

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, October 16, 2007, 9:57 a.m.
The SORTA/Metro Board Room
1014 Vine Street, Suite 2000
Cincinnati, Ohio, 45202

BOARD MEMBERS

PRESENT: Robert W. Buechner, Steven P. Goodin, Margaret C. Gutsell,
Stephan M. Louis, William L. Mallory Sr., Melody Sawyer Richardson,
James R. Tarbell, Lamont Taylor

STAFF MEMBERS PRESENT: Michael Setzer, Theodore Bergh, Marilyn Shazor, William Desmond,
Sallie Hilvers, Tim Reynolds, Donna Adkins, Perriann Allen, Colin Groth, John
Davis, Bill Spraul, Gary Thien, Dave Warning, Alvin Wyatt

OTHERS PRESENT: Sharon Anderson, ATU; Mark Bennett, ATU; Rob Langenderfer; Carolyn
Miller, League of Women Voters; Chris Moran, League of Women Voters;
John Noble, Michael Schuster Associates; Michael Schuster, Michael
Schuster Associates

CALL TO ORDER

Mr. Louis, Vice-Chair of the Board, noted the presence of a quorum and called the meeting to order.

HEARINGS FROM CITIZENS

Mr. Taylor asked if there were any citizens who would like to address the board. Mark Bennett from the Amalgamated Transit Union addressed the board to express his support for MV Transportation's bid to provide service for Access.

OATH OF OFFICE

Richard Moore, SORTA's legal counsel, administered the oath of office to Mr. James R. Tarbell, who replaced former Board member Roxanne Qualls. A round of applause welcomed Mr. Tarbell to the board.

APPROVAL OF MINUTES

Mrs. Richardson made a motion that the minutes of the September 11, 2007, regular meeting be approved as previously mailed and Mr. Mallory seconded the motion. By voice vote, the Board unanimously approved the minutes.

MEET THE TEAM/GOVERNMENT SQUARE AWARD

Mr. Setzer introduced bus operator Gary Thien and presented him with the "Mr. Perfect" award. Mr. Thien's bus was 100% on-time during the month of August.

Mr. Setzer also acknowledged Mike Schuster and John Noble of Mike Schuster Associates. The firm was given an honor award for urban design by the Ohio chapter of the American Institute of Architects for their design of Government Square.

COMMITTEE REPORTS**COMBINED OPERATIONS AND MANAGEMENT COMMITTEE AND
PLANNING AND DEVELOPMENT COMMITTEE**

Planning and Development Committee Chair Mr. Buechner stated there had been a combined meeting of the Operations and Management and the Planning and Development committees immediately before the board meeting. The following items were presented to the Board:

1. Proposed Resolution No. 2007-45: Approval of Contract for Wrecker Towing Service

Mr. Taylor moved for adoption and Mr. Buechner seconded the motion. This resolution approves the bid specifications for wrecker/towing service and awards a three-year contract to Schaffer's Towing at a total cost not to exceed \$171,285. The resolution also directs the CEO/General Manager or the CFO/Secretary-Treasurer to execute the contract on behalf of SORTA.

By roll call vote the Board unanimously approved Resolution No. 2007-45.

2. Proposed Resolution No. 2007-46: Approval of Contract for Automatic Transmission Fluid

Mr. Taylor moved for adoption and Mr. Buechner seconded the motion. This resolution approves the bid specifications for automatic transmission fluid and awards the one-year firm fixed price contract to John Heyob Oil Company Inc. at a total cost not to exceed \$46,480. The resolution also authorizes the CEO/General Manager or the CFO/Secretary-Treasurer to execute the contract on behalf of SORTA.

By roll call vote the Board unanimously approved Resolution No. 2007-46.

3. Proposed Resolution No. 2007-47: Approval of Contract for 15W40 Motor Oil

Mr. Taylor moved for adoption and Dr. Gutsell seconded the motion. This resolution approves the bid specifications for 15W40 motor oil and awards the one-year firm fixed price contract to John Heyob Oil Company Inc. at a total cost not to exceed \$145,000. The resolution also authorizes the CEO/General Manager or the CFO/Secretary-Treasurer to execute the contract on behalf of SORTA.

By roll call vote the Board unanimously approved Resolution 2007-47.

