

BOARD OF TRUSTEES  
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, December 14<sup>th</sup>, 2021 9:00 A.M.

BOARD MEMBERS PRESENT: Alyson Beridon, Heidi Black, Chelsea Clark, Brendon Cull, Blake Ethridge, Kreg Keesee, Robert Harris, Roderick Hinton, Gwen Robinson, Sonja Taylor,

BOARD MEMBERS ABSENT: Maurice Brown, Allen Freeman, Thaddeus Hoffmeister, Larry Thompson, and Kathleen Wyenandt

STAFF MEMBERS: Darryl Haley, Donna Adkins, Steve Anderson, Chris Cole, Pat Giblin, Adriene Hairston, Jennifer Jackson, Brandy Jones, Caprice Jones, Natalie Krusling, Jeff Mundstock, John Ravasio, Cindy Resor, Mark Samaan, Shannel Satterfield, and Khaled Shammout

OTHERS: Kim Schafer (Vorys, Sater, Seymour and Pease, LLC)

**CALL TO ORDER**

Mr. Keesee SORTA Board Vice Chair, called the meeting to order.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC COMMENTS**

There were no public comments.

**CEO STAR AWARD: DAVE WARNING**

Mr. Haley presented the CEO STAR Award to Mr. David (Dave) Warning for

**APPROVAL OF NOVEMBER 16<sup>TH</sup>, 2021 BOARD MEETING MINUTES**

Ms. Robinson made a motion that the minutes of the November 16<sup>th</sup>, 2021 board meeting be approved as previously mailed and Mr. Hoffmeister seconded the motion.

By voice vote, the SORTA Board approved the minutes.

**FINANCE COMMITTEE**

Ms. Black reported the Finance Committee meeting that was held on December 7<sup>th</sup>, 2021 and there were item(s) to present for Board approval.

Ms. Black moved for adoption and Mr. Hoffmeister seconded the motion to approve action items 2 through 7 on the agenda. By roll call, the SORTA Board approved the Proposed Motion through Resolution No. 2021-42.

**PROPOSED MOTION: APPROVAL OF CONTRACT FOR AUDITED FINANCIAL STATEMENTS**

This motion approves an agreement between Crowe, the Ohio State Auditor's Office, and SORTA for the audit of SORTA's financial statements for the years ending 2021 through 2025, at a total cost not to exceed \$842,280.

**PROPOSED RESOLUTION 2021-38: APPROVAL OF 2022 PROPERTY INSURANCE POLICY**

This resolution approves a one (1) year policy with the Continental Casualty Company (CNA) at a cost not to exceed \$178,250 for property insurance.

**PROPOSED RESOLUTION 2021-39: APPROVAL OF GENERAL LIABILITY INSURANCE PROGRAM RENEWAL**

This resolution approves a one (1) year contract with the Ohio Transit Risk Pool (OTRP) at a cost not to exceed \$682,111 for its liability insurance program covering: General Liability, Automobile Liability, Public Officials Liability, Cyber Liability and Crime.

**PROPOSED RESOLUTION 2021-40: APPROVAL OF SERVICE CONTRACT WITH BUTLER COUNTY**

This resolution approves a one (1) year contract with two (2) automatic one (1) year renewals with Butler County Regional Transit Authority ("BCRTA") for a continuation of services.

**PROPOSED RESOLUTION 2021-41: APPROVAL OF SERVICE CONTRACT WITH CLERMONT COUNTY**

This resolution approves a one (1) year contract with two (2) automatic one (1) year renewals with Clermont County for a continuation of services.

**PROPOSED RESOLUTION 2021-42: APPROVAL OF SERVICE CONTRACT WITH WARREN COUNTY**

This resolution approves a one (1) year contract with two (2) automatic one (1) year renewals with Warren County for a continuation of services.

**PLANNING AND OPERATIONS COMMITTEE**

Mr. Ethridge reported the Planning and Operations Committee meeting that was held on December 7<sup>th</sup>, 2021 and there were item(s) to present for Board approval.

Mr. Ethridge moved for adoption and Mr. Hoffmester seconded the motion to approve action items 8 through 10 on the agenda. By roll call, the SORTA Board approved Resolution No. 2021-43 through Resolution No. 2021-45.

**PROPOSED RESOLUTION 2021-43: APPROVAL OF CONTRACT FOR NATURAL GAS**

This resolution approves a two (2) year contract with Interstate Gas Services (IGS) for SORTA's natural gas supply, including related delivery cost fees, at a total cost not to exceed \$700,000.

**PROPOSED RESOLUTION 2021-44: APPROVAL FOR CONTRACT FOR MADISON AVENUE BRIDGE REPAIRS**

This resolution approves a contract with Eagle Bridge Company for rehabilitation and repairs, at a total cost not to exceed \$692,107.90 including a 10% contingency, as the lowest responsive bid from a responsible bidder.

**PROPOSED RESOLUTION 2021-45: APPROVAL OF CONTRACT FOR MONTGOMERY ROAD BRIDGE REPAIRS**

This resolution approves a contract with Sunesis Construction for rehabilitation and repairs, at a total cost not to exceed \$1,014,498.10 including a 10% contingency, as the lowest responsive bid from a responsible bidder.

**INFRASTRUCTURE, BIKE AND ROW COMMITTEE**

Mr. Culll reported the Employee Relations Committee meeting that was held on December 10<sup>th</sup>, 2021 and there were action items to present for Board approval.

