

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, December 15th, 2020 10:00 A.M.
MEETING HELD VIA GO-TO-MEETING

BOARD MEMBERS PRESENT: Heidi Black, Maurice Brown, Brendon Cull, Blake Ethridge, Allen Freeman Roderick Hinton, Thaddeus Hoffmeister, Kreg Keesee, Gwen Robinson and Kathleen Wyenandt

BOARD MEMBERS ABSENT: Robert Harris, Pete McLinden and Mary Miller

STAFF MEMBERS: Darryl Haley, Donna Adkins, David Braun, Dave Etienne, Pat Gilbin, Adriene Hairston, Michelle Jeng, Brandy Jones, Maria Jones, Caprice Jones, Natalie Krusling, Kathleen McKeon, Jeff Mundstock, Matt Niehaus, John Ravasio, Shannel Satterfield, Khaled Shammout, and TJ Thorn

OTHERS: Kim Schafer (Vorys, Sater, Seymour and Pease, LLC)

CALL TO ORDER

Mr. Keesee SORTA Board Vice Chair, called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

There were no comments from citizens forward to the askmetro@go-metro.com email address.

APPROVAL OF NOVEMBER 17TH, 2020 BOARD MEETING MINUTES

Mr. Kee made a motion that the minutes of the November 17th, 2020 board meeting be approved as previously mailed and Mr. Ethridge seconded the motion.

By voice vote, the Board approved the minutes.

FINANCE COMMITTEE

Ms. Black reported the Finance Committee meeting that was held on December 8th, 2020 and there were action items to present for Board approval.

Ms. Wyenandt moved for adoption and Mr. Ethridge seconded the motion to approve item(s) 3 through 7 on the agenda.

By roll call, the Board approved Resolution No. 2020-30 through 2020-34.

Proposed Resolution 2020-29: Approval of the 2021 Budget

This resolution approves the transit operating and capital plan for 2021 of \$155,742,000 of which \$121,509,000 is for operating and \$34,233,000 is for capital which requires funding from the estimated Hamilton County Sales Tax funds of \$92,537,000.

Proposed Resolution 2020-30: Approval of Contract for 2021 Property Insurance

This resolution approves a one (1) year contract with the Continental Casualty Company (CNA) at a cost not to exceed \$146,381 for property insurance.

Proposed Resolution 2020-31: Approval of Extension for Billboard Advertising Leasing Agreement with Lamar Advertising Company

This resolution approves a five (5) year contract, with one five (5) option with Lamar Advertising on behalf of SORTA for the period of January 1, 2021 to December 31, 2025.

Proposed Resolution 2020-32: Approval of Service Contract with Butler County

This resolution approves a one (1) year agreement Butler County Regional Transit Authority ("BCRTA") for a continuation of services at a cost of \$519,871.

Proposed Resolution 2020-33: Approval of Service Contract with Clermont County

This resolution approves a one (1) year agreement Clermont County for a continuation of services at a cost of \$527,086

Proposed Resolution 2020-34: Approval of Service Contract with Warren County

This resolution approves a one (1) year agreement Warren County at an estimated contract value cost of \$422,480.

PLANNING AND OPERATIONS COMMITTEE

Mr. Cull reported the Planning and Operations Committee meeting that was held on December 8th, 2020 and there were items to present for Board approval.

Ms. Miller moved for adoption and Ms. Wyenandt seconded the motion to approve items 8-11 on the agenda.

By roll call, the Board approved Resolution No. 2020-35 through 2020- 38.

Proposed Resolution 2020-35: Approval of Towing Services Contract

This resolution approves a three (3) year contract with Schaffer's Towing LLC, at a total estimated cost not to exceed \$280,015.

Proposed Resolution 2020-36: Approval of Modification to Valley View Tower Contract

This resolution authorizes staff to exercise the option with Duke Energy for the five (5) year term renewal at a total cost not to exceed \$63,000 (\$12,600 per year).

Proposed Resolution 2020-37: Approval of Contract for Delhi Park & Ride

This resolution approves a one (1) year parking space lease agreement for the period of January 1, 2021 through December 31, 2021, at a total annual cost not to exceed \$5,616

Proposed Resolution 2020-38: Approval of Right of Way Consultant Contract

This resolution approves a six (6) month contract with AECOM, at a total cost not to exceed \$211,996 for right of way consultant services.

Labor Committee

Mr. Keese reported the Labor Committee meeting that was held on December 8th, 2020 and there were no items to present for Board approval.

FINANCIAL REPORTS FOR NOVEMBER 30TH, 2020

Ms. Jeng presented the November financial reports. Total revenues were \$1.8 million, which is unfavorable to budget by \$6,241,000. Total expenses were \$8.1 million, which is favorable to budget by \$288,000 or 3.4%. The final result was a net unfavorable variance of \$5,953,000 for the month. Fare revenue was unfavorable to budget by \$431,000. Ms. Jeng then reviewed the contributing factors to these variances.

The Board accepted the report as presented.

METRO ON THE MOVE REPORT

Mr. Haley presented the Metro on the Move Report. Mr. Haley thanked the full SORTA Board for their service and a successful year.

He then concluded his report and the Board accepted as presented.

ADJOURNMENT

The meeting adjourned at 11:00 A.M.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees is scheduled for **January 19th, 2021 at 10:00 A.M.**, the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:



Kreg Keese
Chair, SORTA Board

ATTESTED:



Darryl Haley
CEO/General Manager/Secretary-Treasurer