

SORTA FINANCE COMMITTEE MEETING

TUESDAY, JUNE 19TH, 2018 - 8:00 A.M.
SORTA/METRO BOARD ROOM
602 MAIN STREET, SUITE 1200
CINCINNATI, OHIO

General Items:

Call to order

Pledge of Allegiance

1. Approval of Finance Committee Minutes: May 8, 2018

Briefing Items

2. Financial Reports for May 2018 (**David A. Riposo**)... *To be presented at Board meeting*

Action Items:

3. Investment of Funds Report as of May 31, 2018 (**David A. Riposo**)

Other Items:

Adjournment

The next regular meeting of the Finance Committee has been scheduled for
Tuesday, **July 10, 2018 at 8:00 a.m.**,
the SORTA/Metro Board Room,
602 Main Street, Suite 1200, Cincinnati, Ohio

The SORTA Board of Trustees may go into Executive "Closed" Session under the Ohio Open Meetings Act:

Section 121.22(G)(1) To consider appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee...;
Section 121.22(G)(2) To consider the purchase of property for public purposes...; Section 121.22(G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; Section 121.22(G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees...; Section 121.22(G)(5) Matters required to be kept confidential by federal law or regulations or state statutes; Section 121.22(G)(6) Details relative to the security arrangements and emergency response protocols for a public body or a public office; Section 121.22(G)(8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets...

FINANCE COMMITTEE
TUESDAY, MAY 8TH, 2018 – 8:00 A.M.
SORTA/METRO MT. ADAMS BOARD ROOM
602 MAIN STREET, SUITE 1200
CINCINNATI, OHIO

COMMITTEE/BOARD MEMBERS PRESENT: Heidi Black, Robert Harris, Roderick Hinton and Pete McLinden

COMMITTEE MEMBERS ABSENT: Thaddeus Hoffmeister

STAFF MEMBERS PRESENT: Dwight Ferrell, Donna Adkins, John Edmondson, Dave Etienne, Paul Grether, Darryl Haley, Adriene Hairston, Sallie Hilvers, Brandy Jones, Maria Jones, Mark McEwan, Ted Meyer, Mary Moning, Julie Motsch, Cindy Resor, David Riposo, Shannel Satterfield

OTHERS PRESENT: Kim Schaefer (Vorys, Sater, Seymour & Pease, LLP), Randy Tucker (Enquirer/Media), Troy Miller (ATU)

1. **Call to Order**

Ms. Black called the meeting to order.

2. **Pledge of Allegiance**

The Pledge of Allegiance was recited.

3. **SORTA's Vision and Mission Statements**

SORTA's vision and mission statements were recited.

4. **Approval of Minutes of April 12th, 2018**

Mr. Hinton made a motion that the minutes of the April 12th, 2018 meeting be approved as previously emailed and Mr. Harris seconded the motion. By voice vote, the Committee approved the minutes.

5. **Fuel Hedging Report: Q1**

Mr. Riposo presented the quarterly fuel hedging report that indicates year-to-date an unfavorable variance of \$11,979. He also indicated that we are 63% hedged for the next 0-24 months. The Committee accepted the report as presented.

6. **Financial Report as of April 30th, 2018**

Mr. Riposo presented the April 2018 financial reports. Total revenues were \$8.2 million, which is favorable to budget by \$70,000. Total expenses were \$8.2 million, which is favorable to budget by \$17,000 or 0.2%. The final result was a net unfavorable variance of \$64,000 for the month. Fare revenue was favorable to budget by \$112,000. Mr. Riposo then reviewed the contributing factors to these variances.

He also presented the Cincinnati Bell Connector financial report for April 2018. Total revenues were \$298,975 which is unfavorable to budget by \$31,553 or 10%. Total expenses were \$323,293 which is favorable to budget by \$7,235 or 2%. The end result is a net unfavorable

variance of \$24,318 for the month. Mr. Riposo then reviewed the contributing factors to these variances. The Committee accepted the report as presented.

7. **Investment of Funds as of April 30th, 2018**

Mr. Riposo presented the report noting the yield for April slightly decreased to 1.566%. The Committee approved the report as presented.

8. **New Business**

The next regular meeting of the Finance Committee has been scheduled for Tuesday, June 12th at 8:00 A.M.

9. **Adjournment**

The meeting adjourned at 8:23 A.M.

TO BE PRESENTED AT BOARD MEETING

June 2018

BRIEFING ITEM – MONTHLY FINANCIAL REPORTS – AS OF MAY 31, 2018

STRATEGIC PLAN GOAL / OBJECTIVE

- Operational Excellence

RECOMMENDATION

This is a briefing item. No action is required at this time.

