

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Special Meeting of the SORTA Board of Trustees

DATE: Tuesday, May 19th, 2020 10:00 A.M.
MEETING HELD VIA GO-TO-MEETING

BOARD MEMBERS PRESENT: Heidi Black, Maurice Brown, Brendon Cull, Blake Ethridge, Allen Freeman, Kreg Keesee, Robert Harris, Roderick Hinton, Mary Miller, Gwen Robinson and Kathleen Wyenandt

BOARD MEMBERS ABSENT: Thaddeus Hoffmeister and Pete McLinden

STAFF MEMBERS: Darryl Haley, Donna Adkins, Adriene Hairston, Michelle Jeng, Brandy Jones, Maria Jones, John Ravasio, Shannel Satterfield and Khaled Shammout

OTHERS: Kim Schafer (Vorys)

CALL TO ORDER

Mr. Keesee, SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

Mr. Keesee reported there were no public comments.

APPROVAL OF APRIL 21st, 2020 BOARD MEETING MINUTES

Ms. Robinson made a motion that the minutes of the April 21, 2020 board meeting be approved as previously mailed and Ms. Miller seconded the motion.

By voice vote, the Board approved the minutes.

PROPOSED RESOLUTION NO. 2020-08: APPROVAL TO FILE 2021 GRANT APPLICATIONS

Mr. Hinton moved for adoption and Mr. Hoffmeister seconded the motion. This resolution authorizes the CEO/General Manager/ Secretary-Treasurer or the CFO to: (i) execute all contracts, agreements, certifications, assurances, and other documents necessary to apply for, receive and comply with such grants and sources of funding; and (ii) undertake all of the activities set forth in Category 01.A. of the FTA Fiscal Year 2021 Certifications and Assurances.

By roll call, the Board approved the resolution.

PROPOSED RESOLUTION NO. 2020-09: APPROVAL OF MODIFICATION TO ASCENTIS CORPORATION CONTACT FOR MIGRATION OF TIMEKEEPING SERVICES

Mr. Hinton moved for adoption and Mr. Hoffmeister seconded the motion. This resolution approves approve a modified contract with Ascentis Corporation for enhanced timekeeping services, at cost up \$76,168.34 for a total contract value not to exceed \$156,567.34

By roll call, the Board approved the resolution.

PROPOSED RESOLUTION NO. 2020-10: APPROVAL OF HILLTOP PLAZA PARK-N-RIDE LEASE AGREEMENT WITH KSDD PROPERTIES LLC

Ms. Miller moved for adoption and Ms. Black seconded the motion. This resolution approves a new five (5) year parking space lease for the period of June 1, 2020 through May 31, 2024. The new terms involve leasing thirty (30) parking spaces, at a total cost not to exceed \$34,800.

By roll call, the Board approved the resolution.

PROPOSED RESOLUTION NO. 2020-11: APPROVAL OF SAM'S CLUB PARK-N-RIDE LEASE AGREEMENT

Mr. Cull moved for adoption and Ms. Miller seconded the motion. This resolution approves a new two (2) year extension of this contract for the period of October 1, 2020 through September 30, 2022, at a total annual cost not to exceed \$30,030. The total cost of the two (2) year extension is \$60,060.

By roll call, the Board approved the resolution.

FINANCIAL REPORTS FOR MAY 31, 2020

Ms. Jeng presented the May financial reports. Total revenues were \$6.7 million, which is unfavorable to budget by \$1,232,000. Total expenses were \$7.8 million, which is favorable to budget by \$613,000 or 7.3%. The final result was a net unfavorable variance of \$619,000 for the month. Fare revenue was unfavorable to budget by \$701,000. Ms. Jeng then reviewed the contributing factors to these variances.

The Board accepted the report as presented.

CITY FISCAL YEAR 2021 FIRST QUARTER FUNDING REQUEST/ REINVENTING METRO: NEXT STEPS

Mr. Haley and Ms. Jeng discussed the details of the City Funding request and next steps into reinventing metro.

METRO ON THE MOVE REPORT

Mr. Haley presented the Metro on the Move Report. His report included highlights from various Metro departments who have stepped up to ensure our service continues operating safely for employees and our customers.

"But the light shines on two departments in particular. Transit Operations is our front line, employees out there every day making sure our customers can get where they need to go. They are truly heroes without capes. And Fleet Maintenance keeps our buses running; plus, they designed, fabricated and installed operator barriers on nearly 200 buses within a period of days when the City of Cincinnati asked us to resume fare collection. These barriers will help keep our operators safe from exposure, and we have heard from many peer transit agencies who want to copy our design for their own vehicles."

He then concluded his report and the Board accepted as presented.

NEW BUSINESS:

Executive Session: "Section 121.22(G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;" and "Section 121.22(G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees..."

ADJOURNMENT

The meeting adjourned at 11:30 A.M.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees is scheduled for **June 16th, 2020 at 10:00 A.M.**, the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:



Kreg Keese
Chair, SORTA Board

ATTESTED:



Darryl Haley
CEO/General Manager/Secretary-Treasurer