCINNATI EASEMENT OF WASSON WAY**

Mr. Keesee moved for adoption and Ms. Alyson seconded the motion. This motion grants the City of Cincinnati an easement of “Wasson Way” as described in the Agreement.

By voice vote, the Board approved the motion.

**BUS RAPID TRANSIT (BRT) SUMMARY**

Mr. Reynolds (Nelson Nygard) and Mr. Mitchell (WSP) presented the Bus Rapid Transit (BRT) Study Update. The BRT update included: a review the results of the robust Step 1 stakeholder and public outreach program; review the detailed technical analysis of the corridors; identify which two corridors will advance as SORTA’s first two BRT lines; and discuss next steps and schedules. Hamilton Avenue and Reading Road were the selected BRT corridors.

The SORTA Board accepted the report as presented.

**FINANCIAL REPORT AS OF DECEMBER 31ST, 2022**

Mr. Pinkelton presented the preliminary December financial reports. Total revenues were $19.7 million, which is favorable to budget by $6.2 million. Total expenses were $12.4 million, which is favorable to budget by $1.1 million. Fare revenue was unfavorable to budget by $183,000. Mr. Pinkelton then reviewed the contributing factors to these variances.

The SORTA Board accepted the report as presented.

**METRO ON THE MOVE REPORT**

Mr. Haley reviewed his Metro on the Move Report. Ridership has improved over 2021 by 28%, with 2.1 million additional rides. The Ohio Department of Transportation and the Ohio Environmental Protection Agency awarded SORTA the Diesel Emission Reduction Grant (DERG) of $1.9 million to replace aging buses in our fleet. Reading Road and Hamilton Avenue were selected as the first two corridors in Hamilton County to receive Bus Rapid Transit (BRT) service. The Transit Infrastructure Fund awarded $40 million for 36 projects in 25 municipalities in Hamilton County. Ohio Loves Transit Week will take place February 5-11th. He then concluded his report.

The SORTA Board of Trustees accepted his report as presented.

**YEAR IN REVIEW**

The SORTA Board of Trustees accepted the video as presented.

**GOVERNANCE AND NOMINATING COMMITTEE: ELECTION OF OFFICERS- 2023 CHAIR AND VICE CHAIR OF THE SORTA BOARD OF TRUSTEES**

Ms. Black stated the Governance and Nominating Committee (Ms. Black, Ms. Beridon, Mr. Hinton, and Ms. Robinson) recommended Kreg Keesee as the Chair and Alyson Beridon as the Vice-Chair of the SORTA Board.

Mr. Keesee asked if there were any other nominations. Hearing none, he declared the nominations closed.

Ms. Black moved for adoption and Mr. Harris seconded the motion.

By roll call vote, the Board approved Mr. Keesee as Board Chair and Ms. Beridon as Vice Chair.

**NEW BUSNIESS**

None

**ADJOURNMENT**

The meeting adjourned at 10:15 A.M.

**NEXT MEETING**

The next regular meeting of the SORTA Board of Trustees has been scheduled for

**March 28th, 2023, at 9:00 A.M**.

the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

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| APPROVED: | ATTESTED: |
| Kreg Keesee  Chair, SORTA Board | Darryl Haley  CEO/General Manager/Secretary-Treasurer |
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