

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Special Meeting of the SORTA Board of Trustees

DATE: Tuesday, August 18th, 2020 10:00 A.M.
MEETING HELD VIA GO-TO-MEETING

BOARD MEMBERS PRESENT: Heidi Black, Maurice Brown, Brendon Cull, Blake Ethridge, , Kreg Keesee, Robert Harris, Roderick Hinton, Thaddeus Hoffmeister, Pete McLinden Mary Miller and Gwen Robinson

BOARD MEMBERS ABSENT: Allen Freeman and Kathleen Wyenandt

STAFF MEMBERS: Darryl Haley, Donna Adkins, Adriene Hairston, Michelle Jeng, Brandy Jones, Maria Jones, John Ravasio, Shannel Satterfield and Khaled Shammout

OTHERS: Kim Schafer (Vorys, Sater, Seymour and Pease, LLC)

CALL TO ORDER

Mr. Keesee, SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

There were no comments from citizens forward to the askmetro@go-metro.com email address.

APPROVAL OF JULY 21ST AND 29TH, 2020 BOARD MEETING MINUTES

Mr. Cull made a motion that the minutes of the July 21st and 29th, 2020 board meeting be approved as previously mailed and Mr. McLinden seconded the motion.

By voice vote, the Board approved the minutes.

FINANCE COMMITTEE

Ms. Black reported the Finance Committee meeting that was held on August 11th, 2020 and there were action items to present for Board approval.

PROPOSED RESOLUTION NO. 2020-15: APPROVAL OF REVENUE AGREEMENT WITH CINCINNATI STATE TECHNICAL AND COMMUNITY COLLEGE

Ms. Black moved for adoption and Mr. Ethridge seconded the motion. This resolution approves a one-year agreement for the 2020-2021 academic year for an estimated contract value of \$31,250. As a result, the contract value has decreased from \$62,500 to \$31,250

By roll call, the Board approved the resolution.

PLANNING AND OPERATIONS COMMITTEE

Mr. Ravasio reported the Planning and Operations Committee meeting that was held on August 11th, 2020 and there were items to present for Board approval.

PROPOSED RESOLUTION NO. 2020-16: APPROVAL OF CONTRACT FOR RIVERFRONT TRANSIT CENTER FREEDOM CENTER GARAGE DOOR REPLACEMENT

Ms. Robinson moved for adoption and Mr. Harris seconded the motion. This resolution approves a three (3) year contract with Graybach LLC, at a total cost not to exceed \$233,420 (\$212,200, plus a 10% contingency of \$21,220).

Ms. Robinson requested staff prepare a presentation in regarding to the Procurement and DBE program. The Board agreed and directed staff to present in September.

By roll call, the Board approved the resolution.

FINANCIAL REPORTS FOR JULY 31ST, 2020

Ms. Jeng presented the July financial reports. Total revenues were \$8.0 million, which is unfavorable to budget by \$158,000. Total expenses were \$8.5 million, which is favorable to budget by \$93,000 or 1.1%. The final result was a net unfavorable variance of \$65,000 for the month. Fare revenue was unfavorable to budget by \$676,000. Ms. Jeng then reviewed the contributing factors to these variances.

The Board accepted the report as presented.

METRO ON THE MOVE REPORT

Mr. Haley presented the Metro on the Move Report. His report included highlights from the OPTA Awards, COVID-19, and legislative update.

He then concluded his report and the Board accepted as presented.

ADJOURNMENT

The meeting adjourned at 10:40 A.M.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees is scheduled for **September 15th, at 10:00 A.M.**, the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:

ATTESTED:

Kreg Keesee
Chair, SORTA Board

Darryl Haley
CEO/General Manager/Secretary-Treasurer