

BOARD OF TRUSTEES  
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, February 16<sup>th</sup>, 2021 5:00 P.M.  
MEETING HELD VIA GO-TO-MEETING

BOARD MEMBERS PRESENT: Alyson Beridon, Heidi Black, Maurice Brown, Chelsea Nuss-Clark, Brendon Cull, Blake Ethridge, Allen Freeman, Robert Harris, Roderick Hinton, Thaddeus Hoffmeister, Kreg Keesee, Pete McLinden, Gwen Robinson, Sonja Taylor, Larry Thompson, and Kathleen Wyenandt

BOARD MEMBERS ABSENT: NONE

STAFF MEMBERS: Darryl Haley, Donna Adkins, David Braun, Dave Etienne, Pat Gilbin, Adriene Hairston, Michelle Jeng, Brandy Jones, Maria Jones, Caprice Jones, Natalie Krusling, Kathleen McKeon, Jeff Mundstock, Matt Niehaus, John Ravasio, Shannel Satterfield, Khaled Shammout, and TJ Thorn

OTHERS: Kim Schafer (Vorys, Sater, Seymour and Pease, LLC)

**CALL TO ORDER**

Mr. Keesee SORTA Board Vice Chair, called the meeting to order.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**BOARD OF TRUSTEES OATH OF OFFICE**

Chelsea Nuss-Clarke and Larry Thompson took an Oath of Office as new members of SORTA Board of Trustees executed by Kimberly Schafer, SORTA's legal counsel.

**PUBLIC COMMENTS**

There were no comments from citizens forward to the [askmetro@go-metro.com](mailto:askmetro@go-metro.com) email address.

**APPROVAL OF JANUARY 19<sup>TH</sup>, 2021 BOARD MEETING MINUTES**

Mr. Keesee made a motion that the minutes of the January 19<sup>th</sup>, 2021 board meeting be approved as previously mailed and Ms. Black seconded the motion.

By voice vote, the Board approved the minutes.

**FINANCE COMMITTEE**

Ms. Black reported the Finance Committee meeting that was held on February 9<sup>th</sup>, 2021 and there were action items to present for Board approval.

Ms. Black moved for adoption and Mr. Ethridge seconded the motion to approve item(s) 3 the agenda.

By roll call, the Board approved the Resolution No. 2021-04.

**Proposed Resolution 2021-04: Approval of Appointment to Ohio Transit Risk Pool (OTRP) Board of Trustees**

This resolution appoints T.J. Thorn, Chief Safety Officer as an alternate trustee to the Ohio Transit Risk Pool (OTRP) Board of Trustees to serve and vote in the absence of the voting trustee, Darryl Haley, CEO/General Manager/ Secretary-Treasurer; or alternate voting trustee, Michelle Jeng, Chief Financial Officer (CFO).

**PLANNING AND OPERATIONS COMMITTEE**

Mr. Cull reported the Planning and Operations Committee meeting that was held on February 9<sup>th</sup>, 2021 and there were items to present for Board approval.

Mr.Cull moved for adoption and Mr. Ethridge seconded the motion to approve items 4-6 on the agenda.

By roll call, the Board approved the Resolution No. 2021-05 through 2021-07.

**Proposed Resolution 2021-05: Approval of Lease Extension with Symmes Township**

This resolution approves a three (3) year lease extension with Symmes Township, LLC for the period of March 1, 2021 through February 28, 2024.

**Proposed Resolution 2021-06: Approval of Contract for Brake Kits and Replacement Parts**

This resolution approves a one (1) year contract with multiple vendors for an award of three separate contracts on behalf of SORTA at a cost not to exceed \$197,433.47

**Proposed Resolution 2021-07: Authorization to Purchase Glenway Crossing Transit Center**

This resolution approves the purchase of Glenway Crossing Transit Center Hub and additional adjoining property for a total of 1.28 acres, at a cost not to exceed \$900,000.

**Agenda Continued:**

Mr. Cull moved for adoption and Mr. Hinton seconded the motion to approve items 4-6 on the agenda.

By roll call, the Board approved the Resolution No. 2021-08.

**Proposed Resolution 2021-08: Accepting Public Meeting Comments And Title VI Service Equity Analysis And Approval Of Fare Changes**

This resolution accepts the public meeting summary, comments and the attached Title VI Fare Change Equity Analysis Executive Summary. Also, approves the proposed fare changes to implement such changes effective April 4, 2021.

**Labor Committee**

Mr. Keese reported the Labor Committee meeting that was held on January 29<sup>th</sup>, 2021 and there were no items to present for Board approval.

**FINANCIAL REPORTS FOR JANUARY 31<sup>st</sup>, 2021**

Ms. Jeng presented the January financial reports. Total revenues were \$9.5 million, which is unfavorable to budget by \$666,000. Total expenses were \$8.4 million, which is favorable to budget by \$1,805,000 or 17.7%. The estimated sales tax revenue was \$7,476,000 for the month. Fare revenue was unfavorable to budget by \$25,000. Ms. Jeng then reviewed the contributing factors to these variances.

The Board accepted the report as presented.

**REINVENTING METRO UPDATE: INFRASTRUCTURE**

Mr. Shammout provide a brief updated regarding the Reinventing Metro plan, more specifically the transit infrastructure program. He noted, the Board will receive more information in future committee and board meetings.

The Board accepted the report as presented.

**METRO ON THE MOVE REPORT**

Mr. Haley welcomed the new Board Members and deferred his report; stating information was available in the Board books. He then concluded his report and the Board accepted as presented.

**ELECTION OF OFFICERS**

Mr. Cull stated the Governance and Nominating Committee (Robert Harris, Blake Ethridge, and Brendon Cull) recommended Kreg Keese as the Chair and Robert Harris as the Vice-Chair of the SORTA Board.

Mr. Keese asked if there were any other nominations. Hearing none, he declared the nominations closed.

Mr. Cull moved for adoption and Mr. Ethridge seconded the motion. By roll call vote, the Board approved Mr. Keese as Board Chair and Mr. Harris as Vice Chair. Mr. Hinton voted no on the motion.

**ADJOURNMENT**

The meeting adjourned at 5:55 P.M.

**NEXT MEETING**

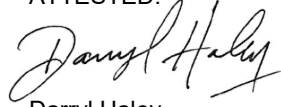
The next regular meeting of the SORTA Board of Trustees is scheduled for **March 16<sup>th</sup>, 2021 at 10:00 A.M.**, the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:



Kreg Keesee  
Chair, SORTA Board

ATTESTED:



Darryl Haley  
CEO/General Manager/Secretary-Treasurer