**PROPOSED MOTION: AUTHORIZATION TO EXECUTE AWARDED TRANSIT INFRASTRUCTURE FUND AGREEMENTS**

Mr. Cull moved for adoption and Ms. Robinson seconded the motion This motion authorizes the CEO/General Manager/Secretary-Treasurer to sign thirty (30) agreements from twenty-two (22) different municipalities within Hamilton County, total agreements not to exceed \$32,934,100.

By voice vote, the SORTA Board approved the motion.

**PROPOSED MOTION: APPROVAL OF THE TRAIL DEVELOPMENT COORDINATION AGREEMENT**

Mr. Cull moved for adoption and Mr. Ethridge seconded the motion This motion authorizes the CEO/General Manager/Secretary-Treasurer to execute an agreement between the Indiana & Ohio Railway Company (IORY), Great Parks of Hamilton County and the City of Cincinnati.

By voice vote, the SORTA Board approved the motion.

**FINANCIAL REPORTS FOR NOVEMBER 2021**

Ms. Resor presented the November financial reports. Total revenues were \$11.4 million, which is unfavorable to budget by \$0.7 million. Total expenses were \$10.2 million, which is favorable to budget by \$520,000 or 4.8%. Fare revenue was flat to budget. Ms. Resor then reviewed the contributing factors to these variances.

The Board accepted the report as presented.

**RIDERSHIP REPORTS FOR NOVEMBER 2021**

Mr. Moorman presented the November 2021 ridership reports. Total ridership for the month of November was 744,776 or 317,745 below budget.

Mr. Moorman presented the November 2021 ridership for Access. Total ridership for the month of November was 12,506 or 436 below budget.

The SORTA Board accepted the report as presented.

**GREATER CINCINNATI REGION PARATRANSIT COORDINATION PRESENTATION**

Liz Peak presented the Regional Paratransit Coordination study/plan to the Committee. This study/plan identified four goals: Goal 1: Improve the coordination of paratransit administrative functions; Goal 2: Integrate new technologies regionally; Goal 3: Coordinate and expand service availability throughout the region; and Goal 4: Create regional marketing opportunities. Ms. Peak stated SORTA is currently working with OKI to develop shared support services, specialists, and information; and ODOT, and NEORide to obtain funding.

The SORTA Board accepted the report as presented.

**METRO ON THE MOVE REPORT**

Mr. Haley provided a briefing report of Metro on the Move. The report included Metro's 2021 accomplishments; holiday festivities; Shop and Vax on Metro; recognizing Jeff Mundstock by Mass Transit as "Top 40 Under 40"; the Transit Infrastructure Signing Ceremony; and conclude his report by thanking the SORTA Board and staff for their continued hard work and effort through 2021.

The SORTA Board accepted the report as presented.

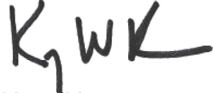
**ADJOURNMENT**

The meeting adjourned at 10:21 A.M.

**NEXT MEETING**

The next regular meeting of the SORTA Board of Trustees is scheduled for **January 18<sup>th</sup>, 2022 at 9:00 A.M.**,  
the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:



Greg Keese  
Chair, SORTA Board

ATTESTED:



Darryl Haley  
CEO/General Manager/Secretary-Treasurer

BOARD OF TRUSTEES  
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Speical Meeting of the SORTA Board of Trustees

DATE: Friday, January 7<sup>th</sup>, 2022 10:00 A.M.

BOARD MEMBERS PRESENT: Alyson Beridon, Brendon Cull, Blake Ethridge, Kreg Keesee, Robert Harris, Roderick Hinton and Sonja Taylor

BOARD MEMBERS ABSENT: Heidi Black, Maurice Brown, Chelsea Clark, Allen Freeman, Thaddeus Hoffmeister, Gwen Robinson,Larry Thompson, and Kathleen Wyenandt

STAFF MEMBERS: Jennifer Jackson, John Ravasio, Cindy Resor, Shannel Satterfield, and Khaled Shammout

OTHERS:

**CALL TO ORDER**

Mr. Keesee SORTA Board Vice Chair, called the special meeting to order.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC COMMENTS**

There were no public comments.

**EXECUTIVE SESSION**

Mr. Keesee made a motion that the Board go into Executive Session as provided in O.R.C. Executive Session: "Section 121.22(G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees..." and Mr. Cull seconded the motion. By roll call vote the Board approved the motion and went into Executive Session at 10:05 A.M. Mr. Keesee made a motion that the Board return to regular session and Mr. Cull seconded the motion. By voice vote the Board approved the motion and returned to regular session at 11:00 A.M.

**PROPOSED RESOLUTION 2022-01: ACCEPTANCE OF THE OHIO FACT FINDERS REPORT AND RECOMMENDATION**

Mr. Keesee moved for adoption and Mr. Harris seconded the motion. This resolution accepts accepts the finding of the SERB-appointed Fact Finder and authorizes and directs the CEO/General Manager or other designated representative to notify SERB and the Amalgamated Transit Union Local 627 of this action. The new three-year labor contract between SORTA and the ATU, effective retroactively from November 1, 2020 through October 31, 2023.

By roll call, the SORTA Board approved the Resolution No. 2022-01.

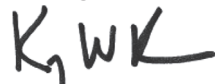
**ADJOURNMENT**

The meeting adjourned at 11:10 A.M.

**NEXT MEETING**

The next regular meeting of the SORTA Board of Trustees is scheduled for **Janaury 18<sup>th</sup>, 2022 at 9:00 A.M.**,  
the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:



Kreg Keesee  
Chair, SORTA Board

ATTESTED:



Darryl Haley  
CEO/General Manager/Secretary-Treasurer