

BOARD OF TRUSTEES  
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, March 22<sup>nd</sup>, 2022, 9:00 A.M.

BOARD MEMBERS PRESENT: Alyson Beridon, Blake Ethridge, Allen Freeman, Rod Hinton, Kreg Keesee, Gwen Robinson, Sara Sheets, Sonja Taylor, and Larry Thompson

BOARD MEMBERS ABSENT: Heidi Black, Chelsea Clark, Brendon Cull, Robert Harris, Thaddeus Hoffmeister

STAFF MEMBERS: Darryl Haley, Donna Adkins, Steve Anderson, Adriene Hairston, Brandy Jones, Caprice Jones, Maria Jones, Natalie Krusling, John Ravasio, Cindy Resor, Shannel Satterfield, and Khaled Shammout

OTHERS: Kim Schafer (Vorys, Sater, Seymour and Pease, LLC)

**CALL TO ORDER**

Mr. Keesee SORTA Board Vice Chair, called the meeting to order.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC COMMENTS**

None.

**APPROVAL OF FEBRUARY 15<sup>th</sup>, 2022, BOARD MEETING MINUTES**

Mr. Keesee made a motion that the minutes of the February 15<sup>th</sup>, 2022, board meetings be approved as previously mailed and Mr. Thompson seconded the motion.

By voice vote, the SORTA Board approved the minutes.

**FINANCE COMMITTEE**

Mr. Hinton reported the Finance Committee meeting that was held on March 8<sup>th</sup>, 2022, and there were item(s) to present for Board approval.

Mr. Hinton moved for adoption and Mr. Robinson seconded the motion to approve action item(s) 2 on the agenda. By roll call, the SORTA Board approved the Proposed Resolution No. 2022-08.

**PROPOSED RESOLUTION 2022-08: APPROVAL TO FILE 2022 GRANT APPLICATIONS**

This resolution authorizes and directs the CEO/General Manager/ Secretary-Treasurer or the CFO, or their designee, to file applications with the appropriate entities, including the Federal Transit Administration (FTA) and the State of Ohio, for the maximum amount deemed to be in SORTA's best interest for any federal, state, and local grants or other sources of funding that may become available during the year.

**PLANNING AND OPERATIONS COMMITTEE**

Mr. Ethridge reported the Planning and Operations Committee meeting that was held on March 8<sup>th</sup>, 2022, and there were no item(s) to present for Board approval.

Mr. Ethridge moved for adoption and Ms. Robinson seconded the motion to approve action items 3 through 7 on the agenda. By roll call, the SORTA Board approved the Proposed Motion through Resolution No. 2022-12.

**PROPOSED MOTION: ERM BOARD APPOINTMENTS**

This motion appoints Kelly Smith Trondle, Sonja Taylor, and Erik Thomas and re-appoints Aaron Bley, Gina Marsh, Angela King, and Kreg Keesee as Everybody Rides Metro (ERM) Board of Directors.

**PROPOSED RESOLUTION 2022-09: APPROVAL OF 2022-2024 TITLE VI PROGRAM UPDATE**

This resolution adopts the 2022 Triennial Title VI Program Update as developed by staff and authorizes and directs the CEO/General Manager/Secretary-Treasurer or the Diversity and Inclusion Program Administrator to submit the program update to the Federal Transit Administration (FTA) on behalf of SORTA, in substantially the form attached hereto.

**PROPOSED RESOLUTION 2022-10: APPROVAL OF CONTRACT FOR MOTOR OIL**

This resolution approves a one-year (1) contract with Petrochoice for motor oil, at a total cost not to exceed \$247,612.

**PROPOSED RESOLUTION 2022-11: APPROVAL OF CONTRACT FOR BOOM LIFTS**

This resolution approves a one-year (1) contract with Equipment Depot Ohio, Inc for electric boom lifts, at a total cost not to exceed \$111,200.

**PROPOSED RESOLUTION 2022-12: APPROVAL OF A&E CONSULTANT CONTRACT FOR GARAGE STUDY**

This resolution approves a three (3) month contract with Richard L. Bowen + Associates, Inc. for consulting services, at a cost not to exceed \$142,300.

**INFRASTRUCTURE, BIKE AND ROW COMMITTEE**

Mr. Keesee reported the Infrastructure, Bike and ROW Committee meeting that was held on March 17<sup>th</sup>, 2022, and there were item(s) to present for Board approval.

**PROPOSED RESOLUTION 2022-13: APPROVAL OF THE 2022 TRANSIT INFRASTRUCTURE FUND APPLICANT GUIDLINES**

This resolution approves the 2022 Transit Infrastructure Fund Guidelines in substantially the form attached to and authorizes the CEO/General Manager/Secretary-Treasurer to begin the implementation of the program.

Mr. Keesee moved for adoption and Mr. Ethridge seconded the motion. By roll call, the SORTA Board approved the resolution.

**FINANCIAL REPORTS FOR FEBRUARY 2022**

Ms. Resor presented the February financial reports. Total revenues were \$16.4 million, which is favorable to budget by \$5.1 million or 45.4%. Total expenses were \$10.5 million, which is favorable to budget by 7.1%. Fare revenue was unfavorable to budget by (\$30,000). Ms. Resor then reviewed the contributing factors to these variances.

The Board accepted the report as presented.

**METRO ON THE MOVE REPORT**

Mr. Haley provided a briefing report of Metro on the Move. The report included: the Federal Transit Administration (FTA) awarded SORTA nearly \$76 million in grants; CEO, Darryl Haley met with federal and national partners; Transit Employee Appreciation Day took place on Friday, March 18<sup>th</sup>; Free Ride week is March 20-26; Cincinnati Reds Opening Day is April 12<sup>th</sup>; and the Golden Bus Awards is on April 21<sup>st</sup> at 6:00 P.M. He then concluded his report.

The SORTA Board accepted the report as presented.

**NEW BUSINESS**

**ADJOURNMENT**

The meeting adjourned at 10:00 A.M.

**NEXT MEETING**

The next regular meeting of the SORTA Board of Trustees is scheduled for **April 19<sup>th</sup>, 2022 at 6:00 P.M.**, the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:



Kreg Keesee  
Chair, SORTA Board

ATTESTED:



Darryl Haley  
CEO/General Manager/Secretary-Treasurer