

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, October 20th, 2020 10:00 A.M.
MEETING HELD VIA GO-TO-MEETING

BOARD MEMBERS PRESENT: Heidi Black, Brendon Cull, Blake Ethridge, Allen Freeman, Kreg Keesee, Roderick Hinton, Pete McLinden, Mary Miller, Gwen Robinson and Kathleen Wyenandt

BOARD MEMBERS ABSENT: Maurice Brown, Thaddeus Hoffmeister and Robert Harris

STAFF MEMBERS: Darryl Haley, Donna Adkins, David Braun, Dave Etienne, Pat Gilbin, Adriene Hairston, Michelle Jeng, Brandy Jones, Maria Jones, Caprice Jones, Natalie Krusling, Kathleen McKeon, Jeff Mundstock, Matt Niehaus, John Ravasio, Shannel Satterfield, Khaled Shammout, Sherri Shultz, and TJ Thorn

OTHERS: Kim Schafer (Vorys, Sater, Seymour and Pease, LLC)

CALL TO ORDER

Mr. Keesee, SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

There were no comments from citizens forward to the askmetro@go-metro.com email address.

APPROVAL OF SEPTEMBER 15TH, 2020 BOARD MEETING MINUTES

Ms. Miller made a motion that the minutes of the September 15th, 2020 board meeting be approved as previously mailed and Mr. Ethridge seconded the motion.

By voice vote, the Board approved the minutes.

FINANCE COMMITTEE

Ms. Black reported the Finance Committee meeting that was held on October 13th, 2020 and there were action items to present for Board approval.

Ms. Robinson moved for adoption and Ms. Black seconded the motion to approve item(s) 2 on the agenda.

By roll call, the Board approved the motion

PROPOSED RESOLUTION NO. 2020-22: APPROVAL OF 2021 HEALTHCARE PLAN

This resolution approves one (1) year contracts with of Humana, Inc., SA Benefits, and Enrollment Management Services at a cost of \$383,029, SA Benefits at a cost of \$598,412, and Enrollment Management Services at a cost of \$80,000.

PLANNING AND OPERATIONS COMMITTEE

Mr. Cull reported the Planning and Operations Committee meeting that was held on October 13th, 2020 and there were items to present for Board approval.

Ms. Miller moved for adoption and Ms. Robsinson seconded the motion to approve items 3-5 on the agenda.

By roll call, the Board approved Resolution No. 2020-23 through Resolution No. 2020-25.

PROPOSED RESOLUTION NO. 2020-23: APPROVAL OF CONTRACT FOR STRATEGIC PUBLIC RELATIONS SERVICES

This resolution approves a two (2) year contract with one (1) year option with Vehr Communications a total cost not to exceed \$585,000 for strategic public relations services.

PROPOSED RESOLUTION NO. 2020-24: APPROVAL OF EXTENSION FOR TRANSIT OPERATIONS PERSONNEL UNIFORM CONTRACT

This resolution approves a authorize a six (6) month extension with Galls, Inc., at a total cost not to exceed \$135,000, bringing the total contract amount up to \$812,299.

PROPOSED RESOLUTION NO. 2020-25: APPROVAL TO PURCHASE RANGER MOBILE DATA TERMINALS FOR ACCESS VEHICLES

This resolution approves a contract with Trapeze Software Group, at a cost not to exceed \$190,856 for the replacement of fifty-two (52) and to retrofit eleven (11) Ranger Mobile Data Terminals on Access vehicles.

FINANCIAL REPORTS FOR SEPTEMBER 30TH, 2020

Ms. Jeng presented the September financial reports. Total revenues were \$7.7 million, which is unfavorable to budget by \$450,000. Total expenses were \$8.2 million, which is favorable to budget by \$429,000 or 5.5%. The final result was a net unfavorable variance of \$21,000 for the month. Fare revenue was unfavorable to budget by \$684,000. Ms. Jeng then reviewed the contributing factors to these variances.

The Board accepted the report as presented.

METRO ON THE MOVE REPORT

Mr. Haley presented the Metro on the Move Report. His report highlighted: the collection of the Hamilton County Sales Tax began on October 1st and SORTA will receive funds January 2021; SORTA received the APTA Gold Award for Security Excellent; OKI granted SORTA a grant of \$5 million dollars for the purchase of "greener" buses; implantation of the Metro Veteran's Program (MVP) beginning November 11th; and a mask give away at government square.

He then concluded his report and the Board accepted as presented.

ADJOURNMENT

The meeting adjourned at 10:35 A.M.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees is scheduled for **November 17th at 10:00 A.M.**, the SORTA/Metro Board Room, at 525 Vine Street, Cincinnati, Ohio.

APPROVED:

ATTESTED:

Kreg Keesee
Chair, SORTA Board

Darryl Haley
CEO/General Manager/Secretary-Treasurer