

PLANNING AND OPERATIONS COMMITTEE  
TUESDAY, OCTOBER 17<sup>TH</sup>, 2023 – 9:00 A.M.  
SORTA/METRO AT HUNTINGTON CENTER  
6<sup>TH</sup> FLOOR SORTA BOARD ROOM  
525 VINE STREET  
CINCINNATI, OHIO 45202

COMMITTEE MEMEBERS APPOINTED: *Blake Ethridge (Chair), Tony Brice Jr, Trent Emenecker, Robert Harris, Pete Metz, Gwen Robinson, and Sara Sheets*

COMMITTEE/BOARD MEMBERS PRESENT: Tony Brice, *Chelsea Clark*, Dan Driehaus, Blake Ethridge, Kreg Keesee, Pete Metz, *Gwen Robinson*, and Sonja Taylor

COMMITTEE MEMBERS ABSENT: Jay Bedi, Alyson Beridon, Trent Emenecker, Allen Freeman, *Robert Harris*, Rod Hinton, Sara Sheets and KZ Smith

STAFF MEMBERS PRESENT: Andy Aiello, Steve Anderson, Vicki Barker, Julie Beard, Norman Bouwie, Myla Danison, John Edmondson, Pat Giblin, Adriene Hairston, Brandy Jones, Natalie Krusling, Tenecia Le'Flore, Jeff Mundstock, Ruth Reed, Jason Roe, Kevin Ruth, Khaled Shammout, August Schweitzer, Bill Spraul, Tara Walker and Mike Weil

OTHERS PRESENT: Kim Schaefer (Legal Counsel-Vorys), Matthew Hulme (City of Cincinnati) and Ken Reed (OTRP)

1. **Call to Order**

Mr. Ethridge called the meeting to order.

2. **Pledge of Allegiance**

The Pledge of Allegiance was recited.

3. **Approval of Minutes of September 19<sup>th</sup>, 2023**

Mr. Ethridge made a motion and Ms. Clark second the motion to approve the minutes of the September 19<sup>th</sup>, 2023, meeting.

By voice vote the committee approved the minutes.

4. **Good News!**

The Executive Team presented the Good News report. Ms. Hairston announced the August Silver Award recipients. Mr. Ravasio congratulated Mr. Haley on being recognized by the Cincinnati Business Courier with the CEO C-Suite Award. Mr. Ravasio was recognized as a finalist in the Chief of Operations category. Mr. Ravasio congratulated Mr. Haley on being recognized by the Ohio Legislature for receiving the 2023 Nuestra Familia award from the Ohio Latino Affairs Commission, congratulated the SORTA team on being awarded the ODOT grant, thanked Miller Lite for sponsoring Metro riders on all rides on October 15<sup>th</sup> and shared a SORTA team photo of the team members that recently went to APTA. Mr. Aiello congratulated Tara on being named a Climb Award winner, shared a recent DBE Ice Cream social event that occurred on September 15<sup>th</sup> and shared Battle to Build your Business slide. Mr. Anderson shared Public Meetings for December Service Changes and New West End Shelter Tribute Legends slides.

The Committee accepted the report as presented.

5. **2023 Service Quality and Ridership Initiatives Q3**

Mr. Aiello presented the 2023 Service Quality & Ridership report. He shared 2023 KPI Goals, Approach, Q3 Initiative Update and Q3 KPI update.

The Committee accepted the report as presented.

6. **Ridership Report**

Mr. Moorman presented the September 2023 ridership reports. Total ridership for the month of September was 1,161,000 or 23.0% above budget.

Mr. Moorman presented the September 2023 MetroNow reports. Total ridership for the month of September was 3,455.

Mr. Moorman presented the September 2023 Access ridership reports. Total ridership for the month of September was 15,235 or -0.4% below budget.

The Committee accepted the report as presented.

7. **Proposed Motion: Approval of Contract Modification SS81-2022 for Legal Services with Dinsmore U Shohl, Inc.**

Mr. Aiello requested approval of a (1) year contract modification with Dinsmore & Shohl, Inc., at an additional cost of \$180,000 not to exceed \$430,000.

The Committee agreed to recommend the motion to the full Board for approval on the consent agenda.

8. **Proposed Resolution: Approval of Contract Award 79-2023 for Queensgate Column Repairs**

Mr. Aiello requested approval of a (1) year contract to be awarded to John Cecil Construction at a total cost of \$211,546 for Queensgate Facility Columns.

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

9. **Proposed Resolution: Approval of Contract Award 113-2023 for Pre-Employment Background Check Services**

Mr. Aiello requested approval of a (5) year contract with ClearStar, Inc., at a cost of \$450,168 for Pre-Employment Background Services.

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

10. **Proposed Resolution: Approval of Contract Award 120-2023 for New Facilities Public Announcement System, QG/BH**

Mr. Aiello requested approval of a (1) year contract to be awarded to Security 101 at a total cost of \$358,800 for New Facilities Announcement System for Queensgate and Bond Hill.

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

11. **Proposed Resolution: Approval of Contract Award 128-2023 for Service Quality Monitoring**

Mr. Aiello requested approval of a (3) year contract modification with C Robinson Associates, Inc., at a cost of \$174,750 to provide service quality monitoring.

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

12. **Proposed Resolution: Approval of Contract Award 129-2023 for Bus Pusher Vehicles**

Mr. Aiello requested approval of a (4) year contract to be awarded to Kirk's Automotive, Inc. at a total cost of \$239,345 for Bus Pusher Vehicles

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

13. **Proposed Resolution: Approval of Contract Award 131-2023 for Onboard Customer Survey**

Mr. Aiello requested approval of a (9 month) contract with C Robinson Associates, Inc. at an additional cost of \$30,000 for access onboard customer surveys bringing the total cost up to \$128,400.00

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

14. **Proposed Resolution: Approval of Contract Award 134-2023 for Electrical Services Job Order Contract**

Mr. Aiello requested approval of a (3) year contract to be awarded to Cincy Electrical Solutions ,LLC. at a total cost of \$2,573,206 for Elkectrical Services.

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

15. **Proposed Resolution: Approval of Contract Award 147-2023 for Vehicle Digital Display Signs**

Mr. Aiello requested approval of a (3) year contract with NEORide, at an additional cost of \$3,579,230 for Digital Display Signs.

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

16. **Proposed Resolution: Approval of Contract Award 148-2023 for Street Sweeper Service Vehicle**

Mr. Aiello requested approval of a November 2024 (Delivery/Final Acceptance) contract to be awarded to TYMCO Inc. at a total cost of \$137,084 for for Street Sweeper Service Vehicle.

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

17. **Proposed Resolution: Approval of Contract Award 155-2023 for Radio Tower Lease**

Mr. Aiello requested approval of a (25) year contract to be awarded to Crown Castle International at a total cost of \$270,000 for a Radio Tower lease.

The Committee agreed to recommend the resolution to the full Board for approval on the consent agenda.

18. **New Business**

The next regular meeting of the Planning and Operations Committee has been scheduled for **Tuesday, November 7<sup>th</sup>, 2023, at 9:00 A.M.**

19. **Adjournment**

The meeting adjourned at 10:02 A.M.