BUSINESS PURPOSE

- As part of the monthly closing of the general ledger, the Accounting Department prepares various financial reports.
- One of the key reports is the Statement of Revenues and Expenses, also known as an Income Statement.
- This report gives summary information about how actual SORTA revenues and expenses in the newly closed month (as well as calendar year-to-date) compare with budgeted and prior year values.
- A separate Executive Summary is also prepared to give narrative descriptions behind key favorable and unfavorable actual results compared with budget values.
- Attached are Monthly Financial Reports for SORTA and the Connector as of May 31st, 2018.

SUBMITTED BY:



David A. Riposo
CFO/Sr. Vice-President, Finance

June 2018

ACTION ITEM – INVESTMENT OF FUNDS REPORT – AS OF MAY 31, 2018

STRATEGIC PLAN GOAL / OBJECTIVE

- Operational Excellence

RECOMMENDATION

This item requires Finance Committee approval.

BUSINESS PURPOSE

- Ohio Revised Code Section 135.14 states, "Whenever, during a period of designation, the treasurer classifies public moneys as interim moneys, he shall notify the governing board of such action. Such notification shall be given within thirty days after such classification . . ."
- This report is prepared by the Accounting and Budget department at the end of each month.
- The report provides a summary of overnight and long-term investment balances, as well as interest rates, purchase dates and maturity dates.
- In addition, it provides a weighted interest rate yield by investment type.
- Attached is SORTA's Investment of Funds Report as of May 31st, 2018.

SUBMITTED BY:



David A. Riposo
CFO/Sr. Vice President, Finance



Investment of Funds Report
May-18

	Principal Amount	Maturity Date	Purchase Date	5/31/2018 Yield	Sec Days	Days to Maturity
<u>Overnight Investments</u>						
STAR Ohio	\$ 15,410,843.16			1.920%		
Fifth Third Bank Concentration Account	1,274,548.14			0.100%		
Subtotal Overnight Investments / Average Rate	\$ 16,685,391.30			1.781%		
<u>Securities & CD's</u>						
R.J. O'Brien (Hedging):						
U.S. Treasury Note	748,476.56	10/31/18	10/27/17	1.453%	369	153
Fifth Third Bank Custody Account:						
Commercial Paper	875,032.69	06/07/18	09/15/17	1.547%	265	7
Commercial Paper	875,080.63	06/11/18	09/15/17	1.517%	269	11
Commercial Paper	889,950.00	06/15/18	09/20/17	1.517%	268	15
Commercial Paper	791,133.33	06/15/18	09/22/17	1.516%	266	15
Commercial Paper	1,730,677.08	06/19/18	09/27/17	1.516%	265	19
Commercial Paper	642,373.33	07/02/18	10/11/17	1.618%	264	32
Commercial Paper	1,183,920.00	08/24/18	11/29/17	1.820%	268	85
U.S. Treasury Note	545,452.42	09/20/18	04/09/18	1.860%	164	112
U.S. Treasury Note	799,069.29	10/31/18	05/01/18	2.000%	183	153
Commercial Paper	981,250.00	12/21/18	03/26/18	2.550%	270	204
Commercial Paper	886,255.50	12/31/18	05/14/18	2.416%	231	214
Commercial Paper	196,219.06	01/25/19	05/01/18	2.578%	269	239
Commercial Paper	426,773.06	01/25/19	05/03/18	2.599%	267	239
Commercial Paper	539,679.71	01/25/19	05/03/18	2.578%	267	239
Commercial Paper	372,897.80	02/05/19	05/14/18	2.567%	267	250
Commercial Paper	1,030,771.00	02/08/19	05/16/18	2.505%	268	253
Subtotal Securities & CD's / Weighted Yield / Maturity	\$ 13,515,011.46			1.919%	261	112
Total All Securities (5/31/2018) / Weighted Yield / Maturity	\$ 30,200,402.76			1.843%		51
Total All Securities (4/30/2018) / Weighted Yield / Maturity	\$ 32,717,365.00			1.566%		31
Funds provided by (required for) Operations during May	\$ (2,334,962.24)					
Funds provided by (required for) Capital during May	\$ (182,000.00)					
Change in Cash during MAY 2018	\$ (2,516,962.24)					
Total All Securities (5/31/2017)	\$ 18,892,000.89					

Reviewed and Approved by:

David A. Riposo
CFO and Sr VP, Finance