4. Proposed Resolution No. 2007-48: Approval of Sam's Club Park & Ride Agreement Amendment

Mr. Louis moved for adoption and Mr. Taylor seconded the motion. The Board approves the Seventh Amendment to License Agreement with Wal-Mart/Sam's for a park and ride facility. The agreement increases the number of spaces from 105 to 160 and cost per space from \$15 to \$16.50. The resolution also authorizes the CEO/General Manager or the CFO/Secretary-Treasurer to execute the agreement on behalf of SORTA.

By roll call vote the Board unanimously approved Resolution 2007-48.

5. Proposed Resolution No. 2007-49: Procurement of Commercial Property Insurance

Mr. Taylor moved for adoption and Mr. Buechner seconded the motion. The Board approved the bid specifications for the purchase of commercial property insurance and authorizes the

CEO/General Manager or the CFO/Secretary-Treasurer to purchase the commercial property insurance at a total cost not to exceed \$57,421. Furthermore, either the CEO/General Manager or the CFO/Secretary Treasurer is authorized to add additional property coverage during the policy year at the same underlying rate.

By roll call vote the Board unanimously approved Resolution 2007-49.

6. Proposed Resolution No. 2007-50: Approval to Participate in the American Public Transportation Association's Emergency Response and Preparedness Program

Dr. Gutsell moved for adoption and Mr. Louis seconded the motion. The Board authorizes SORTA to voluntarily participate in the APTA's Emergency Response and Preparedness Program and will identify vehicles, equipment and personnel resources that can be practically made available to this mutual aid program. The board also emphasized that SORTA's participation will not impugn SORTA's ability to meet local service demands.

By roll call vote the Board unanimously approved Resolution 2007-50.

7. Proposed Resolution No. 2007-51: Contract for Cincinnati Bell Telephone

Mr. Taylor moved for adoption and Mr. Mallory seconded the motion. The Board awards the one-year contract for telephone services to Cincinnati Bell Telephone at a total cost not to exceed \$48,000 and directs that the CEO/General Manager or the CFO/Secretary-Treasurer execute a contract with Cincinnati Bell Telephone on behalf of SORTA.

By roll call vote the Board unanimously approved Resolution 2007-51.

8. Proposed Resolution No. 2007-52: Authorization to Release Legal Notice and to Hold a Public Meeting to Receive Public Comment on Route 41 Proposed Service Changes

Mrs. Richardson moved for adoption and Mr. Buechner seconded the motion. The Board authorizes staff to release a legal notice of a public hearing and authorizes staff to proceed to conduct the public hearing on Friday, November 2, 2007, at Clovernook Center, 7000 Hamilton Avenue, from 1-5 p.m. for the purpose of receiving public comments on the proposed Route 41 service changes and to take all other actions necessary to carry out the public hearing.

By roll call vote the Board approved Resolution 2007-52. Mr. Louis abstained.

GENERAL MANAGER'S REPORT

Mr. Setzer, various SORTA staff and several board members planned to attend the City of Cincinnati's street car feasibility report that afternoon at City Hall.

NEW BUSINESS

Due to his expanded APTA committee responsibilities, Mr. Taylor announced his resignation as Chair of the Board, but to continue to serve as a board member. Mr. Goodin expressed concern

at the chair position being vacant at this time and suggested the board immediately appoint a committee to appoint a new chair. To that end, Mr. Goodin was named as chair of the nominating committee and chose Mr. Mallory and Dr. Gutsell as part of the committee. The nominating committee requested a recess to discuss the best person to fill the vacancy. Mr. Buechner moved to acknowledge and thank Mr. Taylor for his service as chair. The motion was unanimously approved and the board recessed while the nominating committee excused itself at 10:15 a.m.

At 10:32 a.m. the nominating committee returned and the board meeting recommenced. Mr. Goodin announced that, if she would accept, Mrs. Richardson had been selected by the nominating committee as the new chair of the SORTA board. Mr. Buechner seconded the motion which was unanimously passed by roll call vote. Mrs. Richardson accepted the nomination.

The next regular meeting of the SORTA Board of Trustees is scheduled for Tuesday, November 20, 2007, 9:30 a.m., SORTA/Metro board room, 1014 Vine Street, Suite 2000, Cincinnati, Ohio.

Mr. Mallory made a motion that the meeting be adjourned and Mr. Goodin seconded. The Board unanimously approved the motion and the meeting adjourned at 10:37 a.m.

APPROVED:

ATTESTED:

Melody Sawyer Richardson
Chair

H. Theodore Bergh
Secretary-Treasurer